

MINUTES
REGULAR MEETING OF THE BOARD OF SUPERVISORS
Monday, February 13, 2017 7:00 P.M.

Chairman Diann Tesar called this Regular Meeting of the Town of Salem Board of Supervisors to order at 7:00 p.m., with the following present:

CHAIRMAN: Diann Tesar

BOARD OF SUPERVISORS: Dennis Faber, Mike Culat, Ted Kmiec and Dan Campion

OTHERS: Administrator Casey, Attorney Scholze, Brad Zautcke, Mike Murdock, Mike Slover, Dave Shortess, Chris Lamb, Jack Rowland and Cindi Dulaney

GUESTS: Jill Rozell, Gail Peckler Dziki, Darren Hillock, Don O'Rourke, Carl Siegel, Mike Ullstrup, Elaine Tesar, Kim Breunig, Karen Ihlen, Bill Barhyte, Colleen Graves, Bryan Stevens, Eileene Anderson

This is the last formal meeting of the Salem Town Board of Supervisors. On February 14, 2017, the consolidation with the Village of Silver Lake will be official and both communities will be the Village of Salem Lakes.

PLEDGE OF ALLEGIANCE

Chairman Tesar led the Pledge of Allegiance.

OPEN MEETING COMPLIANCE CHECK

The agenda was posted prior to 4:00 p.m. on Thursday, February 9, 2017 at the Town Hall Municipal Building and on the Town's website at www.townofsalem.net

APPROVAL OF AGENDA SEQUENCE

There was no change in the agenda sequence.

CLOSED SESSION

1.) MOTION BY Supervisor Faber, second by Supervisor Campion to move into closed session pursuant to: Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of employees over which the governmental body has jurisdiction or exercises responsibility. This closed session is relative to an employee and the employee's benefits.

ROLL CALL VOTE

SUPERVISORS Faber, Culat, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

The Town Board moved into Closed Session at 7:01 pm into the back conference room.

The Town Board returned to the Board room at 7:08 pm.

2.) MOTION BY Supervisor Campion, second by Supervisor Faber to move out of Closed Session and reconvene in Open Session.

ROLL CALL VOTE

SUPERVISORS Faber, Culat, Kmiec, Campion and Chairman Tesar – AYE

MOTION CARRIED

3.) There was no discussion, action or announcement relative Section 19.85(1)(c) referenced during the closed session.

CITIZEN COMMENTS

Steve Brown thanked all of the members of the Salem Board for their service.

Shirley Boening wished all good luck. She stated it was a sad day for her as she has served as Town Chairman and on various commissions/committees for the Town. She went on to express her appreciation.

Jodi Meier, along with her sister Jennifer, gave a background from the time her family moved here to Salem in 1976 when her dad, former Board Supervisor Joe Meier, got s teaching job here. She gave a history of the places and businesses in the Town of Salem. Her dad Joe Meier loved Salem and became a Board Supervisor in 1985 and he loved it!

PRESENTATIONS, PETITIONS, COMMUNICATIONS, & OTHER AGENCY REPORTS

1.) Final comments were made to the Town Board by the Town of Salem Planning & Zoning Commission Chairman Kim Breunig. She stated she has been on the Commission many years and stated she is returning her “Bible” to the Town. She then presented a Planning Commission book to the new Village of Salem Lakes.

Chairman Tesar recognized the years of service for the Planning & Zoning Commission and thanked all for their service to the Town.

2.) Final comments were made to the Town Board by Bill Barhyte, representing the Town of Salem Park Commission, and thanked the Town Board for allowing them to serve and said they hoped they would be serving the new Village Board.

Chairman Tesar recognized the years of service for the Park Commission and thanked all for their service to the Town.

BUILDING DEPT

1.) A proposed raze order of a residential building on property located at 10433 266th Avenue, Salem, WI, Tax Parcel No. 66-4-120-281-0255, belonging to John A. Schammert, 2650 Marwood Street, River Grove, IL 60171. The Town Board approved another month to review the status of this item with the owner.

Building Inspector Rowland informed the Board that no further improvements have been made on the house and there have been no permits pulled.

No action was taken on this item by the Board.

FIRE/RESCUE DEPARTMENT

1.) Resolution No 17 02 13, A Resolution Approving an Agreement Regarding Participation in Kenosha County Sheriff Tactical Response Team By Qualified Members of Salem Fire/Rescue Department was presented.

MOTION BY Supervisor Culat, second by Supervisor Faber to adopt Resolution No 17 02 13, A Resolution Approving an Agreement Regarding Participation in Kenosha County Sheriff Tactical Response Team By Qualified Members of Salem Fire/Rescue Department as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) A request to purchase Ballistic Personal Protective Equipment (BPPE) from Advantage Police Supply in the amount of \$8,784.00 was presented.

MOTION BY Supervisor Culat, second by Supervisor Faber to approve the purchase of Ballistic Personal Protective Equipment (BPPE) from Advantage Police Supply in the amount of \$8,784.00 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

PUBLIC SAFETY DEPARTMENT

1.) A request to purchase two (2) 2017 Ford F159 pickups for the Public Safety Department, in the amount of \$60,459.00 was presented.

MOTION BY Supervisor Faber, second by Chairman Tesar to approve the purchase two (2) 2017 Ford F159 pickups for the Public Safety Department, in the amount of \$60,459.00 as presented.

Discussion followed with Supervisor Culat stating this should carry over to the Village of Salem Lakes Board.

Supervisor Campion stated he feels this should carry over to the new Village Board and they need to define the Public Safety department.

Supervisor Kmiec stated he is “on the rail” about this and believes it needs further study.

Supervisor Faber stated that Public Safety also does water patrol for the lakes and they haven’t had a decent vehicle for pulling the boats.

SUPERVISOR Faber withdrew his motion and Chairman Tesar withdrew her second of the motion.

This item will be deferred to the new Board. No action was taken.

ADMINISTRATOR’S BUSINESS

1.) Partial Payment No. 1 by NuGen Johnson, LLC in the amount of \$30,616.47 for Phase 2 of the Camp Lake Improvements Project was presented.

MOTION BY Supervisor Faber, second by Supervisor Campion to approve Partial Payment No. 1 by NuGen Johnson, LLC in the amount of \$30,616.47 for Phase 2 of the Camp Lake Improvements Project as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) Administrator Casey said that land use planners were interviewed last week.

Supervisor Faber stated this was part of the multi jurisdictional plan which has since been implemented.

Our planners, Meehan & Co is retiring. The Town spent considerable money on the 2035 plan which was mandated by the state. There are eleven (11) neighborhoods.

Further discussion followed with Supervisor Culat stating that he feels it’s premature and recommends waiting.

Supervisor Campion stated he feels the new Board should be given the opportunity to decide on a new planner.

The consensus of the Board is to wait on this item. No action was taken.

CLERK’S BUSINESS

1.) The minutes of a Regular meeting on 1/09/2017 and a Special meeting on 1/16/2017 were presented for approval.

MOTION BY Supervisor Culat, second by Supervisor Campion to approve the minutes of a Regular meeting on 1/09/2017 and a Special meeting on 1/16/2017 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

2.) Operator License applications filed with the Town Clerk were presented as follows with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

Brandie Ravagni Gurveer Singh Rita Bucur Susan Rovik

MOTION BY Supervisor Faber, second by Supervisor Kmiec to approve the Operator Licenses as presented with with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees.

UNANIMOUS VOTE – AYE

MOTION CARRIED

3.) The vouchers for January 10, 2017 through February 13, 2017 were presented for approval as follows:

Vouchers issued from January 10, 2017 through January 13, 2017 includes the Town’s Tax Settlements in January 2017.

		\$4,101,558.15
Payroll #1 Ending	1/12/17	\$ 84,723.68
Payroll #2 Ending	1/21/17	\$ 82,793.84
Payroll #3 Ending	2/04/17	\$ 84,932.01

	Total	\$4,354,007.68

MOTION BY Supervisor Faber, second by Supervisor Campion to approve the vouchers for January 10, 2017 through February 13, 2017 as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED

TREASURER’S REPORT

1.) Chairman Tesar read the Treasurer’s report for January 1, 2017 through January 31, 2017 as follows:

JANUARY 2017- CASH REPORT FOR THE GENERAL ACCOUNT - TOWN OF SALEM

January 1, 2017- Beginning Balance **\$6,224,412.46**

<u>RECEIPTS</u>	\$13,131,242.51
Transfers In	\$ 2,000,000.00
Prior Month Adjustment	\$ 0.00
<u>DISBURSEMENTS</u>	\$ 4,103,504.06
PAYROLL	\$ 190,318.62
Transfers Out	\$ 9,000,000.00
Total	\$13,293,822.68

January 31, 2017- Ending Balance **\$8,061,832.29**

State Pool - General	\$ 1,180,665.57
Gen. Checking	\$ 6,881,166.72
Totals	\$ 8,061,832.29

JANUARY 2017 - CASH REPORT FOR THE TAX ACCOUNT - TOWN OF SALEM

January 1, 2017 - Beginning Balance **\$ 89.69**

<u>RECEIPTS</u>	\$ 2,987.48
Trnsfr from Gen. Fund	\$ 9,000,000.00

<u>DISBURSEMENT</u>	
Trnsfr to Gen Fund	\$ 2,000,000.00

January 31, 2017 - Ending Balance **\$7,003,077.17**

JANUARY 2017 - CASH REPORT FOR THE PARK ACCOUNT - TOWN OF SALEM

January 1, 2017 - Beginning Balance **\$ 520,046.57**

<u>RECEIPTS</u>	\$ 61,647.32
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<u>DISBURSEMENTS</u>	
Transfer to LGIP 8	\$ 0.00

January 31, 2017 - Ending Balance **\$ 581,693.89**

JANUARY 2017 - CASH REPORT FOR THE MAINTENANCE ACCOUNT-SALEM

January 1, 2017 Beginning Balance **\$ 48,827.78**

RECEIPTS **\$ 21.95**

January 31, 2017 Ending Balance **\$ 48,849.73**

JANUARY 2017 - CASH REPORT FOR THE CAPITAL PROJECTS ACCOUNT – SALEM

January 1, 2017 Beginning Balance **\$ 2,052,059.32**

RECEIPTS **\$ 4,374.47**
 Transfer In **\$ 0.00**

DISBURSEMENTS
 Transfer Out \$ 0.00

January 31, 2017 Ending Balance **\$ 2,056,433.79**

JANUARY 2017- CASH REPORT FOR THE TRAILS ACCOUNT – SALEM

January 1, 2017 Beginning Balance **\$ 261,978.07**

RECEIPTS \$ 117.78

DISBURSEMENTS

January 31, 2017 Ending Balance **\$ 262,095.85**

REPORTS ON PREVIOUS COMMISSION MEETINGS, FUTURE AGENDA ITEMS, AND UPCOMING SCHEDULED MEETINGS

Chairman Tesar (Library Board, Hooker Lake, & Administration, Public Works, Public Safety & Communication Committee)

Supervisor Culat (Park & P & Z Commissions Joint Liaison, Public Works Committee) report.

Supervisor Culat stated five (5) years ago when he was elected, Chairman Tesar put the committees back in place and has served on them as well as the Committee of the Whole. Because of these committees he made a lot of new friends – Thank you.

Supervisor Faber (CCLRD, SEWRPC, P&Z Joint Liaison, Board of Review, Public Safety & Communication Committees) report.

Supervisor Faber highlighted the purpose of Towns. He said thanks for the support and the pleasure of working with this Board and Joe Meier for his help when he first got on the Board.

Supervisor Kmiec (Park Commission Joint Liaison, Administration, Public Safety, & Communication Committees) report.

Supervisor Kmiec thanked the employees of the Town. We are blessed with wonderful people who work for the Town. He thanked the citizens and those who have served on the commissions and committees.

Supervisor Campion (County & Voltz Lake Liaison, Administration, Communication & Public Works Committees) report.

Supervisor Campion stated it has been his pleasure to serve as Supervisor for the Town of Salem. We will no longer have an annual meeting, but he encouraged people to participate and work in the community and he is proud to be part of it.

The next meeting of the Village of Salem Lakes will be held on Wednesday, February 15, 2017 at 7:00 pm in Silver Lake.

ADJOURNMENT

MOTION BY Supervisor Faber, second by Supervisor Culat that it is their distinct pleasure to bring 174 years to a close and adjourn this Regular Board meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED

This Regular Board meeting was adjourned at 7:55 pm.

Dessert and refreshments were served immediately following this meeting.

Respectfully submitted,

Cindi Dulaney, Clerk