



Salem Lakes Park Commission Regular Meeting Minutes  
Thursday, August 24, 2023@ 6:30 p.m.  
Salem Lakes Village Hall  
9814 Antioch Rd,, Salem WI 53168

**Meeting called to order by Commission Chairman Doug Randolph at 6:32 p.m.**

Members Present: Chairman Doug Randolph, Members Mark Eberle, Karen Ihlen, Kim Roper, Terryann Mathews and Shelly Ericksen. Katie Volbrecht absent.

Staff Present: Interim Administrator Dave Bretl, Paul Snellen, Kristin Stone

Board Member: Ron Gandt

***Discussion and possible action on the following items:***

**NEW BUSINESS**

- 1) Discussion and possible action Lubeno Park Toy Library (Girl Scout Troop #30108)  
**Danyel Scharf, 12010 259<sup>th</sup> Street, Trever Wisconsin presented information regarding the request of Girl Scout Troop #30108 to erect a toy library at Lubeno Park. It would contain sand toys and be mounted with 4 spiral ground anchors. The Troop would maintain the library. Motion to approve by Roper, second by Matthews. Discussion ensued regarding whether the library would be removed at the end of the season. Motion to amend by Roper seconded by Matthews that the library be removed for the winter on or before October 31 and that this permission be granted on a trial basis. Amendment approved 5-1 with Commissioner Ihlen voting "nay." The motion as amended was approved by a vote of 5-1 with Commissioner Ihlen voting "nay."**
- 2) Discussion and possible action Woodhaven Meadows Pavilion addition – **Discussion with John Walker 9111 222<sup>nd</sup> Ave, Salem 53168. Woodhaven Meadows HOA would like to put a pavilion in the park east of the subdivision. With Park Commission Approval they will reach out to Westosha Central H.S. to discuss details of size of structure, construction and donation of materials. John Walker will get additional details and more solid plan in place and then come back to the Park Commission for further discussion.**
- 3) Discussion & Possible Action for Vandalism at Salem Lakes Community Park – High Resolution Cameras. **Paul Snellen received quotes for from Clear Com (\$8,238.15) for 3 new high resolution 180° building cameras and 1 entry way camera. Clear Com is not including the parking lot as requested. Additional quote from CCI (\$6,572.34), and includes an additional 360° Parking Lot Camera. CCI can use existing hardware, only cameras would be replaced. Paul Snellen is working on additional pricing, current cost does not include trenching and electric. Additionally, camera access will be available using system currently in use.**
- 4) Discussion & Possible action for Salem Lakes Community Days 2024. **Commissioner Ericksen to follow up with President Bucur about possible dates. Commissioner Eberle Motion to table discussion about Salem Community days until after follow up with President Bucur, Second by Commissioner Roper. Motion Carries all Aye 6-0**
- 5) Discussion & possible action –Movies in the Park A/V needs. **Chairman Randolph reached out to Village of Bristol and they do not actually do the movies in the park, they are done by community group. Chairman Randolph shared information with Commissioner Volbrecht. Discussion to continue at next meeting.**
- 6) Discussion and possible action – **Disk Golf and Pickle Ball Courts. Pickle Ball courts have been paved. Fence and painting to be completed the week of August 28, 2023. Paul Snellen will put barricade around perimeter so safe for the Street Dance on August 26<sup>th</sup> at Schmalfeldt Park. Disk Golf is currently in the design phase.**
- 7) Visionary discussion and possible action for Camp Lake Park – **Paul Snellen to research Shoreline cleanup possibilities to put project in motion for overall vision. Discussion of passive and active space so access is available for multiple recreational activities.**

Chairman: Doug Randolph

Members: Mark Eberle ~ Shelly Ericksen ~ Karen Ihlen ~ Terryann Mathews ~ Kim Roper ~ Katie Volbrecht

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- 8) Discussion and possible action of purchase and placement of Adaptive Swing. **Commissioner Roper reached out to Trevor, Salem and Riverview schools to find out the need for Adaptive swings. There are 287 special needs children combined in these 3 schools that could benefit from adaptive equipment. Currently there is a swing at Montgomery Park that needs to be replaced. Discussion to purchase swing for this location as test for compatibility with current frame and Hangers. Once confirmed an additional 3 swings will be purchased with plan to have placed at Salem Oaks, Schmalfeldt and Salem Community Park. Continued discussion about adding different pieces as older park equipment is replaced.**
- 9) Scheduling of Fall Park Commission parks tour. **Discussion of Park Commission doing a fall Park tour on October 21<sup>st</sup> or 28<sup>th</sup>**
- 10) Discussion and possible action Park equipment and Lake Shangri-La Park lease. **John Costanza, 12011 217<sup>th</sup> Ave, Bristol WI 53104 to discuss lease. Requesting to renew the lease. HOA currently spans both Lake Bennett and Lake Shangri-La, and membership is open to anyone. They manage pier rentals, weed control and stocking fish and would like to keep current lease. Discussion continued about the Community Center location and VOSL's interest in adding a boat launch at the 223<sup>rd</sup> Ave Park, which is currently included in the lease. Trustee Gandt was in attendance and mentioned this is to be discussed at the September Board Meeting. Chairman Randolph tabled further discussion pending outcome of Village Board and further details on CCLRD and Center Lake park leases.**
- 11) Review and recommendations for pier bid. **1 bid received from raSmith for Piers at Runyard Wilson, Rock Lake, Camp Lake and Lakewood Terrace Parks. Discussion to Rebid project for 3 removable piers. Possible Platform instead of removable pier at Runyard Wilson Park as a separate bid.**

#### **REGULAR BUSINESS**

- 12) COW/Regular Board Meeting  
Date: 09/11/2023 – 6 p.m.  
Member(s): **Kim Roper**
- 13) Commission Members Report – additional to New Business
  - a) Acquisitions and Land Management (Mark Eberle) – **No update**
  - b) Advertisement (Katie Volbrecht)- Facebook “park spotlight” **Commissioner Volbrecht Absent no Update**
  - c) Entertainment Coordinator (Shelly Ericksen) **Last Concert in the Park, September 7<sup>th</sup>. No additional updates.**
  - d) Fund Raising and Raffles (Kim Roper) - **No Current fundraising, Commissioner Roper and Matthews will connect to discuss options for Salem Community days.**
  - e) Volunteer Recruitment (Karen Ihlen) – **No update**
  - g) Liaison (Doug Randolph) - **No update**
- 14) Approve Minutes from the July, 27 2023 Park Commission Meeting **Commissioner Ihlen Motion to approve minutes second by Commissioner Roper. Motion Carries 6-0 All Aye**
- 15) Future Agenda Items and Commissioner Comments: **Keep Agenda Items 3,4,5,6,7,8,9 and #10 as separate agenda items.**

**Commissioner Eberle motion to Adjourn, second by Commissioner Roper. Meeting Adjourned 8:36 pm. All Aye 6-0**

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