



A Meeting of the Park Commission was held on Thursday, May 6, 2021 @ 6:30 pm  
at the Salem Lakes Village Hall, 9814 Antioch Road, Salem, WI, 53168

Meeting called to order by Commission Chairman, Doug Randolph, at 6:45 pm.

Roll Call

Members Present: Mark Eberle, Karen Ihlen, Nicole Mosta, Doug Randolph, Katie Volbrecht

Members Absent: Shelly Ericksen, Kim Roper

Staff Present: Diane Maki

1. Reappointment and Oath of Office of Commission Members – Chairman Doug Randolph, Karen Ihlen and Kim Roper  
*Oath of Office for re-appointment of three (3) year term given to Chairman Doug Randolph and Commission Member Karen Ihlen. Kim Roper absent.*
2. Minutes of the Regular Commission Meeting for April 1, 2021  
*Motion made by Nicole Mosta, seconded by Karen Ihlen to approve the minutes of the April 1, 2021 meeting. All AYE. Katie Volbrecht abstained. Shelly Ericksen and Kim Roper absent.*
3. Treasurer's Report- *Reviewed and questions asked about what impact fees can be used for.*
4. Commission Members Report
  - a. Acquisitions and Land Management (Mark Eberle)  
*Will have more information after 2<sup>nd</sup> Tour of Parks.*
  - b. Advertisement (Katie Volbrecht)  
*Discussed advertising Concerts in the Park on the Village Facebook page, possibly area newspaper(s), and distributing "Event Cards" to area businesses. Will contact Village Clerk about getting signs ordered.*
  - c. Entertainment Coordinator (Shelly Ericksen)  
*Shelly Ericksen spoke by phone – bands are budgeted at \$400 per concert with five confirmed, currently at two hours each. Discussed having them play ½ hour longer.*
  - d. Fund Raising and Raffles (Kim Roper)  
*Kim Roper absent. PumpkinDaze letters for sponsors, donations and raffles are printed and ready to be mailed out.*
  - e. Liason (Doug Randolph)  
*Doug Randolph will communicate with the board regarding the use of impact fees and the results of Item 6.*
  - f. Volunteer Recruitment (Karen Ihlen)  
*Karen Ihlen reports that the BIB application is complete. Working on condensing the volunteer application questionnaire, and setting parameters.*
  - g. Record Keeper  
*Records are in order, to date.*
5. Village Board and/or COW Meeting Attendance for May, 2021
  - a. May 10<sup>th</sup> Regular Board Meeting at 6:00 p.m.  
*Mark Eberle commits to attend.*

6. Discuss Yaws Park

*In order to come up with a comprehensive park plan regarding Yaws Park, we, the Park Commission, need to know if we should plan around the weed harvester being in its current location or if that lakeshore is available for improvement and/or use.*

7. Discuss 2<sup>nd</sup> Tour of Parks

*The first Concert in the Park is scheduled for Thursday, June 3<sup>rd</sup> (the normal meeting day), therefore, the Tour of Parks will take place on Tuesday, June 1<sup>st</sup> in place of the park meeting. Commission members will meet at Schmalfeldt Park at 6:00 pm.*

8. Future Agenda Items

*Review Tour of Parks, Discuss Park Equipment*

Motion made by Katie Volbrecht, seconded by Karen Ihlen to adjourn. All AYE. Shelly Ericksen and Kim Roper absent. Meeting adjourned at 8:20 p.m.

*Minutes submitted by: Diane Maki*