

Salem Lakes Park Commission Regular Meeting Minutes  
Thursday, July 27, 2023 @ 6:30 p.m.  
Salem Lakes Village Hall  
9814 Antioch Rd., Salem WI 53168

**Meeting called to order by Commission Chairman Doug Randolph at 6:32 p.m.**

#### **ROLL CALL**

Members Present: Terry Ann Mathews, Doug Randolph, Katie Volbrecht, Mark Eberle, Karen Ihlen, Kim Roper and Shelly Ericksen by phone.

Staff Present: Paul Snellen, Kristin Stone

Board Member: Kelly Sweeting

Citizen comments – **Brian & Megan LeQuesne 8485 234th Ave, Salem WI 53168 would like to purchase the Parks property to the east of both of their lot(s) 114-2280. Discussion Continued during 13a – Acquisitions and Land Management.**

**Kristin Stone read email on behalf of Danyel Scharff – Girl Scout Troup #30108 would like to put a toy library at Lubeno Park for Rock Lake use. Park Commission thinks it's a great idea but need more time and details, they would like to know how will it be installed/mounted. Clarify Village/Parks will not be responsible for maintenance.**

*Discussion and possible action on the following items:*

#### **NEW BUSINESS**

- 1) Discussion and possible action Kathrin Savage wedding on Parcel #70-4-120-074-1007 – **Commissioner Ihlen motioned to give Kathrin Savage approval for her wedding on 8/24/24 on Parcel #70-4-120-074-1007 with understanding that all Park Fee's and Rules apply. Second by Commissioner Eberle Motion Carries All Aye 7-0**
- 2) Discussion & Possible Action for Vandalism at Salem Lakes Community Park – High Resolution Cameras **Commissioner Eberle spoke about digital imaging camera's, referencing Pleasant Prairies use of them in all commercial parking lots, they connect to a VCR type system in the building and also link directly to the police department. Would like to explore something similar in Salem Community Park at the entrance and by the building. Possibly cameras that pan 360 degrees'. Commissioner Eberle and Paul Snellen to email Bryan Stevens with a copy to Brad Zautke about researching options.**
- 3) Discussion & Possible action for Salem Lakes Community Days 2024. **Chairman Randolph would like to form a Committee of three members to lead the event and then relay information to the other Park Commission members. Commissioners Ericksen, Volbrecht and Matthews volunteered and bringing in additional volunteers. Discussion of doing the event in September or October instead of August.**
- 4) Discussion & possible action –Movies in the Park A/V needs – **Continued research and discussion with other municipalities to see what they are currently doing. Paul Snellen to Reach out to Bryan Stevens about A/V needs. Commissioner Volbrecht to reach out to Kristin about purchasing inflatable Movie screen. Continue discussion at August meeting.**
- 5) Discussion and possible action – Disk Golf and Pickle Ball Courts **Brad Zautke and Paul Snellen met with Terry from Disk Golf – he is working on designing the last 3 holes. The East side of the property will be the starting and ending point for the course. Once he has completed design he will overlay it on the map with GPS points. Once Paul receives he will send to RA Smith to create RFP and get out to Bid for clearing. Anticipating get bid out in the fall when the foliage is down, which also may help lower cost. Once cleared Paul and crew will set baskets. Pickle Ball – Paving is a little behind, however should be completed tomorrow, Friday 7/28/23.**

Chairman: Doug Randolph

Members: Mark Eberle ~ Shelly Ericksen ~ Karen Ihlen ~ Terryann Mathews ~ Kim Roper ~ Katie Volbrecht

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- 6) Discussion and possible action of 70-4-120-083-2400 – **Discussed bids for repairing the viewing platform currently on property (previously known as Camp Lake Park/Marchuk Property) also discussed the possibility of removing completely. Discussion continued of long term project of making area more of a destination once vandalism issues are starting with clearing the shoreline, possible marina and adding a building. Commissioner Ericksen motioned to remove structure from property. Second by Commissioner Mathews. Motion Carries all Aye 7-0**
- 7) Visionary discussion and possible action for Camp Lake Park – **No discussion**
- 8) Discussion and possible action for use of Silver Lake Boat Launch or DeWitt Park (70-4-120-172-4281) for Private Dredging Project. **Discussion of project pros and cons and other options for the property owners. Commissioner Volbrecht motioned to not allow use of Parks land at Silver Lake Boat Launch and Dewitt Park for private residence dredging project second by Commissioner Ihlen. Motion Carries 7-0 All Aye**
- 9) Discussion and possible Action - National Parks & Recreation Association renewal – **Commission would like to renew; Kristin will get invoice from Carol from previous year.**
- 10) Discussion and possible action of purchase and placement of Adaptive Swing. **Discussed different types of adaptive swings and which park location to put swing. Also reach out to local schools to see which area has the most need for the adaptive swing and revisit during the August meeting.**
- 11) Review and discussion of Treasurer Report/Budget – **Discussion of Budget and fund usage specific to pickle ball court costs at this time.**

#### **REGULAR BUSINESS**

- 12) Village Board and/or COW Meeting Attendance
  - a) COW/ Regular Board Meeting at 6 pm-
 

Date: 08/07/2023	Member: <b>Kim Roper</b>
Date: 08/14/2023	Member: <b>Katie Volbrecht</b>
- 13) Commission Members Report – additional to New Business
  - a) Acquisitions and Land Management (Mark Eberle) – **Directed the LeQuesne’s to speak to Brad Zautke to discuss feasibility of purchase and project and then Park commission can make recommendation to the Board. Commissioner Eberle spoke about getting pricing to clear the disk golf area and Silver lake business district (trails) area at the same time. Commission to get out and walk trail property so they can complete projects at same time and save costs.**
  - b) Advertisement (Katie Volbrecht)- Facebook “park spotlight” – **Park spotlight not complete, commissioner Volbrecht to complete before August meeting.**
  - c) Entertainment Coordinator (Shelly Ericksen) – **Good attendance at Concerts in the park and residence are enjoying them.**
  - d) Fund Raising and Raffles (Kim Roper) – **No update, but will start working on ideas for Salem Lakes Community Days.**
  - e) Volunteer Recruitment (Karen Ihlen) – **No Update**
  - g) Liaison (Doug Randolph) – **Chairman Randolph to send email to Paul Snellen and Brad Zautke about Park Cameras, he will go to Bristol Village Hall to get more information from them about A/V for Movies in the park. Additionally, make recommendation to the Village Board about Dredging Project.**
- 14) Approve Minutes from the June, 22 2023 Park Commission Meeting – **Commissioner Eberle Motion to approve minutes pending change to show Commissioner Ihlen Present and commissioner Roper absent. Second by Commissioner Volbrecht. Commissioner Ericksen abstained from voting. Motion Carries 6-0 All Aye**
- 15) Future Agenda Items and Commissioner Comments **Keep Agenda Items 2-5, 7 and 10. Add scheduling of Fall Parks tour for Commission members. Park Equipment and Shangri-La Park Lease, Girl Scout Toy Library.**

**Commissioner Volbrecht moved to Adjourn, second by Commissioner Ericksen. Meeting Adjourned 8:11 pm All Aye 7-0**