

- 11.4 Reappointment of Sara Spencer as Village Clerk for the term beginning May 1, 2025 through April 30, 2026

12. PUBLIC WORKS

Discussion and possible action on the following items:

- 12.1 Authorization to petition Southeast Wisconsin Regional Planning Commission (SEWRPC) to add 43 parcels, to the Salem Lakes Sewer Service Area. The proposed additional lots total 635.7 acres, and are in sections 21, 22, 23, 26, & 27 of Township 1 North, Range 20 East. These parcels are in various locations on the west side of STH '83', east of Camp Lake, south of CTH 'AH', and north of CTH 'JF'.

13. PLANNING & ZONING

Discussion and possible action on the following items:

- 13.1 Authorization to send out Request for Proposals to evaluate and make recommendations for updating or modernizing the Village of Salem Lakes Zoning (Chapter 490) and Land Division (Chapter 335) Code of Ordinances
- 13.2 Request from The Village of Salem Lakes, 9814 Antioch Rd, Salem (Owner), DNA Motors, Mark Otovic, 6100 N. Lake Drive, Whitefish Bay (Agent), for a Conditional Use Permit to allow for used vehicle sales in the B-3 Highway Business District on a portion of 9814 Antioch Road, Salem, WI 53168, Tax Parcel #70-4-120-233-0205. For informational purposes only, this parcel is located on the west side of STH '83' at the intersection with 98th Street (Village Hall).
- 13.3 Request from the Kenosha County Fair Association Inc., 30820 111th St, Wilmot, WI 53192-0096 (Owner), Jennifer Hesse, 30820 111th St, Wilmot, WI 53192 (Agent), to amend a previously approved Conditional Use Permit to allow a festival (Das Fest) on July 18, 19 & 20, 2025 in the PR-1 Park-Recreational District on Tax Parcel #70-4-120-303-1261. For informational purposes only, this parcel is the Kenosha County Fairgrounds.

14. ADMINISTRATOR

Discussion and possible action on the following items:

- 14.1. Discussion of questions and concerns raised by public about Silver Lake Boat Launch parking
- 14.2. An agreement for firefighting, fire inspection and rescue services to be provided by the Village of Salem Lakes, Wisconsin to the Town of Brighton, Wisconsin for 2025 for \$68,716.38
- 14.3. Resolution 2025.4-93 requesting the Department of Natural Resources reevaluate the Navigable Water Determination of the drainage ditch located on the Kenosha County Fair Association's property, parcel number # 70-4-120-303-1261 in Kenosha County, Wisconsin

15. CLOSED SESSION

- 15.1. Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed

session), specifically 70-4-120-214-0220 on 269th Avenue, and 70-4-120-213-0575 on 278th Avenue, and 70-4-120-074-3460 on Maple Street

- 15.2. Closed session pursuant to Wis. Stats. § 19.85(1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) and pursuant to Wis. Stats § 19.85 (1) (g) (for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or may be involved), specifically concerning terms, conditions of contractual rights and obligations with the Village of Paddock Lake regarding debt service credits and ownership of the heavy rescue fire truck under the parties' "Agreement for Firefighting, Fire Inspection and Rescue Services to be Provided by the Village of Salem Lakes to the Village of Paddock Lake"
- 15.3. Reconvene into Open Session pursuant to Wis. Stat. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

13. ADJOURNMENT

This notice was posted at: Salem Lakes Village Hall, Salem Lakes website at www.voslwi.gov, and the E-Notification List.

Dated this Thursday, April 17, 2025.
Sara Spencer, Village Clerk

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Sara Spencer at 262-843-2313.

***Notice is hereby given:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that this notice shall constitute an adequate notice of the meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993).

- Village Board meetings – 1st and 3rd Monday of the month
- Economic Development Committee – 1st Monday of the month
- Plan Commission meetings - 3rd Wednesday of the month
- Board of Appeals meetings – 4th Wednesday of the month
- Fire Commission meetings – 4th Monday of the month
- Park Commission meetings – 4th Thursday of the month

To be added to our E-notification list, send an email to: clerk@voslwi.gov

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
02/14/2025	GEN#2	666 (E) *#	FRONTIER COMMUNICATIONS	UTILITIES	52106-000	50	122.30
02/14/2025	GEN#2	667 (E)	GATEWAY TECHNICAL COLLEGE	VTAE DIST. TAXES PAYABLE	24000-002	00	544,381.90
02/14/2025	GEN#2	668 (E)	HALO SOFTWARE LLC	COMPUTER HARDWARE/SOFTWARE	53108-000	22	1,140.00
02/14/2025	GEN#2	669 (E)	KENOSHA COUNTY TREASURER	COUNTY/STATE TAXES PAYABLE	24000-000	00	427.87
				ADVANCE TAX COLLECTION	26000-000	00	3,080,783.61
				MANAGED FOREST LANDS	41150-000	00	102.49
				STATE DNR IN LIEU OF TAXES	43620-000	00	1,175.73
				CHECK GEN#2 669 (E) TOTAL FOR FUND 10:			<u>3,082,489.70</u>
02/14/2025	GEN#2	670 (E)	PITNEY BOWES	POSTAGE	53102-000	22	1.13
02/14/2025	GEN#2	671 (E) #	WE ENERGIES	UTILITIES	52106-000	22	313.00
				UTILITIES	52106-000	50	298.00
				UTILITIES	52106-000	50	2,706.11
				UTILITIES	52106-000	50	30.00
				UTILITIES	52106-000	50	102.00
				UTILITIES	52106-000	55	436.95
				STREET LIGHTING	52306-000	55	412.60
				STREET LIGHTING	52306-000	55	83.69
				UTILITIES	52106-000	65	327.90
				CHECK GEN#2 671 (E) TOTAL FOR FUND 10:			<u>4,710.25</u>
02/14/2025	GEN#2	672 (E)	WISCONSIN DOR	STATE WITHHOLDING PAYABLE	21400-003	00	214.29
02/14/2025	GEN#2	74283	AARON FAY	ADVANCE TAX COLLECTION	26000-000	00	4,978.99
02/14/2025	GEN#2	74284	AIRGAS USA, LLC		53101-000	55	66.23
					53101-000	55	283.30
				CHECK GEN#2 74284 TOTAL FOR FUND 10:			<u>349.53</u>
02/14/2025	GEN#2	74285	ANNETTE PATTERSON	ADVANCE TAX COLLECTION	26000-000	00	1,269.43
02/14/2025	GEN#2	74286*#	ANTIOCH AUTO PARTS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	61.35

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Fund: 10 GENERAL FUND							
				VEHICLE/ EQUIPMENT	52500-000	55	224.86
				VEHICLE/ EQUIPMENT	52500-000	55	99.52
				VEHICLE/ EQUIPMENT	52500-000	55	193.55
				VEHICLE/ EQUIPMENT	52500-000	55	(66.67)
				CHECK GEN#2 74286 TOTAL FOR FUND 10:			<u>512.61</u>
02/14/2025	GEN#2	74287	BEAR HOMES LLC	BP23-0008	21101-000	00	2,500.00
				BRB23-0010	21101-000	00	5,000.00
				BP23-0009	21101-000	00	2,500.00
				BRB23-0011	21101-000	00	5,000.00
				CHECK GEN#2 74287 TOTAL FOR FUND 10:			<u>15,000.00</u>
02/14/2025	GEN#2	74288	BEAR HOMES LLC	BP23-0011	21101-000	00	2,500.00
02/14/2025	GEN#2	74289	BOUND TREE MEDICAL	MEDICAL SUPPLIES	53204-000	50	2,965.22
				MEDICAL SUPPLIES	53204-000	50	30.90
				CHECK GEN#2 74289 TOTAL FOR FUND 10:			<u>2,996.12</u>
02/14/2025	GEN#2	74290	BRAD PERSONS	ADVANCE TAX COLLECTION	26000-000	00	22.67
				ADVANCE TAX COLLECTION	26000-000	00	627.37
				CHECK GEN#2 74290 TOTAL FOR FUND 10:			<u>650.04</u>
02/14/2025	GEN#2	74292	CADRE COMMUNICATIONS, INC	COMPUTER HARDWARE/SOFTWARE	53108-000	22	462.50
02/14/2025	GEN#2	74293	CAMP LAKE /CENTER LAKE	CAMP LAKE DIST. TAXES PAYABLE	24000-003	00	115,255.37
02/14/2025	GEN#2	74294#	CDW GOVERNMENT INC.	COMPUTER HARDWARE/SOFTWARE	53108-000	15	1,293.89
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	151.18
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	1,439.31
				CHECK GEN#2 74294 TOTAL FOR FUND 10:			<u>2,884.38</u>
02/14/2025	GEN#2	74295	CENTRAL-WESTOSHA UNION H S	SCHOOL DIST. TAXES PAYABLE	24000-001	00	1,001,051.09
02/14/2025	GEN#2	74296	CESAR VEGA	ADVANCE TAX COLLECTION	26000-000	00	27.19
02/14/2025	GEN#2	74297	CLASSIC CONTRACTORS	BP23-0016	21101-000	00	2,500.00

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Fund: 10 GENERAL FUND							
				BSL23-0008	21101-000	00	2,000.00
				BRB23-0019	21101-000	00	2,500.00
				BP23-0017	21101-000	00	2,500.00
				BSL23-0009	21101-000	00	2,000.00
				BRB23-0014	21101-000	00	5,000.00
				CHECK GEN#2 74297 TOTAL FOR FUND 10:			<u>16,500.00</u>
02/14/2025	GEN#2	74298	DAVID GOLNICK	ADVANCE TAX COLLECTION	26000-000	00	6,291.24
02/14/2025	GEN#2	74299	DENA PERMANIAN	BUILDING MAINTENANCE	52100-000	22	1,175.00
02/14/2025	GEN#2	74301	FINANCIAL RECOVERIES INC	OPERATING SUPPLIES	53101-000	15	27.50
02/14/2025	GEN#2	74303	GATEWAY TECHNICAL COLLEGE	STATE DNR IN LIEU OF TAXES	43620-000	00	207.78
02/14/2025	GEN#2	74306	HOOKER LAKE MANAGEMENT DIST	HOOKER LAKE TAXES PAYABLE	24000-005	00	18,205.25
02/14/2025	GEN#2	74307	JACOB RYAN LEO SCOTT	ADVANCE TAX COLLECTION	26000-000	00	2,784.88
02/14/2025	GEN#2	74308	JENNIFER CONNELLY	ADVANCE TAX COLLECTION	26000-000	00	216.76
02/14/2025	GEN#2	74309	JERRY MAHONEY	ADVANCE TAX COLLECTION	26000-000	00	273.00
02/14/2025	GEN#2	74310	JERRY WILLKOMM INC.		53103-000	55	744.97
					53103-000	55	502.27
					53103-000	55	941.55
					53103-000	55	356.26
					53103-000	55	<u>1,338.05</u>
				CHECK GEN#2 74310 TOTAL FOR FUND 10:			3,883.10
02/14/2025	GEN#2	74311	JODI VANALPHEN	ADVANCE TAX COLLECTION	26000-000	00	287.13
02/14/2025	GEN#2	74312	JOHN & GEORGIA MOUSOURAKIS	ADVANCE TAX COLLECTION	26000-000	00	3,587.00
02/14/2025	GEN#2	74313	JOHN KELLY	ADVANCE TAX COLLECTION	26000-000	00	7,849.78
02/14/2025	GEN#2	74314	KEITH HOPKINS	ADVANCE TAX COLLECTION			** VOIDED **
02/14/2025	GEN#2	74315	KENOSHA COUNTY SHERIFF DEPT	KENOSHA CO SHERIFF CONTRACT	57200-000	35	53,648.43
02/14/2025	GEN#2	74316#	KENOSHA COUNTY TREASURER	COURT FINES	45100-001	00	310.00

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Fund: 10 GENERAL FUND							
				OUTSOURCED INSPECTIONS	57201-000	45	66,060.00
				CHECK GEN#2 74316 TOTAL FOR FUND 10:			<u>66,370.00</u>
02/14/2025	GEN#2	74317	KENOSHA COUNTY TREASURER	ADVANCE TAX COLLECTION	26000-000	00	2,320.91
02/14/2025	GEN#2	74318	KENOSHA CTY FIRE RESCUE	DUES / SUBSCRIPTIONS	53105-000	50	2,000.00
02/14/2025	GEN#2	74319*#	KONICA MINOLTA	COPY MACHINE EXPENSE	52109-000	22	153.38
				COPY MACHINE EXPENSE	52109-000	22	(63.42)
				CHECK GEN#2 74319 TOTAL FOR FUND 10:			<u>89.96</u>
02/14/2025	GEN#2	74320	KURT KLEISNER	ADVANCE TAX COLLECTION	26000-000	00	6,981.42
02/14/2025	GEN#2	74321#	LAKESIDE INTERNATIONAL TRUCKS	APPARATUS REPAIR & MAINTENANCE	53110-000	50	8.02
				VEHICLE/ EQUIPMENT	52500-000	55	248.72
				VEHICLE/ EQUIPMENT	52500-000	55	154.62
				VEHICLE/ EQUIPMENT	52500-000	55	233.10
				CHECK GEN#2 74321 TOTAL FOR FUND 10:			<u>644.46</u>
02/14/2025	GEN#2	74322	LERETA	ADVANCE TAX COLLECTION	26000-000	00	2,662.05
				ADVANCE TAX COLLECTION	26000-000	00	719.58
				CHECK GEN#2 74322 TOTAL FOR FUND 10:			<u>3,381.63</u>
02/14/2025	GEN#2	74323	MAKENZIE GAEDE	PARAMEDIC TRAINING	53107-000	50	933.72
02/14/2025	GEN#2	74324	MARK DULANEY	ADVANCE TAX COLLECTION	26000-000	00	44.36
02/14/2025	GEN#2	74325	MAXWELL YANKSON	ADVANCE TAX COLLECTION	26000-000	00	2,570.62
02/14/2025	GEN#2	74330	PAUL CHORAZY	ADVANCE TAX COLLECTION	26000-000	00	7,472.40
02/14/2025	GEN#2	74331	PITNEY BOWES	POSTAGE	53102-000	22	3,000.00
02/14/2025	GEN#2	74332	PUTTERS TRUCKING INC.	VEHICLE/ EQUIPMENT	52500-000	55	375.00
02/14/2025	GEN#2	74333	RAY J SCHOONHOVEN JR	ADVANCE TAX COLLECTION	26000-000	00	0.61
02/14/2025	GEN#2	74334	RAYMOND DEMATTEO II	ADVANCE TAX COLLECTION	26000-000	00	1,700.23
02/14/2025	GEN#2	74335	ROBERT WINCEK	ADVANCE TAX COLLECTION	26000-000	00	0.08

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Fund: 10 GENERAL FUND							
02/14/2025	GEN#2	74337	SALEM GRADE SCHOOL	SCHOOL DIST. TAXES PAYABLE	24000-001	00	2,443,364.05
02/14/2025	GEN#2	74338	SAMUEL MELTON	ADVANCE TAX COLLECTION	26000-000	00	5,407.47
02/14/2025	GEN#2	74339	SANDRA FOLEY	ADVANCE TAX COLLECTION	26000-000	00	3,988.30
02/14/2025	GEN#2	74340	SILVER LAKE MANAGEMENT DISTRICT	SILVER LAKE MNGT TAXES PAYABLE	24000-006	00	22,616.14
02/14/2025	GEN#2	74341	SILVER LAKE SALEM JT DIST#1	SCHOOL DIST. TAXES PAYABLE	24000-001	00	1,172,421.07
02/14/2025	GEN#2	74342#	SLADES CORNERS AUTO SUPPLY, INC	APPARATUS REPAIR & MAINTENANCE	53110-000	50	134.23
				VEHICLE/ EQUIPMENT	52500-000	55	134.23
				CHECK GEN#2 74342 TOTAL FOR FUND 10:			<u>268.46</u>
02/14/2025	GEN#2	74343	STATE OF WISCONSIN	COURT FINES	45100-001	00	1,031.00
02/14/2025	GEN#2	74345	T HUEMANN WELL & PUMP INC	BUILDING MAINTENANCE	52100-000	22	8,757.00
02/14/2025	GEN#2	74346	TERRY & NUDO LLC	LEGAL / COURT RELATED	52201-002	22	1,296.00
				LEGAL / COURT RELATED	52201-002	22	1,751.25
				CHECK GEN#2 74346 TOTAL FOR FUND 10:			<u>3,047.25</u>
02/14/2025	GEN#2	74347	THOMAS KRAINER	ADVANCE TAX COLLECTION	26000-000	00	216.76
02/14/2025	GEN#2	74348#	THOMAS OUTDOOR SUPPLY	OPERATING SUPPLIES	53101-000	55	119.16
				VEHICLE REPAIRS/MAINTENANCE	52500-000	65	120.89
				CHECK GEN#2 74348 TOTAL FOR FUND 10:			<u>240.05</u>
02/14/2025	GEN#2	74349	TODAY'S UNIFORMS	UNIFORMS / EQUIP	52203-000	50	76.95
				UNIFORMS / EQUIP	52203-000	50	45.95
				UNIFORMS / EQUIP	52203-000	50	67.95
				UNIFORMS / EQUIP	52203-000	50	149.85
				UNIFORMS / EQUIP	52203-000	50	181.85
				UNIFORMS / EQUIP	52203-000	50	218.85
				UNIFORMS / EQUIP	52203-000	50	165.90
				UNIFORMS / EQUIP	52203-000	50	172.90
				UNIFORMS / EQUIP	52203-000	50	39.95

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Fund: 10 GENERAL FUND							
				UNIFORMS / EQUIP	52203-000	50	61.95
				UNIFORMS / EQUIP	52203-000	50	35.85
				UNIFORMS / EQUIP	52203-000	50	82.95
				UNIFORMS / EQUIP	52203-000	50	75.95
				UNIFORMS / EQUIP	52203-000	50	86.95
				UNIFORMS / EQUIP	52203-000	50	295.00
				UNIFORMS / EQUIP	52203-000	50	85.95
				UNIFORMS / EQUIP	52203-000	50	19.95
				CHECK GEN#2 74349 TOTAL FOR FUND 10:			<u>1,864.70</u>
02/14/2025	GEN#2	74351	TREVOR GRADE SCHOOL	SCHOOL DIST. TAXES PAYABLE	24000-001	00	1,241,817.19
				STATE DNR IN LIEU OF TAXES	43620-000	00	2,052.74
				CHECK GEN#2 74351 TOTAL FOR FUND 10:			<u>1,243,869.93</u>
02/14/2025	GEN#2	74352	TRUCK COUNTRY OF WISC	VEHICLE/ EQUIPMENT	52500-000	55	299.69
02/14/2025	GEN#2	74353	TRUCK COUNTRY OF WISC	VEHICLE/ EQUIPMENT	52500-000	55	773.31
02/14/2025	GEN#2	74354	UNDERGROUND SOLUTIONS LLC	ROAD MAINTENANCE MATERIALS	53301-000	55	4,900.00
02/14/2025	GEN#2	74356	VOLTZ LAKE MANAGEMENT DISTRICT	VOLTZ LAKE DIST TAXES PAYABLE	24000-004	00	16,195.33
02/14/2025	GEN#2	74357	WARREN REGNIER	ADVANCE TAX COLLECTION	26000-000	00	7.67
02/14/2025	GEN#2	74358	WHEATLAND GRADE SCHOOL	SCHOOL DIST. TAXES PAYABLE	24000-001	00	237,533.91
02/14/2025	GEN#2	74359	WILMOT UNION HS	SCHOOL DIST. TAXES PAYABLE	24000-001	00	1,824,023.23
				STATE DNR IN LIEU OF TAXES	43620-000	00	1,184.38
				CHECK GEN#2 74359 TOTAL FOR FUND 10:			<u>1,825,207.61</u>
02/14/2025	GEN#2	74360	WISCONSIN HUMANE SOCIETY	ANIMAL SERVICE CONTROL EXP	53317-000	55	1,036.44
02/28/2025	GEN#2	673 (E)	CENTRAL STATES FUNDS	HEALTH INS. W/H PAYABLE	21400-007	00	43,201.20
02/28/2025	GEN#2	674 (E) *#	CENTRAL STATES PENSION FUND	CENTRAL STATES PENSION OBLIGATION	57401-000	22	5,086.75
02/28/2025	GEN#2	675 (E)	UHS PREMIUM BILLING	HEALTH INSURANCE	51400-000	50	12,422.52

User: KDEMENT

CHECK DATE FROM 02/01/2025 - 02/28/2025

DB: Salem

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
02/28/2025	GEN#2	676 (E) *#	USBANK	COMPUTER HARDWARE/SOFTWARE	53108-000	10	162.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	15	21.00
				WIRELESS COMMUNICATIONS	52107-000	20	48.21
				WIRELESS COMMUNICATIONS	52107-000	20	48.22
				COMPUTER HARDWARE/SOFTWARE	53108-000	20	18.00
				BUILDING MAINTENANCE	52100-000	22	48.50
				BUILDING MAINTENANCE	52100-000	22	271.13
				BUILDING MAINTENANCE	52100-000	22	208.38
				IT SERVICES	52108-000	22	1,475.00
				COPY MACHINE EXPENSE	52109-000	22	75.96
				VILLAGE HALL CONTRACTS	52110-000	22	68.50
				INTERNET UTILITIES	52112-000	22	158.58
				INTERNET UTILITIES	52112-000	22	158.83
				OPERATING SUPPLIES	53101-000	22	7.87
				OPERATING SUPPLIES	53101-000	22	104.59
				OPERATING SUPPLIES	53101-000	22	41.70
				OPERATING SUPPLIES	53101-000	22	239.00
				OPERATING SUPPLIES	53101-000	22	92.00
				OPERATING SUPPLIES	53101-000	22	266.85
				OPERATING SUPPLIES	53101-000	22	66.28
				OPERATING SUPPLIES	53101-000	22	124.42
				OPERATING SUPPLIES	53101-000	22	22.76
				OPERATING SUPPLIES	53101-000	22	46.21
				POSTAGE	53102-000	22	284.65
				PUBLISHING/PRINTING	53104-000	22	99.75
				PUBLISHING/PRINTING	53104-000	22	52.00
				PUBLISHING/PRINTING	53104-000	22	56.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	408.35
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	31.88
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	9.95
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	49.88
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	220.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	195.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	4,900.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	774.70
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	440.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	73.96

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Fund: 10 GENERAL FUND							
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	73.96
				UNEMPLOYMENT	54102-000	22	32.70
				UNEMPLOYMENT	54102-000	22	0.65
				OPERATING SUPPLIES	53101-000	23	133.47
				TRAINING /MILEAGE	53107-000	23	395.00
				WIRELESS COMMUNICATIONS	52107-000	25	86.37
				WIRELESS COMMUNICATIONS	52107-000	25	87.82
				TRAINING /MILEAGE	53107-000	25	499.00
				TRAINING /MILEAGE	53107-000	25	47.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	25	45.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	26	21.00
				WIRELESS COMMUNICATIONS	52107-000	30	43.21
				WIRELESS COMMUNICATIONS	52107-000	30	43.22
				COMPUTER HARDWARE/SOFTWARE	53108-000	30	39.00
				WIRELESS COMMUNICATIONS	52107-000	40	43.21
				WIRELESS COMMUNICATIONS	52107-000	40	43.22
				COMPUTER HARDWARE/SOFTWARE	53108-000	40	36.00
				WIRELESS COMMUNICATIONS	52107-000	45	43.16
				WIRELESS COMMUNICATIONS	52107-000	45	43.16
				COMPUTER HARDWARE/SOFTWARE	53108-000	45	9.00
				PEST CONTROL	52100-003	50	139.90
				UTILITIES	52106-000	50	99.99
				UTILITIES	52106-000	50	51.56
				UTILITIES	52106-000	50	99.99
				WIRELESS COMMUNICATIONS	52107-000	50	797.77
				WIRELESS COMMUNICATIONS	52107-000	50	822.95
				WIRELESS COMMUNICATIONS	52107-000	50	75.76
				OPERATING SUPPLIES	53101-000	50	23.22
				OPERATING SUPPLIES	53101-000	50	49.84
				OPERATING SUPPLIES	53101-000	50	120.00
				OPERATING SUPPLIES	53101-000	50	154.27
				DUES / SUBSCRIPTIONS	53105-000	50	225.00
				EDUCATION/TRAINING	53107-100	50	1,308.00
				EDUCATION/TRAINING	53107-100	50	132.00
				EMS TRAINING	53107-200	50	75.00
				EMS TRAINING	53107-200	50	468.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	50	324.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				COMPUTER HARDWARE/SOFTWARE	53108-000	50	211.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	50	315.45
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	212.14
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	150.38
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	(10.00)
				UTILITIES	52106-000	55	51.55
				WIRELESS COMMUNICATIONS	52107-000	55	368.52
				WIRELESS COMMUNICATIONS	52107-000	55	369.96
				VEHICLE/ EQUIPMENT	52500-000	55	314.22
				GARBAGE COLLECTION	52600-000	55	79,209.18
				RECYCLING	52601-000	55	42,575.70
				OPERATING SUPPLIES	53101-000	55	7.59
				OPERATING SUPPLIES	53101-000	55	151.82
				OPERATING SUPPLIES	53101-000	55	88.00
				OPERATING SUPPLIES	53101-000	55	189.02
				OPERATING SUPPLIES	53101-000	55	189.02
				OPERATING SUPPLIES	53101-000	55	189.02
				OPERATING SUPPLIES	53101-000	55	189.02
				OPERATING SUPPLIES	53101-000	55	189.02
				OPERATING SUPPLIES	53101-000	55	53.65
				OPERATING SUPPLIES	53101-000	55	37.37
				COMPUTER HARDWARE/SOFTWARE	53108-000	55	72.00
				WIRELESS COMMUNICATIONS	52107-000	65	66.48
				WIRELESS COMMUNICATIONS	52107-000	65	66.48
				COMPUTER HARDWARE/SOFTWARE	53108-000	65	12.00
				CHECK GEN#2 676(E) TOTAL FOR FUND 10:			<u>143,371.10</u>
02/28/2025	GEN#2	681 (E) *#	WE ENERGIES	UTILITIES	52106-000	22	108.00
				UTILITIES	52106-000	22	204.00
				UTILITIES	52106-000	22	59.00
				UTILITIES	52106-000	22	1,981.21
				UTILITIES	52106-000	22	313.00
				UTILITIES	52106-000	50	67.00
				UTILITIES	52106-000	50	3,506.23
				UTILITIES	52106-000	50	481.00
				UTILITIES	52106-000	50	30.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				UTILITIES	52106-000	50	102.00
				UTILITIES	52106-000	55	3,620.24
				STREET LIGHTING	52306-000	55	2,292.77
				STREET LIGHTING	52306-000	55	4,268.10
				STREET LIGHTING	52306-000	55	416.46
				STREET LIGHTING	52306-000	55	83.99
				UTILITIES	52106-000	65	137.00
				UTILITIES	52106-000	65	57.56
				UTILITIES	52106-000	65	19.00
				UTILITIES	52106-000	65	157.00
				UTILITIES	52106-000	65	269.00
				UTILITIES	52106-000	65	163.10
				UTILITIES	52106-000	65	24.98
				UTILITIES	52106-000	65	18.98
				CHECK GEN#2 681(E) TOTAL FOR FUND 10:			<u>18,379.62</u>
02/28/2025	GEN#2	74394	AIR ONE EQUIPMENT INC	EQUIPMENT / F&R	53106-100	50	420.00
				EQUIPMENT / F&R	53106-100	50	240.00
				CHECK GEN#2 74394 TOTAL FOR FUND 10:			<u>660.00</u>
02/28/2025	GEN#2	74395*#	ANDREA & ORENDORFF LLP	AUDIT & ACCOUNTING	52206-000	22	1,126.50
02/28/2025	GEN#2	74396#	ANTIOCH AUTO PARTS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	20.75
				VEHICLE/ EQUIPMENT	52500-000	55	36.64
				CHECK GEN#2 74396 TOTAL FOR FUND 10:			<u>57.39</u>
02/28/2025	GEN#2	74397*#	AURORA MEDICAL GROUP	OCCUPATIONAL HEALTH	52104-000	50	855.00
02/28/2025	GEN#2	74398	BROOKS TRACTOR INC.	VEHICLE/ EQUIPMENT	52500-000	55	227.21
02/28/2025	GEN#2	74400	CLASSIC CONTRACTORS INC	BP22-0016	21101-000	00	2,500.00
02/28/2025	GEN#2	74402	CONWAY SHIELDS	FIRE PPE EQUIPMENT	52210-002	50	2,150.00
02/28/2025	GEN#2	74403	CYNTHIA PORTER & THOMAS HETTINGER	BSM21-0011	21101-000	00	5,000.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				BP21-0026	21101-000	00	2,500.00
				CHECK GEN#2 74403 TOTAL FOR FUND 10:			<u>7,500.00</u>
02/28/2025	GEN#2	74404	DEPT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT			** VOIDED **
02/28/2025	GEN#2	74406	FORCE AMERICA DISTRIBUTING LLC	VEHICLE/ EQUIPMENT	52500-000	55	859.10
02/28/2025	GEN#2	74408	GATEWAY TECHNICAL COLLEGE	EDUCATION/TRAINING			** VOIDED **
02/28/2025	GEN#2	74411	HALVERSON OVERHEAD DOOR	BUILDING MAINTENANCE	52100-000	55	709.00
02/28/2025	GEN#2	74412	HOLLAND SUPPLY	VEHICLE/ EQUIPMENT	52500-000	55	133.80
				VEHICLE/ EQUIPMENT	52500-000	55	44.26
				CHECK GEN#2 74412 TOTAL FOR FUND 10:			<u>178.06</u>
02/28/2025	GEN#2	74413	HYDRAULIC SERVICES	VEHICLE/ EQUIPMENT	52500-000	55	484.81
02/28/2025	GEN#2	74415	IMAGE TREND	COMPUTER HARDWARE/SOFTWARE	53108-000	50	3,067.70
02/28/2025	GEN#2	74418	JASON DUECKER	EDUCATION/TRAINING	53107-100	50	1,280.00
02/28/2025	GEN#2	74419*#	JERRY WILLKOMM INC.		53103-000	55	464.40
					53103-000	55	1,183.60
					53103-000	55	2,325.53
					53103-000	55	481.90
				CHECK GEN#2 74419 TOTAL FOR FUND 10:			<u>4,455.43</u>
02/28/2025	GEN#2	74420	KERKMAN BROS	BP23-0018	21101-000	00	2,500.00
				BSL23-0010	21101-000	00	2,000.00
				CHECK GEN#2 74420 TOTAL FOR FUND 10:			<u>4,500.00</u>
02/28/2025	GEN#2	74421	LA QUITA SMITH	BUILDING MAINTENANCE	52100-000	22	450.00
				BUILDING MAINTENANCE SALEM HALL	52100-000	22	450.00
				CHECK GEN#2 74421 TOTAL FOR FUND 10:			<u>900.00</u>
02/28/2025	GEN#2	74422	LAKESIDE INTERNATIONAL TRUCKS	VEHICLE/ EQUIPMENT	52500-000	55	85.05

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				VEHICLE/ EQUIPMENT	52500-000	55	242.56
				CHECK GEN#2 74422 TOTAL FOR FUND 10:			<u>327.61</u>
02/28/2025	GEN#2	74423	LEAGUE OF WISCONSIN MUNICIPALITIES	OPERATING SUPPLIES	53101-000	26	45.00
02/28/2025	GEN#2	74424	MAYER REPAIR	APPARATUS REPAIR & MAINTENANCE	53110-000	50	6,024.19
02/28/2025	GEN#2	74426#	MENARDS INC	BUILDING MAINTENANCE	52100-000	22	97.44
				BUILDING MAINTENANCE	52100-000	22	72.96
				BUILDING MAINTENANCE	52100-000	22	297.00
				OPERATING SUPPLIES	53101-000	22	6.51
				OPERATING SUPPLIES	53101-000	55	70.98
				ROAD MAINTENANCE MATERIALS	53301-000	55	119.94
				ROAD MAINTENANCE MATERIALS	53301-000	55	34.02
				CHECK GEN#2 74426 TOTAL FOR FUND 10:			<u>698.85</u>
02/28/2025	GEN#2	74427	MEYER BUILDERS	BP22-0011	21101-000	00	2,500.00
02/28/2025	GEN#2	74428	MICHAL & REGINA ORAWIEC	BP21-0015	21101-000	00	2,500.00
				BRB21-0011	21101-000	00	5,000.00
				BSM21-0005	21101-000	00	5,000.00
				CHECK GEN#2 74428 TOTAL FOR FUND 10:			<u>12,500.00</u>
02/28/2025	GEN#2	74429*#	MIDWEST FIBER NETWORKS	INTERNET UTILITIES / HWY	52112-000	22	107.50
				INTERNET UTILITIES / CS	52112-000	22	430.00
				INTERNET UTILITIES / FD	52112-000	22	268.75
				CHECK GEN#2 74429 TOTAL FOR FUND 10:			<u>806.25</u>
02/28/2025	GEN#2	74431	MORTON SALT	ROAD MAINTENANCE MATERIALS	53301-000	55	32,940.98
02/28/2025	GEN#2	74432#	MUNICIPAL LAW & LITIGATION GROUP	LEGAL EDC	52202-000	10	604.80
				LEGAL	52201-000	22	4,087.80
				LEGAL / COURT RELATED	52201-002	22	43.20
				CHECK GEN#2 74432 TOTAL FOR FUND 10:			<u>4,735.80</u>
02/28/2025	GEN#2	74433	PADDOCK LAKE ACE HARDWARE	OPERATING SUPPLIES	53101-000	22	9.16

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
02/28/2025	GEN#2	74434	R & R INSURANCE	LIABILITY INSURANCE	54100-000	22	24,170.00
				WORKERS COMPENSATION	54101-000	22	14,348.00
				CHECK GEN#2 74434 TOTAL FOR FUND 10:			<u>38,518.00</u>
02/28/2025	GEN#2	74435*#	R.A. SMITH, INC.	INVOICES REC / ZONING	12212-000	00	91.50
				MISC REVENUES	48900-000	00	2,241.75
				ENGINEERING	52209-000	22	336.00
				ENGINEERING	52209-000	22	326.00
				CEMETERY / CONTR. EXPENSE	52120-200	65	1,539.50
				CHECK GEN#2 74435 TOTAL FOR FUND 10:			<u>4,534.75</u>
02/28/2025	GEN#2	74437	RELIANT FIRE APPARATUS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	2,309.42
02/28/2025	GEN#2	74438	RILEY CONSTRUCTION COMPANY, INC.	BRB23-0012	21101-000	00	5,000.00
				BSL23-0001	21101-000	00	2,000.00
				CHECK GEN#2 74438 TOTAL FOR FUND 10:			<u>7,000.00</u>
02/28/2025	GEN#2	74439	RIVERVIEW GRADE SCHOOL	MOBILE HOME FEES TO SCHOOL	21300-000	00	453.49
02/28/2025	GEN#2	74440	ROBERT TRAPP	MISC EVENTS	57010-001	65	400.00
02/28/2025	GEN#2	74441	ROLAND MACHINERY COMPANY	VEHICLE/ EQUIPMENT	52500-000	55	1,217.67
02/28/2025	GEN#2	74442	SHARING CENTER	PURCHASED SERVICES	57200-000	22	20,000.00
02/28/2025	GEN#2	74443*#	SHI INTERNATIONAL CORP	COMPUTER HARDWARE/SOFTWARE	53108-000	10	3,378.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	15	571.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	20	672.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	22	2,951.98
				COMPUTER HARDWARE/SOFTWARE	53108-000	23	534.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	25	801.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	26	267.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	30	801.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	40	1,148.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	45	267.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	50	8,493.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				COMPUTER HARDWARE/SOFTWARE	53108-000	55	1,205.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	65	56.00
				CHECK GEN#2 74443 TOTAL FOR FUND 10:			<u>21,144.98</u>
02/28/2025	GEN#2	74444	SIREN SERVICES	APPARATUS REPAIR & MAINTENANCE	53110-000	50	2,305.73
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	701.86
				CHECK GEN#2 74444 TOTAL FOR FUND 10:			<u>3,007.59</u>
02/28/2025	GEN#2	74447	STRYKER SALES CORPORATION	EQUIPMENT / F&R	53106-100	50	256.26
				EQUIPMENT / F&R	53106-100	50	(249.51)
				CHECK GEN#2 74447 TOTAL FOR FUND 10:			<u>6.75</u>
02/28/2025	GEN#2	74448	THE KNOX COMPANY	EQUIPMENT / F&R	53106-100	50	1,303.00
02/28/2025	GEN#2	74449	TIM OLSEN	ACCTS PAYABLE / P/R/S BONDS	21101-000	00	2,500.00
02/28/2025	GEN#2	74450	TODAY'S UNIFORMS	UNIFORMS / EQUIP	52203-000	50	82.95
				UNIFORMS / EQUIP	52203-000	50	52.95
				UNIFORMS / EQUIP	52203-000	50	102.90
				CHECK GEN#2 74450 TOTAL FOR FUND 10:			<u>238.80</u>
02/28/2025	GEN#2	74451	TREVOR GRADE SCHOOL	MOBILE HOME FEES TO SCHOOL	21300-000	00	1,751.73
				MOBILE HOME FEES TO SCHOOL	21300-000	00	1,751.73
				CHECK GEN#2 74451 TOTAL FOR FUND 10:			<u>3,503.46</u>
02/28/2025	GEN#2	74453*#	USA BLUEBOOK	BUILDING MAINTENANCE	52100-000	50	2,932.26
				OPERATING SUPPLIES	53101-000	55	1,578.14
				CHECK GEN#2 74453 TOTAL FOR FUND 10:			<u>4,510.40</u>
02/28/2025	GEN#2	74454	VILLAGE OF PLEASANT PRAIRIE	ASSESSOR JANUARY	52207-000	22	15,847.00
				ASSESSOR FEBRUARY	52207-000	22	15,847.00
				CHECK GEN#2 74454 TOTAL FOR FUND 10:			<u>31,694.00</u>

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF SALEM LAKES
 CHECK DATE FROM 02/01/2025 - 02/28/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
02/28/2025	GEN#2	74455	VON BRIESEN & ROPER S C	LEGAL	52201-000	22	2,391.13
				LEGAL / LABOR	52201-001	22	511.00
				CHECK GEN#2 74455 TOTAL FOR FUND 10:			<u>2,902.13</u>
02/28/2025	GEN#2	74456	WESTOSHA SENIOR CENTER	PURCHASED SERVICES	57200-000	22	7,500.00
02/28/2025	GEN#2	74459	WILMOT UNION HS	MOBILE HOME FEES TO SCHOOL	21300-000	00	269.94
				MOBILE HOME FEES TO SCHOOL	21300-000	00	721.55
				MOBILE HOME FEES TO SCHOOL	21300-000	00	721.55
				CHECK GEN#2 74459 TOTAL FOR FUND 10:			<u>1,713.04</u>
02/28/2025	GEN#2	74460	WISCONSIN HUMANE SOCIETY	ANIMAL SERVICE CONTROL EXP	53317-000	55	1,036.44
02/28/2025	GEN#2	74461	WISCONSIN SUPREME COURT	OPERATING SUPPLIES	53101-000	15	800.00
				Total for fund 10 GENERAL FUND			12,457,718.36

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User: KDEMENT
DB: Salem

CHECK DISBURSEMENT REPORT FOR VILLAGE OF SALEM LAKES
CHECK DATE FROM 02/01/2025 - 02/28/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 20 PARK FUND							
02/17/2025	GEN#2	74361	MWP RECREATION	DEVELOPMENT			** VOIDED **
02/28/2025	GEN#2	74407	FOTH INFRASTRUCTURE & ENVIR LLC	PARK PLAN AND PARK STUDIES	52130-200	65	1,137.00
Total for fund 20 PARK FUND							1,137.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 30 DEBT SERVICE FUND							
02/14/2025	GEN#2	74300	EHLERS & ASSOCIATES, INC	DEBT ISSUANCE COST	55001-000	21	400.00
				DEBT ISSUANCE COST	55001-000	21	400.00
				DEBT ISSUANCE COST	55001-000	21	400.00
				CHECK GEN#2 74300 TOTAL FOR FUND 30:			<u>1,200.00</u>
				Total for fund 30 DEBT SERVICE FUND			1,200.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 60 CAPITAL PROJECTS FUND							
02/11/2025	GEN#2	74281	HARTNELL CHEVY	EQUIPMENT REPLACEMENT	56750-000	22	22,306.00
02/14/2025	GEN#2	74327	MONROE TRUCK EQUIPMENT	FLEET REPLACEMENT PUBLIC WORKS	56700-000	55	40,260.00
				FLEET REPLACEMENT PUBLIC WORKS	56700-000	55	34,780.00
				CHECK GEN#2 74327 TOTAL FOR FUND 60:			<u>75,040.00</u>
02/28/2025	GEN#2	74405	ELEVATED SAFETY LLC	FLEET REPLACEMENT FIRE	56700-000	50	9,417.89
02/28/2025	GEN#2	74430	MONROE TRUCK EQUIPMENT	FLEET REPLACEMENT PUBLIC WORKS	56700-000	55	8,659.00
02/28/2025	GEN#2	74435*#	R.A. SMITH, INC.	STREET PAVING	56770-200	55	282.75
				STREET PAVING	56770-200	55	11,275.50
				CHECK GEN#2 74435 TOTAL FOR FUND 60:			<u>11,558.25</u>
				Total for fund 60 CAPITAL PROJECTS FUND			126,981.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
02/14/2025	GEN#2	666 (E) *#	FRONTIER COMMUNICATIONS	SCADA EXPENSES	52701-000	80	119.85
02/14/2025	GEN#2	74286*#	ANTIOCH AUTO PARTS, INC.	VEHICLE REPAIRS/MAINTENANCE	52500-000	80	13.96
02/14/2025	GEN#2	74291	BUMPER TO BUMPER	BUILDING MAINTENANCE	52100-000	80	22.39
02/14/2025	GEN#2	74302	FIRST SUPPLY	GRINDER PUMPS/SUPPLIES	53222-000	80	1,310.82
02/14/2025	GEN#2	74304	GRAY MATTER SYSTEMS LLC	COMPUTER HARDWARE/SOFTWARE	53108-000	80	2,300.00
02/14/2025	GEN#2	74305	HOFFMAN LOCK & GLASS	UTILITIES - LIFT STATION	52106-002	80	5.00
02/14/2025	GEN#2	74319*#	KONICA MINOLTA	COPY MACHINE EXPENSE	52109-000	80	51.12
02/14/2025	GEN#2	74326	MCDONOUGH MECHANICAL SERVICES	BUILDING MAINTENANCE	52100-000	80	1,473.62
02/14/2025	GEN#2	74328	PADDOCK LAKE ACE HARDWARE	MAINTENANCE / LIFT STATIONS	53224-002	80	37.67
				MAINTENANCE / LIFT STATIONS	53224-002	80	41.99
				CHECK GEN#2 74328 TOTAL FOR FUND 80:			<u>79.66</u>
02/14/2025	GEN#2	74329	PAT'S SERVICES, INC.	SLUDGE REMOVAL	52116-000	80	100.00
02/14/2025	GEN#2	74336	SAFELITE FULFILLMENT INC	VEHICLE REPAIRS/MAINTENANCE	52500-000	80	502.25
02/14/2025	GEN#2	74344	STELLAR	OPERATING SUPPLIES /SAFETY	53101-001	80	674.00
02/14/2025	GEN#2	74355	VERIZON WIRELESS	WIRELESS COMMUNICATIONS	52107-000	80	80.02
02/28/2025	GEN#2	674 (E) *#	CENTRAL STATES PENSION FUND	CENTRAL STATES PENSION OBLIGATION	57401-000	80	5,086.75
02/28/2025	GEN#2	676 (E) *#	USBANK	WIRELESS COMMUNICATIONS	52107-000	80	535.28
				WIRELESS COMMUNICATIONS	52107-000	80	535.29
				INTERNET UTILITIES / TIME WARNER	52112-000	80	52.86
				INTERNET UTILITIES / TIME WARNER	52112-000	80	52.94
				INTERNET UTILITIES / TIME WARNER	52112-000	80	116.57
				LAB EXPENSES	52700-000	80	381.00
				OPERATING SUPPLIES	53101-000	80	136.90
				OPERATING SUPPLIES	53101-000	80	136.90

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
				OPERATING SUPPLIES	53101-000	80	136.90
				OPERATING SUPPLIES	53101-000	80	136.90
				OPERATING SUPPLIES	53101-000	80	30.54
				OPERATING SUPPLIES	53101-000	80	136.90
				OPERATING SUPPLIES	53101-000	80	52.60
				COMPUTER HARDWARE/SOFTWARE	53108-000	80	144.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	80	3,240.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	80	417.14
				PHOSPHORUS REMOVAL CHEMICALS	53221-000	80	200.00
				CHECK GEN#2 676(E) TOTAL FOR FUND 80:			<u>6,442.72</u>
02/28/2025	GEN#2	681(E)*#	WE ENERGIES	UTILITIES - PLANT	52106-001	80	14,141.51
				UTILITIES - LIFT STATION	52106-002	80	11,247.97
				UTILITIES - LIFT STATION	52106-002	80	683.00
				CHECK GEN#2 681(E) TOTAL FOR FUND 80:			<u>26,072.48</u>
02/28/2025	GEN#2	74395*#	ANDREA & ORENDORFF LLP	AUDIT & ACCOUNTING	52206-000	80	375.50
02/28/2025	GEN#2	74397*#	AURORA MEDICAL GROUP	OCCUPATIONAL HEALTH	52104-000	80	175.00
02/28/2025	GEN#2	74399	BUMPER TO BUMPER	OPERATING SUPPLIES	53101-000	80	44.78
				OPERATING SUPPLIES	53101-000	80	108.49
				CHECK GEN#2 74399 TOTAL FOR FUND 80:			<u>153.27</u>
02/28/2025	GEN#2	74401	COMPLETE WATER SOLUTIONS	LAB EXPENSES	52700-000	80	851.30
02/28/2025	GEN#2	74409	GRAINGER	OPERATING SUPPLIES /SAFETY	53101-001	80	373.40
02/28/2025	GEN#2	74410	HACH	LAB EXPENSES	52700-000	80	536.75
02/28/2025	GEN#2	74414	HYDRITE CHEMICAL CO	PHOSPHORUS REMOVAL CHEMICALS	53221-000	80	12,175.80
02/28/2025	GEN#2	74416	INVOICE CLOUD INC.	BILLING EXPENSE	52221-000	80	174.75
				BILLING EXPENSE	52221-000	80	0.60
				BILLING EXPENSE	52221-000	80	287.85
				BILLING EXPENSE	52221-000	80	292.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
				CHECK GEN#2 74416 TOTAL FOR FUND 80:			755.60
02/28/2025	GEN#2	74417	J P MORGAN CHASE BANK N.A.	BANK FEES	52220-000	80	419.37
02/28/2025	GEN#2	74419*#	JERRY WILLKOMM INC.	MAINTENANCE / TREATMENT EQUIP	53224-003	80	136.30
02/28/2025	GEN#2	74425	MCDONOUGH MECHANICAL SERVICES	BUILDING MAINTENANCE	52100-000	80	495.27
02/28/2025	GEN#2	74429*#	MIDWEST FIBER NETWORKS	INTERNET UTILITIES / UD	52112-000	80	268.75
02/28/2025	GEN#2	74435*#	R.A. SMITH, INC.	ENGINEERING	52209-000	80	1,189.50
				ENGINEERING	52209-000	80	430.50
				MISC CAPITAL IMPROVEMENTS	56100-000	80	1,335.75
				MASTER PLAN CAPITAL IMPROVMENT	56200-000	80	89.00
				MASTER PLAN CAPITAL IMPROVMENT	56200-000	80	12,000.75
				CHECK GEN#2 74435 TOTAL FOR FUND 80:			15,045.50
02/28/2025	GEN#2	74436	RACINE COUNTY LAND CONSERVATION	PHOSPHORUS VARIANCE TO COUNTY	53221-002	80	94,595.24
02/28/2025	GEN#2	74443*#	SHI INTERNATIONAL CORP	COMPUTER HARDWARE/SOFTWARE	53108-000	80	1,938.00
02/28/2025	GEN#2	74445	SJE RHOMBUS	MAINTENANCE / LIFT STATIONS	53224-002	80	553.99
02/28/2025	GEN#2	74446	STRAND ASSOCIATES, INC	ENGINEERING	52209-000	80	3,866.19
02/28/2025	GEN#2	74452	TROJAN TECHNOLOGIES CORP	MAINTENANCE / TREATMENT EQUIP	53224-003	80	654.00
02/28/2025	GEN#2	74453*#	USA BLUEBOOK	OPERATING SUPPLIES	53101-000	80	274.48
02/28/2025	GEN#2	74457	WESTOSHA TOOL CO., INC	GRINDER PUMPS/SUPPLIES	53222-000	80	440.00
02/28/2025	GEN#2	74458	WILLIAM / REID	LAB EXPENSES	52700-000	80	2,069.00
Total for fund 80 SEWER UTILITY FUND							180,487.35

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 90 STORM WATER FUND							
02/28/2025	GEN#2	74435*#	R.A. SMITH, INC.	ENGINEERING	52209-000	80	2,679.25
				MASTER PLAN CAPITAL IMPROVMENT	56200-000	80	2,694.75
				CHECK GEN#2 74435 TOTAL FOR FUND 90:			<u>5,374.00</u>
				Total for fund 90 STORM WATER FUND			5,374.00
			TOTAL - ALL FUNDS				12,772,897.85

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
03/14/2025	GEN#2	683 (E)*#	WE ENERGIES	UTILITIES	52106-000	22	419.53
				UTILITIES	52106-000	22	108.00
				UTILITIES	52106-000	22	204.00
				UTILITIES	52106-000	22	59.00
				UTILITIES	52106-000	22	1,757.59
				UTILITIES	52106-000	50	67.00
				UTILITIES	52106-000	50	3,275.28
				UTILITIES	52106-000	55	3,389.29
				STREET LIGHTING	52306-000	55	2,301.06
				STREET LIGHTING	52306-000	55	4,125.26
				UTILITIES	52106-000	65	137.00
				UTILITIES	52106-000	65	57.73
				UTILITIES	52106-000	65	19.00
				UTILITIES	52106-000	65	157.00
				CHECK GEN#2 683(E) TOTAL FOR FUND 10:			16,076.74
03/14/2025	GEN#2	74463	AIRGAS USA, LLC	OPERATING SUPPLIES	53101-000	55	62.24
03/14/2025	GEN#2	74464*#	ANDREA & ORENDORFF LLP	AUDIT & ACCOUNTING	52206-000	22	3,695.78
03/14/2025	GEN#2	74465*#	ANTIOCH AUTO PARTS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	73.13
				VEHICLE/ EQUIPMENT	52500-000	55	40.73
				VEHICLE/ EQUIPMENT	52500-000	55	70.57
				VEHICLE/ EQUIPMENT	52500-000	55	85.11
				OPERATING SUPPLIES	53101-000	55	17.49
				OPERATING SUPPLIES	53101-000	55	86.42
				CHECK GEN#2 74465 TOTAL FOR FUND 10:			373.45
03/14/2025	GEN#2	74466	BLACKHAWK TITLE SERVICES	LEGAL	52201-000	22	85.00
03/14/2025	GEN#2	74467	BOUND TREE MEDICAL	MEDICAL SUPPLIES	53204-000	50	242.24
03/14/2025	GEN#2	74469	CAMP LAKE /CENTER LAKE	CAMP LAKE DIST. TAXES PAYABLE	24000-003	00	62,078.52
03/14/2025	GEN#2	74470	CONCRETE SOLUTIONS	ROAD MAINTENANCE MATERIALS	53301-000	55	21.30
03/14/2025	GEN#2	74471	CRETEX	ROAD MAINTENANCE MATERIALS	53301-000	55	2,410.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
03/14/2025	GEN#2	74472	DEPT OF WORKFORCE DEVELOPMENT	UNEMPLOYMENT	54102-000	22	13.08
03/14/2025	GEN#2	74473*#	DOMESTIC UNIFORM RENTAL	OPERATING SUPPLIES - LATE FEE PAST DUE	53101-000	55	7.17
				OPERATING SUPPLIES	53101-000	55	120.95
				OPERATING SUPPLIES	53101-000	55	15.80
				OPERATING SUPPLIES	53101-000	55	15.80
				OPERATING SUPPLIES	53101-000	55	15.80
				OPERATING SUPPLIES	53101-000	55	130.75
				OPERATING SUPPLIES	53101-000	55	16.30
				CHECK GEN#2 74473 TOTAL FOR FUND 10:			<u>322.57</u>
03/14/2025	GEN#2	74475	EAGLE ENGRAVING	FIRE PPE EQUIPMENT	52210-002	50	17.15
				FIRE PPE EQUIPMENT	52210-002	50	31.55
				CHECK GEN#2 74475 TOTAL FOR FUND 10:			<u>48.70</u>
03/14/2025	GEN#2	74477	FINANCIAL RECOVERIES INC	OPERATING SUPPLIES	53101-000	15	52.50
03/14/2025	GEN#2	74478	GATEWAY TECHNICAL COLLEGE	EDUCATION/TRAINING	53107-100	50	1,420.00
03/14/2025	GEN#2	74479	GENERAL CODE	ORDINANCE CODIFICATION	52204-000	22	995.00
03/14/2025	GEN#2	74482	HOLLAND SUPPLY	VEHICLE/ EQUIPMENT	52500-000	55	81.54
				VEHICLE/ EQUIPMENT	52500-000	55	90.00
				CHECK GEN#2 74482 TOTAL FOR FUND 10:			<u>171.54</u>
03/14/2025	GEN#2	74483	HWY C	EQUIPMENT / F&R	53106-100	50	297.95
03/14/2025	GEN#2	74485#	JERRY WILLKOMM INC.	FUEL	53103-000	50	146.30
				FUEL	53103-000	55	1,636.30
				FUEL	53103-000	55	146.30
				FUEL	53103-000	55	785.70
				FUEL	53103-000	55	659.19
				FUEL	53103-000	55	1,540.32
				CHECK GEN#2 74485 TOTAL FOR FUND 10:			<u>4,914.11</u>
03/14/2025	GEN#2	74486	KENOSHA COUNTY SHERIFF DEPT	KENOSHA CO SHERIFF CONTRACT	57200-000	35	53,648.43

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
03/14/2025	GEN#2	74487*#	KONICA MINOLTA	COPY MACHINE EXPENSE	52109-000	22	63.42
				COPY MACHINE EXPENSE	52109-000	22	51.38
				COPY MACHINE EXPENSE	52109-000	22	50.48
				COPY MACHINE EXPENSE	52109-000	22	55.98
				COPY MACHINE EXPENSE	52109-000	22	53.65
				COPY MACHINE EXPENSE	52109-000	22	(346.60)
				COPY MACHINE EXPENSE	52109-000	50	50.47
				COPY MACHINE EXPENSE	52109-000	50	60.38
				CHECK GEN#2 74487 TOTAL FOR FUND 10:			<u>39.16</u>
03/14/2025	GEN#2	74488*#	KONICA MINOLTA PREMIER FINANCE	COPY MACHINE EXPENSE	52109-000	22	288.36
03/14/2025	GEN#2	74489	KUNES COUNTRY	APPARATUS REPAIR & MAINTENANCE	53110-000	50	1,238.90
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	806.05
				CHECK GEN#2 74489 TOTAL FOR FUND 10:			<u>2,044.95</u>
03/14/2025	GEN#2	74490	LAKESIDE INTERNATIONAL TRUCKS	VEHICLE/ EQUIPMENT	52500-000	55	577.58
				VEHICLE/ EQUIPMENT	52500-000	55	187.73
				VEHICLE/ EQUIPMENT	52500-000	55	58.23
				CHECK GEN#2 74490 TOTAL FOR FUND 10:			<u>823.54</u>
03/14/2025	GEN#2	74491	LANGE ENTERPRISES, INC	ROAD MAINTENANCE MATERIALS	53301-000	55	1,511.25
03/14/2025	GEN#2	74493*#	MCDONOUGH MECHANICAL SERVICES	BUILDING MAINTENANCE	52100-000	50	49.77
03/14/2025	GEN#2	74494*#	MENARDS INC	OPERATING SUPPLIES	53101-000	55	121.54
				OPERATING SUPPLIES	53101-000	55	110.24
				CHECK GEN#2 74494 TOTAL FOR FUND 10:			<u>231.78</u>
03/14/2025	GEN#2	74495*#	MIDWEST FIBER NETWORKS	INTERNET UTILITIES / HWY	52112-000	22	107.50
				INTERNET UTILITIES / CS	52112-000	22	430.00
				INTERNET UTILITIES / FD	52112-000	22	268.75

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				CHECK GEN#2 74495 TOTAL FOR FUND 10:			806.25
03/14/2025	GEN#2	74496	MILLER-BRADFORD & RISBERG, INC	FUEL	53103-000	55	126.00
03/14/2025	GEN#2	74497*#	MUNICIPAL LAW & LITIGATION GROUP	LEGAL EDC	52202-000	10	729.30
				LEGAL	52201-000	22	4,972.50
				CHECK GEN#2 74497 TOTAL FOR FUND 10:			<u>5,701.80</u>
03/14/2025	GEN#2	74500	PITNEY BOWES GLOBAL FINANCIAL		52110-000	22	193.77
03/14/2025	GEN#2	74501	PURCHASE POWER	POSTAGE	53102-000	22	40.13
03/14/2025	GEN#2	74502	RC ELECTRONICS INC	EQPMT MAINT.- RADIO/COMMUNICATIONS	52101-000	50	537.00
03/14/2025	GEN#2	74503	SILVER LAKE AUTO SERVICE, INC	APPARATUS REPAIR & MAINTENANCE	53110-000	50	350.00
03/14/2025	GEN#2	74505	SLADES CORNERS AUTO SUPPLY, INC	APPARATUS REPAIR & MAINTENANCE	53110-000	50	810.48
03/14/2025	GEN#2	74506	STATE OF WISCONSIN	COURT FINES			** VOIDED **
				COURT FINES			** VOIDED **
03/14/2025	GEN#2	74509	THE KNOX COMPANY	COMPUTER HARDWARE/SOFTWARE	53108-000	50	721.00
03/14/2025	GEN#2	74510	THOMAS OUTDOOR SUPPLY	VEHICLE REPAIRS/MAINTENANCE	52500-000	65	29.69
03/14/2025	GEN#2	74511	TODAY'S UNIFORMS	UNIFORMS / EQUIP	52203-000	50	86.95
				UNIFORMS / EQUIP	52203-000	50	101.90
				UNIFORMS / EQUIP	52203-000	50	518.85
				UNIFORMS / EQUIP	52203-000	50	51.95
				UNIFORMS / EQUIP	52203-000	50	76.95
				UNIFORMS / EQUIP	52203-000	50	45.95
				UNIFORMS / EQUIP	52203-000	50	71.95
				UNIFORMS / EQUIP	52203-000	50	349.95
				UNIFORMS / EQUIP	52203-000	50	47.90
				UNIFORMS / EQUIP	52203-000	50	103.90
				UNIFORMS / EQUIP	52203-000	50	55.95
				UNIFORMS / EQUIP	52203-000	50	23.95
				CHECK GEN#2 74511 TOTAL FOR FUND 10:			<u>1,536.15</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
03/14/2025	GEN#2	74512*#	UNITED RENTALS, INC	TRAINING /MILEAGE	53107-000	55	188.50
03/14/2025	GEN#2	74514	VON BRIESEN & ROPER S C	LEGAL / LABOR	52201-001	22	292.00
03/14/2025	GEN#2	74515	WAUKEGAN SAFE & LOCK	VILLAGE HALL REPAIRS	52300-000	22	190.00
03/14/2025	GEN#2	74516	WI ELECTIONS COMMISSION	TRAINING /MILEAGE	53107-000	26	190.00
03/14/2025	GEN#2	74517	WI MUNICIPAL JUDGES ASSOC	TRAINING /MILEAGE	53107-000	15	100.00
03/14/2025	GEN#2	74518	WISCONSIN HUMANE SOCIETY	ANIMAL SERVICE CONTROL EXP	53317-000	55	1,074.06
				ANIMAL SERVICE CONTROL EXP JAN INCREASE	53317-000	55	25.17
				ANIMAL SERVICE CONTROL EXP FEB INCREASE	53317-000	55	25.17
				ANIMAL SERVICE CONTROL EXP	53317-000	55	(1,036.44)
				CHECK GEN#2 74518 TOTAL FOR FUND 10:			<u>87.96</u>
03/17/2025	GEN#2	74519	KENOSHA COUNTY TREASURER	COURT FINES	45100-001	00	350.00
03/17/2025	GEN#2	74520	STATE OF WISCONSIN	COURT FINES	45100-001	00	1,057.70
03/27/2025	GEN#2	684 (E) *#	PRINCIPAL LIFE INSURANCE CO	LIABILITY INSURANCE	54100-000	22	350.56
				LIABILITY INSURANCE	54100-000	22	131.46
				LIABILITY INSURANCE	54100-000	22	175.28
				LIABILITY INSURANCE	54100-000	22	(234.75)
				LIFE/DISABILITY INSURANCE	54103-000	22	702.64
				LIFE/DISABILITY INSURANCE	54103-000	22	517.29
				LIFE/DISABILITY INSURANCE	54103-000	22	996.22
				CHECK GEN#2 684 (E) TOTAL FOR FUND 10:			<u>2,638.70</u>
03/27/2025	GEN#2	685 (E)	UHS PREMIUM BILLING	HEALTH INSURANCE	51400-000	50	11,063.50
03/27/2025	GEN#2	686 (E) #	WE ENERGIES	UTILITIES	52106-000	22	313.00
				UTILITIES	52106-000	50	298.00
				UTILITIES	52106-000	50	481.00
				UTILITIES	52106-000	50	103.00
				UTILITIES	52106-000	50	102.00
				UTILITIES	52106-000	50	30.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				UTILITIES	52106-000	50	195.00
				STREET LIGHTING	52306-000	55	416.46
				STREET LIGHTING	52306-000	55	83.99
				UTILITIES	52106-000	65	269.00
				UTILITIES	52106-000	65	89.85
				UTILITIES	52106-000	65	24.97
				UTILITIES	52106-000	65	18.98
				CHECK GEN#2 686(E) TOTAL FOR FUND 10:			<u>2,425.25</u>
03/31/2025	GEN#2	74521	ALLEGRA MARKETING PRINT & MAIL	OPERATING SUPPLIES	53101-000	26	247.89
03/31/2025	GEN#2	74523#	ANTIOCH AUTO PARTS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	27.98
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	184.98
				APPARATUS REPAIR & MAINTENANCE	53110-000	50	369.96
				VEHICLE/ EQUIPMENT	52500-000	55	41.03
				VEHICLE/ EQUIPMENT	52500-000	55	12.44
				VEHICLE/ EQUIPMENT	52500-000	55	133.27
				VEHICLE/ EQUIPMENT	52500-000	55	(27.00)
				VEHICLE/ EQUIPMENT	52500-000	55	(54.00)
				OPERATING SUPPLIES	53101-000	55	20.76
				CHECK GEN#2 74523 TOTAL FOR FUND 10:			<u>709.42</u>
03/31/2025	GEN#2	74524*#	AURORA EAP	OCCUPATIONAL HEALTH	52104-000	50	75.00
				OCCUPATIONAL HEALTH	52104-000	55	75.00
				CHECK GEN#2 74524 TOTAL FOR FUND 10:			<u>150.00</u>
03/31/2025	GEN#2	74525#	BATZNER PEST CONTROL	BUILDING MAINTENANCE	52100-000	22	172.11
				PEST CONTROL	52100-003	50	76.23
				PEST CONTROL	52100-003	50	70.40
				PEST CONTROL	52100-003	50	83.49
				FACILITIES IMPROVEMENT	53310-000	55	96.80
				CHECK GEN#2 74525 TOTAL FOR FUND 10:			<u>499.03</u>
03/31/2025	GEN#2	74526	BOUND TREE MEDICAL	MEDICAL SUPPLIES	53204-000	50	117.47
				MEDICAL SUPPLIES	53204-000	50	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				MEDICAL SUPPLIES	53204-000	50	394.80
				CHECK GEN#2 74526 TOTAL FOR FUND 10:			<u>572.27</u>
03/31/2025	GEN#2	74527	BURRIS EQUIPMENT	VEHICLE/ EQUIPMENT	52500-000	55	524.55
				VEHICLE/ EQUIPMENT	52500-000	55	(132.50)
				ROAD MAINTENANCE MATERIALS	53301-000	55	153.90
				CHECK GEN#2 74527 TOTAL FOR FUND 10:			<u>545.95</u>
03/31/2025	GEN#2	74528	CRIVELLO, NICHOLS & HALL S.C.	LEGAL	52201-000	22	225.00
03/31/2025	GEN#2	74532	FROEDTERT SOUTH	MEDICAL SUPPLIES	53204-000	50	64.65
03/31/2025	GEN#2	74533	FROEDTERT SOUTH	MEDICAL SUPPLIES	53204-000	50	118.10
03/31/2025	GEN#2	74534	FROEDTERT SOUTH	MEDICAL SUPPLIES	53204-000	50	103.55
03/31/2025	GEN#2	74535	FROEDTERT SOUTH	MEDICAL SUPPLIES	53204-000	50	131.43
03/31/2025	GEN#2	74536	FROEDTERT SOUTH	MEDICAL SUPPLIES	53204-000	50	197.39
03/31/2025	GEN#2	74537	GATEWAY TECHNICAL COLLEGE	EMS TRAINING	53107-200	50	30.00
03/31/2025	GEN#2	74538	GLEASON REDI MIX, LLC	ROAD MAINTENANCE MATERIALS	53301-000	55	602.00
03/31/2025	GEN#2	74540	HC2 LLC	BP23-0005	21101-000	00	2,500.00
				BRB23-0006	21101-000	00	5,000.00
				BP23-0003	21101-000	00	2,500.00
				BRB23-0004	21101-000	00	5,000.00
				BRB23-0005	21101-000	00	5,000.00
				CHECK GEN#2 74540 TOTAL FOR FUND 10:			<u>20,000.00</u>
03/31/2025	GEN#2	74541#	HWY C	EQUIPMENT / OFFICE	53106-000	50	305.39
				OPERATING SUPPLIES	53101-000	55	20.00
				CHECK GEN#2 74541 TOTAL FOR FUND 10:			<u>325.39</u>
03/31/2025	GEN#2	74543*#	INTERSTATE PUMP & TANK, INC	BUILDING MAINTENANCE	52100-000	50	152.59
				BUILDING MAINTENANCE	52100-000	55	152.58

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
				CHECK GEN#2 74543 TOTAL FOR FUND 10:			305.17
03/31/2025	GEN#2	74544	JERRY WILLKOMM INC.	FUEL	53103-000	55	732.44
					53103-000	55	672.53
					53103-000	55	629.97
					53103-000	55	887.97
				CHECK GEN#2 74544 TOTAL FOR FUND 10:			<u>2,922.91</u>
03/31/2025	GEN#2	74545	KUNES COUNTRY	VEHICLE/ EQUIPMENT	52500-000	55	224.60
03/31/2025	GEN#2	74546	LA QUITA SMITH	BUILDING MAINTENANCE VH 3.21.2025	52100-000	22	225.00
				BUILDING MAINTENANCE VH 3.28.2025	52100-000	22	225.00
				BUILDING MAINTENANCE SILVER LAKE	52100-000	22	200.00
				BUILDING MAINTENANCE WILMOT	52100-000	22	150.00
				CHECK GEN#2 74546 TOTAL FOR FUND 10:			<u>800.00</u>
03/31/2025	GEN#2	74547*#	MACQUEEN EQUIPMENT	VEHICLE/ EQUIPMENT	52500-000	55	(204.14)
03/31/2025	GEN#2	74548	MCDEVITTS TOWING & REPAIR	APPARATUS REPAIR & MAINTENANCE	53110-000	50	104.00
03/31/2025	GEN#2	74549*#	MENARDS INC	BUILDING MAINTENANCE	52100-000	22	238.70
				OPERATING SUPPLIES	53101-000	55	88.68
				OPERATING SUPPLIES	53101-000	55	129.79
				OPERATING SUPPLIES	53101-000	55	49.98
				ROAD MAINTENANCE MATERIALS	53301-000	55	89.94
				PARK OPERATIONS / SUPPLIES	53101-000	65	180.03
				CHECK GEN#2 74549 TOTAL FOR FUND 10:			<u>777.12</u>
03/31/2025	GEN#2	74550	MICHELLE JORDAN & TONY GRASSER	PARK RENTALS	46100-009	00	150.00
03/31/2025	GEN#2	74551	MILWAUKEE LIGHT BULB DELIVERY LLC	BUILDING MAINTENANCE	52100-000	55	315.90
03/31/2025	GEN#2	74552	MORTON SALT	ROAD MAINTENANCE MATERIALS	53301-000	55	7,294.41
				ROAD MAINTENANCE MATERIALS	53301-000	55	7,339.37
				CHECK GEN#2 74552 TOTAL FOR FUND 10:			<u>14,633.78</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 GENERAL FUND							
03/31/2025	GEN#2	74553	PADDOCK LAKE ACE HARDWARE	BUILDING MAINTENANCE	52100-000	22	7.64
03/31/2025	GEN#2	74554	PITNEY BOWES	POSTAGE	53102-000	22	1.97
03/31/2025	GEN#2	74555*#	R.A. SMITH, INC.	ENGINEERING	52209-000	22	1,809.75
03/31/2025	GEN#2	74556	RC ELECTRONICS INC	EQPMT MAINT.- RADIO/COMMUNICATIONS	52101-000	50	2,109.00
03/31/2025	GEN#2	74557	RELIANT FIRE APPARATUS, INC.	APPARATUS REPAIR & MAINTENANCE	53110-000	50	64.30
03/31/2025	GEN#2	74558#	SAFETY KLEEN	APPARATUS REPAIR & MAINTENANCE	53110-000	50	149.73
				VEHICLE/ EQUIPMENT	52500-000	55	117.46
				VEHICLE/ EQUIPMENT	52500-000	55	149.73
				CHECK GEN#2 74558 TOTAL FOR FUND 10:			<u>416.92</u>
03/31/2025	GEN#2	74560	THELEN MATERIALS, LLC.		53301-000	55	1,206.03
03/31/2025	GEN#2	74561	THOMAS OUTDOOR SUPPLY	VEHICLE REPAIRS/MAINTENANCE	52500-000	65	29.69
03/31/2025	GEN#2	74562*#	TIMECLOCK PLUS	COMPUTER HARDWARE/SOFTWARE	53108-000	22	7,983.00
				COMPUTER HARDWARE/SOFTWARE	53108-000	50	7,983.00
				CHECK GEN#2 74562 TOTAL FOR FUND 10:			<u>15,966.00</u>
03/31/2025	GEN#2	74563	UNITED LABORATORIES, INC	OPERATING SUPPLIES	53101-000	55	899.76
03/31/2025	GEN#2	74564	VILLAGE OF PLEASANT PRAIRIE	ASSESSOR	52207-000	22	15,847.00
03/31/2025	GEN#2	74565	VON BRIESEN & ROPER S C	LEGAL- LABOR	52201-000	50	438.00
03/31/2025	GEN#2	74566	WESTERN CULVERT & SUPPLY INC	ROAD MAINTENANCE MATERIALS	53301-000	55	1,617.20
				Total for fund 10 GENERAL FUND			266,318.91

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User: KDEMENT
DB: Salem

CHECK DISBURSEMENT REPORT FOR VILLAGE OF SALEM LAKES
CHECK DATE FROM 03/01/2025 - 03/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 20 PARK FUND							
03/07/2025	GEN#2	74462	MWP RECREATION	DEVELOPMENT	52130-000	65	74,963.85
Total for fund 20 PARK FUND							74,963.85

04/16/2025 05:34 PM
User: KDEMENT
DB: Salem

CHECK DISBURSEMENT REPORT FOR VILLAGE OF SALEM LAKES
CHECK DATE FROM 03/01/2025 - 03/31/2025

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 60 CAPITAL PROJECTS FUND							
03/31/2025	GEN#2	74555*#	R.A. SMITH, INC.	STREET PAVING	56770-200	55	1,380.00
Total for fund 60 CAPITAL PROJECTS FUND							1,380.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
03/14/2025	GEN#2	682 (E)	FRONTIER COMMUNICATIONS	SCADA EXPENSES	52701-000	80	123.46
03/14/2025	GEN#2	683 (E) *#	WE ENERGIES	UTILITIES - PLANT	52106-001	80	12,969.70
				UTILITIES - LIFT STATION	52106-002	80	10,906.52
				UTILITIES - LIFT STATION	52106-002	80	683.00
				CHECK GEN#2 683 (E) TOTAL FOR FUND 80:			<u>24,559.22</u>
03/14/2025	GEN#2	74464*#	ANDREA & ORENDORFF LLP	AUDIT & ACCOUNTING	52206-000	80	3,695.78
03/14/2025	GEN#2	74465*#	ANTIOCH AUTO PARTS, INC.	VEHICLE REPAIRS/MAINTENANCE	52500-000	80	6.59
				VEHICLE REPAIRS/MAINTENANCE	52500-000	80	39.76
				CHECK GEN#2 74465 TOTAL FOR FUND 80:			<u>46.35</u>
03/14/2025	GEN#2	74468	BUMPER TO BUMPER	BUILDING MAINTENANCE	52100-000	80	22.39
				MAINTENANCE / LIFT STATIONS	53224-002	80	65.99
				MAINTENANCE / TREATMENT EQUIP	53224-003	80	49.49
				MAINTENANCE / TREATMENT EQUIP	53224-003	80	164.97
				MAINTENANCE / TREATMENT EQUIP	53224-003	80	22.39
				CHECK GEN#2 74468 TOTAL FOR FUND 80:			<u>325.23</u>
03/14/2025	GEN#2	74473*#	DOMESTIC UNIFORM RENTAL	UTILITY SUPPLIES	53225-000	80	11.16
				UTILITY SUPPLIES	53225-000	80	50.15
				UTILITY SUPPLIES	53225-000	80	90.70
				UTILITY SUPPLIES	53225-000	80	50.15
				UTILITY SUPPLIES	53225-000	80	90.70
				UTILITY SUPPLIES	53225-000	80	50.65
				UTILITY SUPPLIES	53225-000	80	90.70
				UTILITY SUPPLIES	53225-000	80	269.50
				CHECK GEN#2 74473 TOTAL FOR FUND 80:			<u>703.71</u>
03/14/2025	GEN#2	74474	DRYDON	MAINTENANCE / TREATMENT EQUIP	53224-003	80	2,992.13
03/14/2025	GEN#2	74476	EXCEL RESEARCH & DEVELOPMENT	SCADA EXPENSES	52701-000	80	5,850.00
03/14/2025	GEN#2	74480	GRAINGER	BUILDING MAINTENANCE	52100-000	80	50.22

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
03/14/2025	GEN#2	74481	HAWKINS INC	CHLORINE	53220-000	80	286.20
03/14/2025	GEN#2	74484	INVOICE CLOUD INC.	BILLING EXPENSE	52221-000	80	14.45
03/14/2025	GEN#2	74487*#	KONICA MINOLTA	COPY MACHINE EXPENSE	52109-000	80	50.47
				COPY MACHINE EXPENSE	52109-000	80	51.07
				CHECK GEN#2 74487 TOTAL FOR FUND 80:			<u>101.54</u>
03/14/2025	GEN#2	74488*#	KONICA MINOLTA PREMIER FINANCE	COPY MACHINE EXPENSE	52109-000	80	96.12
03/14/2025	GEN#2	74492	M & L GARAGE DOOR SERVICE, LLC	BUILDING MAINTENANCE	52100-000	80	332.00
03/14/2025	GEN#2	74493*#	MCDONOUGH MECHANICAL SERVICES	BUILDING MAINTENANCE	52100-000	80	2,753.00
				BUILDING MAINTENANCE	52100-000	80	2,781.20
				BUILDING MAINTENANCE	52100-000	80	1,317.91
				CHECK GEN#2 74493 TOTAL FOR FUND 80:			<u>6,852.11</u>
03/14/2025	GEN#2	74494*#	MENARDS INC	OPERATING SUPPLIES	53101-000	80	53.81
				MAINTENANCE / TREATMENT EQUIP	53224-003	80	55.66
				MAINTENANCE / TREATMENT EQUIP	53224-003	80	27.83
				CHECK GEN#2 74494 TOTAL FOR FUND 80:			<u>137.30</u>
03/14/2025	GEN#2	74495*#	MIDWEST FIBER NETWORKS	INTERNET UTILITIES / UD	52112-000	80	268.75
03/14/2025	GEN#2	74497*#	MUNICIPAL LAW & LITIGATION GROUP	LEGAL	52201-000	80	66.30
03/14/2025	GEN#2	74498	NEW FOX LAKE CURRENCY EXCHANGE INC	REGULAR WAGES	51100-000	80	1,997.29
				REGULAR WAGES - BOUNCED CHECK FEE	51100-000	80	25.00
				CHECK GEN#2 74498 TOTAL FOR FUND 80:			<u>2,022.29</u>
03/14/2025	GEN#2	74499	PAT'S SERVICES, INC.	SLUDGE REMOVAL	52116-000	80	400.00
03/14/2025	GEN#2	74504	SJE RHOMBUS	MAINTENANCE / LIFT STATIONS	53224-002	80	758.72

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
				MAINTENANCE / LIFT STATIONS	53224-002	80	1,420.25
				CHECK GEN#2 74504 TOTAL FOR FUND 80:			<u>2,178.97</u>
03/14/2025	GEN#2	74507	STELLAR	OPERATING SUPPLIES /SAFETY	53101-001	80	674.00
03/14/2025	GEN#2	74508	T HUEMANN WELL & PUMP INC	LAB EXPENSES	52700-000	80	804.00
03/14/2025	GEN#2	74512*#	UNITED RENTALS, INC	TRAINING /MILEAGE	53107-000	80	188.50
03/14/2025	GEN#2	74513	VERIZON WIRELESS	SCADA EXPENSES	52701-000	80	160.04
03/27/2025	GEN#2	684 (E) *#	PRINCIPAL LIFE INSURANCE CO	LIABILITY INSURANCE	54104-000	80	131.46
				LIABILITY INSURANCE	54104-000	80	529.17
				CHECK GEN#2 684 (E) TOTAL FOR FUND 80:			<u>660.63</u>
03/31/2025	GEN#2	74522	AMERICAN PRINT TECHNOLOGIES INC	BILLING EXPENSE	52221-000	80	2,646.10
03/31/2025	GEN#2	74524*#	AURORA EAP	OCCUPATIONAL HEALTH	52104-000	80	75.00
03/31/2025	GEN#2	74529	ENTRANCE SYSTEMS	BUILDING MAINTENANCE	52100-000	80	265.32
03/31/2025	GEN#2	74530	EUROFINS SFA LABS	LAB EXPENSES	52700-000	80	3,383.24
				LAB EXPENSES	52700-000	80	3,820.65
				LAB EXPENSES	52700-000	80	3,919.58
				CHECK GEN#2 74530 TOTAL FOR FUND 80:			<u>11,123.47</u>
03/31/2025	GEN#2	74531	FISH	BUILDING MAINTENANCE	52100-000	80	160.00
03/31/2025	GEN#2	74539	GRAINGER	MAINTENANCE / TREATMENT EQUIP	53224-003	80	130.02
03/31/2025	GEN#2	74542	HYSAFE	OPERATING SUPPLIES /SAFETY	53101-001	80	875.00
03/31/2025	GEN#2	74543*#	INTERSTATE PUMP & TANK, INC	BUILDING MAINTENANCE	52100-000	80	152.58
03/31/2025	GEN#2	74547*#	MACQUEEN EQUIPMENT	VEHICLE REPAIRS/MAINTENANCE	52500-000	80	244.42
03/31/2025	GEN#2	74549*#	MENARDS INC	MAINTENANCE / SEWERS	53224-001	80	39.98

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 80 SEWER UTILITY FUND							
03/31/2025	GEN#2	74555*#	R.A. SMITH, INC.	ENGINEERING	52209-000	80	2,840.25
				MISC CAPITAL IMPROVEMENTS	56100-000	80	19,240.00
				CHECK GEN#2 74555 TOTAL FOR FUND 80:			<u>22,080.25</u>
03/31/2025	GEN#2	74559	STRAND ASSOCIATES, INC	ENGINEERING	52209-000	80	1,167.82
03/31/2025	GEN#2	74562*#	TIMECLOCK PLUS	COMPUTER HARDWARE/SOFTWARE	53108-000	80	7,983.05
				Total for fund 80 SEWER UTILITY FUND			100,532.31

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 90 STORM WATER FUND							
03/31/2025	GEN#2	74555*#	R.A. SMITH, INC.	ENGINEERING	52209-000	80	2,190.00
Total for fund 90 STORM WATER FUND							2,190.00
TOTAL - ALL FUNDS							445,385.07

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



9814 Antioch Road (STH 83)
 P. O. Box 446
 Salem Wisconsin 53168-0446
 Office: (262) 843-2313
 Website: villageofsalemlakes.gov

To: Village Board
 C: Remzy
 From: Cassandra Hiller, Village Administrator
 Re: Boards and Commissions – Annual Budget Overview
 Date: 4/21/2025

Boards and Committees

Board/Commission	Annual Budget
Planning Commission (7/2alt) and BOA (5/2alt)	\$5,500
Parks Commission (7)	\$5,390
Board of Review (5)	\$1,500
Fire Commission (5)	\$3,850
EDC (5, 3 paid)	\$1,980-\$3960
Village Board (7)	\$69,000

- Each committee requires staff time.
 - The Economic Development Committee is a new committee that added new work to our staff above and beyond their existing work. While our salary is already included in the budget, our time spent on each committee should be accounted for in some way in the future. Staff time will be spent on things like agenda preparation, preparation of minutes, public notices, assembling information as requested for the committee, attending meetings or public input sessions, etc.
- Publications may be required and are not free (est. \$50-\$100 per publication). Things such as: zoning and planning changes, tax and budget hearings, and elections all require publication in the newspaper.
- Training will be extra depending on what training is needed. The Planning Commission has attended training in the past, and so has the Board of Appeals. Those trainings have cost between \$100-\$200 per person. Sometimes we can find them for free.
- Legal training for all Boards and Commission is approximately \$500 each time.

- If attorneys are used for any of the Boards or Commissions, it would be billed at \$250 per hour.
- The EDC will likely desire to create Marketing Materials, install signage for downtown areas, attend Conferences or Developer Events. These all will cost something and should be budgeted.
- Survey software would be a benefit for many committees. Survey Monkey is \$1,200.
- Outside consulting fees may also be needed for different Boards and Commissions for updating plans and studies like the Park and Open Space Plan, Comprehensive Plan, Housing Studies, or other needed studies.

9. PRESENTATIONS, PETITIONS, COMMUNICATIONS

9.1. CTY W Presentation with Greg Boldt, Kenosha County Highway Commissioner and Caleb Manske, Transportation Project Manager with RA Smith

This presentation was informational only and construction should begin in 2026.

9.2. Economic Development Committee Update

EDC Stakeholder Brian Filliatreault gave a brief update about the committee’s current survey and they are looking for additional resident feedback. They will also be conducting additional informational workshops in the future.

10. TREASURER’S OFFICE

10.1 Introduction of Kristopher DeMent, Treasurer/Finance Director

Administrator Hiller introduced Kristopher to the Village Board.

11. CLERK’S OFFICE

11.1 Approval of minutes from March 10, 2025, Village Board Meeting

MOTION by Trustee Faber, second by Trustee Young to approve the minutes from March 10, 2025, Village Board Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

11.2 Ordinance 2025.4-92 an ordinance repealing and recreating the provisions of Chapter 128-10 of the Municipal Code for the Village of Salem Lakes to adopt the State of Wisconsin Municipal Records Schedule (WMRS)

MOTION by Trustee Hopkins, second by Trustee Gandt to approve Ordinance 2025.4-92 an ordinance repealing and recreating the provisions of Chapter 128-10 of the Municipal Code for the Village of Salem Lakes to adopt the State of Wisconsin Municipal Records Schedule (WMRS).

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

11.3 Spring Election Update

Clerk Spencer stated the Spring Election had a larger than expected turnout with just over 58% of the registered voters participating.

11.4 Approval of applications filed with the clerk for a direct seller, operator license and/or alcohol licensing with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees:

CLASS “B” BEER AND “CLASS B” LIQUOR

<u>NAME & ADDRESS OF APPLICANT</u>	<u>TRADE NAME & ADDRESS OF ESTABLISHMENT</u>
Kenosha County Fair Association 30820 111th St PO Box 96 Wilmot WI, 53192 Agent: Jenny Hesse	Kenosha County Fair Association, Inc 30820 111th St Wilmot, WI 53192

DIRECT SELLERS

LEGACY TELECOM

Ashton Hill	Austin Weber	Braydon Miller
Caleb Williams	Austin Morales	

MOTION by Trustee Hopkins, second by Trustee Poli to approve the “Class B” Licenses for the Kenosha County Fair Association.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Hopkins, second by Trustee Gandt to approve the Direct Sellers permits for Legacy Telecom.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

12. PLANNING AND ZONING

12.1 Ordinance 2025.04-91, repealing Chapter 490-8.4, of the Municipal Code of the Village of Salem Lakes, regulating multiple zoned parcels

MOTION by Trustee Hopkins, second by Trustee Faber to approve Ordinance 2025.04-91, repealing Chapter 490-8.4, of the Municipal Code of the Village of Salem Lakes, regulating multiple zoned parcels.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

12.2 Ordinance 2025.04-89 amending to the Land Use Plan Maps for the Village of Salem Lakes (Maps 23, 24 &25), on a portion of Tax Parcel #70-4-120-233-0205 from I-1 (Institutional) to HC (Highway Corridor Business). For informational purposes only this parcel is located on the west side of STH ‘83’ at the intersection with 98th Street (Salem Lakes Village Hall).

MOTION by Trustee Gandt, second by Trustee Hopkins to approve Ordinance 2025.04-89 amending to the Land Use Plan Maps for the Village of Salem Lakes (Maps 23, 24 &25), on a portion of Tax Parcel #70-4-120-233-0205 from I-1 (Institutional) to HC (Highway Corridor Business).

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

12.3 Ordinance 2025.04-90 amending the Zoning Map for the Village of Salem Lakes, on a portion of Tax Parcel #70-4-120-233-0205 from I-1 (Institutional) to B-3 (Highway Business). For informational purposes only this parcel is located on the west side of STH ‘83’ at the intersection with 98th Street (Salem Lakes Village Hall).

MOTION by Trustee Faber, second by Trustee Gandt to approve Ordinance 2025.04-90 amending the Zoning Map for the Village of Salem Lakes, on a portion of Tax Parcel #70-4-120-233-0205 from I-1 (Institutional) to B-3 (Highway Business).

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

12.4 Conditional Use Permit from Wonderful Wilmot LLC, 12001 2304th Avenue, Trevor, WI 53179 (Owner), Dwayne Garwood, 12001 2304th Avenue, Trevor, WI 53179 (Agent), for a fueling station and automotive service and repairs station in the B-2 (Community Business District), on Tax Parcel #70-4-120-303-0766, located in the Southwest ¼ of Section 30, Township 1 North, Range 20 East, Village of Salem Lakes. For informational purposes only this parcel is located on the southwest corner of the intersections of 113th Street (CTH ‘C’) and Fox River Road (CTH ‘W’).

MOTION by Trustee Young, second by Trustee Poli to approve the Conditional Use Permit from Wonderful Wilmot LLC, 12001 2304th Avenue, Trevor, WI 53179 (Owner), Dwayne Garwood, 12001 2304th Avenue, Trevor, WI 53179 (Agent) as presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

13. ADMINISTRATOR

13.1 Closing Village Hall for staff training on the BS&A Software Suite on Wednesday, April 9 and Thursday, April 10, 2025

MOTION by Trustee Faber, second by Trustee Hopkins to close Village Hall for staff training on the BS&A Software Suite on Wednesday, April 9 and Thursday, April 10, 2025.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0



OFFICE OF THE VILLAGE CLERK

TO: **Salem Lakes Village Board**
FROM: **Sara Spencer, Village Clerk**
DATE: **April 21, 2025**
RE: **Class B License Inspection of premises**

Beginning May 1, 2025 we will begin enforcing the inspection requirements associated with the issuance of Class B licenses.

Inspections are a critical component in ensuring that all license applicants meet safety and compliance standards. While these inspections are outlined as part of our licensing requirements, enforcement has previously been applied inconsistently. Moving forward, we will now require that all inspections be completed and passed prior to the issuance of any new or renewed "Class B" or Class "B" licenses.

305-4 - Application for license; inspection of premises.

E. Inspection of premises.

(1) No "Class B" or Class "B" license shall be issued hereunder for the sale of alcohol beverages on any premises unless such premises complies with and conforms to all ordinances and health, sanitation, building and fire regulations of the Village, county and state.

(2) No "Class B" or Class "B" license shall be issued or renewed hereunder for the sale of alcohol beverages on any premises unless such premises shall first have been inspected by a code enforcement officer, the Chief of the Fire/Rescue Department, the Kenosha County Division of Health, or their designees, and unless such officers have filed with the Village Clerk a written report stating that said premises complies with the requirements of Subsection E(1).

We will notify all affected parties and provide guidance to help them through the inspection process. Given this portion of the process is newer to most of our license holders, we will work toward assisting with compliance in 2025 beyond the application deadline and in 2026 fully enforce compliance prior to license issuance.

VILLAGE BOARD EXECUTIVE SUMMARY APRIL 21ST, 2025 PUBLIC WORKS AGENDA ITEM #1

To: Salem Lakes Village Board
Cassandra Hiller, Administrator
Remzy Bitar

From: Brad Zautcke, Director of Public Works

RE: Attached for your review and consideration is a DRAFT letter to Southeast Wisconsin Regional Planning Commission (SEWRPC) requesting an amendment to the Village's Sewer Service Area (SSA), as recommended by SEWRPC and approved by the WDNR.

I'm seeking authorization, from the Village Board, to send the letter SEWRPC. The letter and attached map seeks approval from SEWRPC and the WDNR to add 43 parcels, to the Salem Lakes Sewer Service Area. The proposed additional lots total 635.7 acres, and are in sections 21, 22, 23, 26, & 27 of Township 1 North, Range 20 East. These parcels are in various locations on the west side of STH '83', east of Camp Lake, south of CTH 'AH', and north of CTH 'JF'.

The owner of Tax Parcels 70-4-120-263-0311 and 70-4-120-263-0312 has requested to be added to the SSA. When assessing the area further, staff determined a more extensive amendment would be logical and beneficial to the property owners if they should desire to develop their properties in the future.

April 22, 2025

Southeastern Wisconsin Regional Planning Commission
Joel Dietl, Chief Land Use Planner
W239 N1812 Rockwood Drive
P.O. Box 1607
Waukesha, WI 53187-1607

RE: Village of Salem Lakes
Southeastern Wisconsin Regional Planning Commission
Sanitary Sewer Service Area Plan Amendment Request

Dear Mr. Dietl,

The Village of Salem Lakes is requesting a sanitary sewer service area plan amendment from the Southeastern Wisconsin Regional Planning Commission.

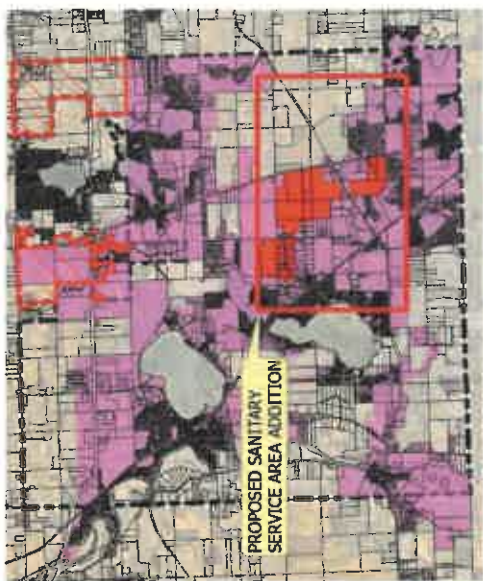
The Village wants to amend their sanitary sewer service area to include 43 additional parcels to accommodate future commercial and residential development. The 43 parcels can be found in sections 21, 22, 23, 26, & 27 of Town 1 N, Range 20 E. A total of 635.7 acres is the proposed addition. The existing Village of Salem Lakes service area is shown in the exhibit as a purple area while the proposed additions to the sanitary sewer system are shown in the exhibit as a red area.

The 43 parcels in consideration are located west of State Trunk Highway 83, south of County Highway AH (89th Street), north of County Highway JF (119th Street), and east of the Canadian National railroad. See the attached exhibit for the list of parcels with their individual acreage.

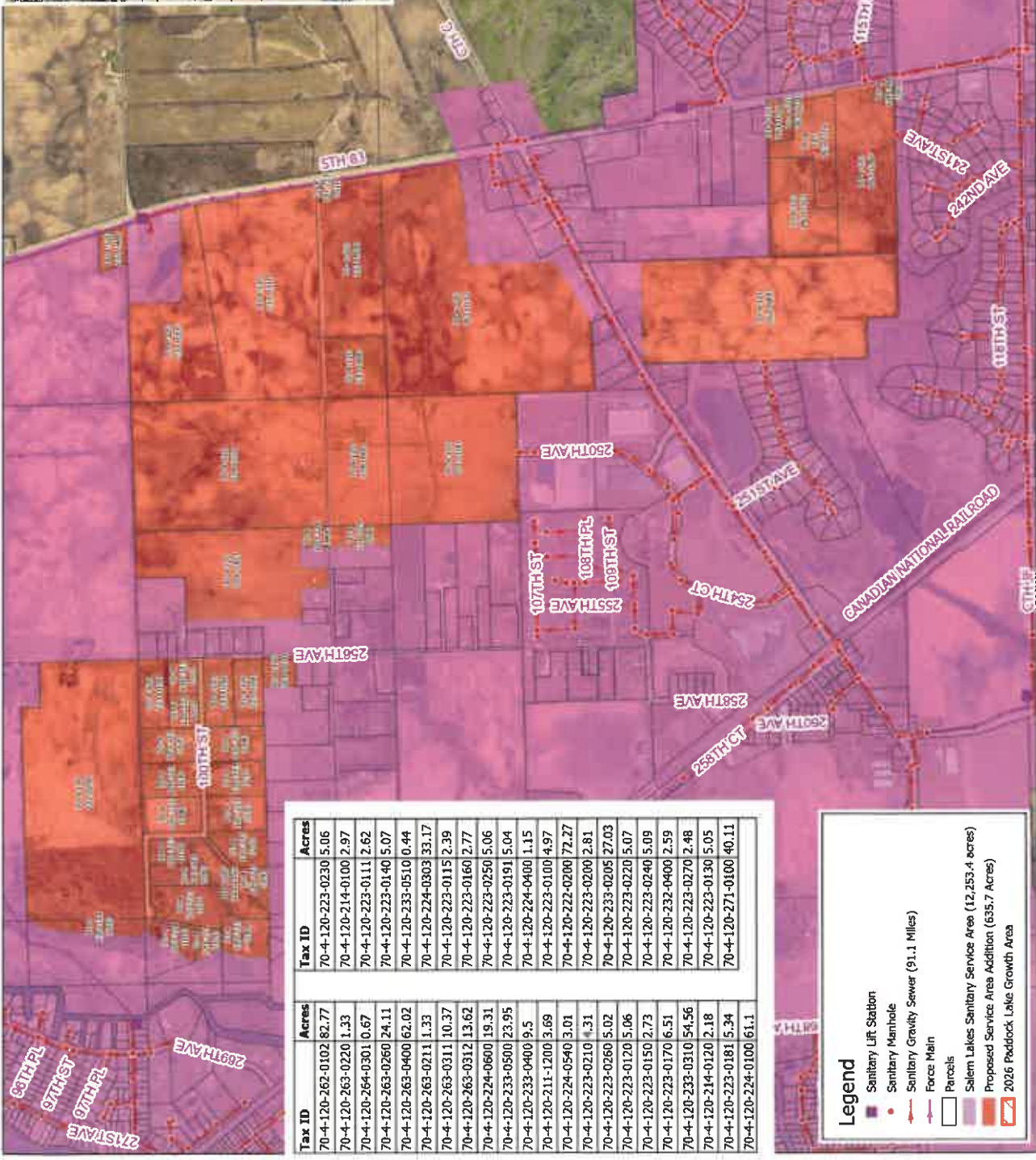
Please consider this letter along with the enclosed exhibit as our request and submittal for amending the Village of Salem Lakes sanitary sewer service area. If additional details or discussions are required, please let us know.

Sincerely,

Brad Zautcke
Director of Public Works



PROPOSED SANITARY SERVICE AREA ADDITION



Village of Salem Lakes
SEWRPC - Sanitary Sewer Service Area Plan
Amendment Request

0 500 1,000
1-inch equals 1,000-feet

raSmith
16745 W. Bluemound Road, Brookfield WI 53005-5938
262.781-1000 Fax 262.797-7373
2951508
April 2, 2025
H:\2251508\GIS\SEWRPC Sanitary Service Area Amendment

Tax ID	Acres	Tax ID	Acres
70-4-120-262-0102	82.77	70-4-120-223-0230	5.06
70-4-120-263-0220	1.33	70-4-120-214-0100	2.97
70-4-120-264-0301	0.67	70-4-120-223-0111	2.62
70-4-120-263-0260	24.11	70-4-120-223-0140	5.07
70-4-120-263-0400	62.02	70-4-120-233-0510	0.44
70-4-120-263-0211	1.33	70-4-120-224-0303	33.17
70-4-120-263-0311	10.37	70-4-120-223-0115	2.39
70-4-120-263-0312	13.62	70-4-120-223-0160	2.77
70-4-120-224-0600	19.31	70-4-120-223-0250	5.06
70-4-120-233-0500	23.95	70-4-120-223-0191	5.04
70-4-120-233-0400	9.5	70-4-120-224-0400	1.15
70-4-120-211-1200	3.69	70-4-120-223-0100	4.97
70-4-120-224-0540	3.01	70-4-120-222-0200	72.27
70-4-120-223-0210	4.31	70-4-120-223-0200	2.81
70-4-120-223-0260	5.02	70-4-120-233-0205	27.03
70-4-120-223-0150	2.73	70-4-120-223-0220	5.07
70-4-120-223-0170	6.51	70-4-120-223-0240	5.09
70-4-120-233-0310	54.56	70-4-120-232-0400	2.59
70-4-120-214-0120	2.18	70-4-120-223-0270	2.48
70-4-120-223-0181	5.34	70-4-120-223-0130	5.05
70-4-120-224-0100	61.1	70-4-120-271-0100	40.11

Legend

- Sanitary Lift Station
- Sanitary Manhole
- Sanitary Gravity Sewer (91.1 Miles)
- Force Main
- Parcels
- Salem Lakes Sanitary Service Area (12,253.4 acres)
- Proposed Service Area Addition (635.7 Acres)
- 2026 Paddock Lake Growth Area



VILLAGE BOARD EXECUTIVE SUMMARY APRIL 21ST, 2025 PLANNING & ZONING AGENDA ITEM #1

To: Salem Lakes Village Board
Cassandra Hiller, Administrator
Remzy Bitar

From: Brad Zautcke, Director of Public Works

RE: Attached for your review and consideration is a DRAFT Request for Proposals, to update the Village's Zoning and Land Division Code of Ordinances

Staff is looking for authorization to send out request for proposals to evaluate and make recommendations for updating or modernizing the Village of Salem Lakes Zoning (Chapter 490) and Land Division (Chapter 335) Code of Ordinances. Attached is a DRAFT RFP your review.

The Village Board allocated \$65,000.00 under 10-22-52208-001 (Zoning Updates) in the adopted 2025 Budget for this effort. During the budget process the Village Board directed staff to wait six months before we hired a consultant as it would allow time to establish a committee to assist in the review of our existing ordinance as well as to provide guidance to staff and the consultant as to what changes may be beneficial.

If the Village Board approves this RFP, it will be posted for at least 6 weeks to collect multiple proposals. After proposals are collected, they will then be reviewed for qualifications and references will be checked. A recommendation as to which firm is most qualified to assist our Village would likely come back before the Board for action in July. This would be 8 months after the budget was approved.



REQUEST FOR PROPOSALS

Village of Salem Lakes Zoning and Land Division Ordinance (Chapters 490 and 335)

RFP Release Date: _____, 2025

RFP Due Date: _____, 2025, 12:00 PM

Submit one digital copy to:

Chiller@voslwi.gov

*Village of Salem Lakes,
Administrator*

A. Background Information

Salem Lakes officially became the Village of Salem Lakes on February 14, 2017 following a municipal merger that combined the Town of Salem, the Village of Silver Lake and the hamlets of Trevor, Camp Lake, and Wilmot. Salem Lakes is a rural community with a population of approximately 14,625. The Village of Salem Lakes is a community in Southeast WI. Nestled between Milwaukee and Chicago and a short distance from Kenosha and Lake Geneva. Our location allows our Village to evoke a quiet country Charm while still being able to access “City Life” with quality entertainment, business, employment and Industry. Adding to its beauty, The Village is home to 11 different lakes. There are multiple beaches and accessible boat launches to help you escape the daily grind. Our parks also boast great hiking and biking opportunities.

The Village of Salem Lakes, is seeking qualified planning and zoning consultants, multi-disciplinary firms or teams to undertake a complete zoning and land division ordinance rewrite project. The new zoning and land division code must be easy to read, understandable by the public, and enforceable by the Village.

The original zoning code was written in 1983 with one minor update in 2017, during the merger of the Village of Silver Lake and the Town of Salem. Effective code review by staff becomes difficult when working with developers who are used to being very efficient in developing real estate. The existing code does not function in an era of technology that demands fast answers.

The main thrust of the project is to establish a zoning code that is easy to read, understandable by the public, and enforceable by the Village. The ordinance should consider creating overlay districts and infill standards for development in the Village with an emphasis on our historic downtown hamlet areas.

The Village of Salem Lakes would like to establish zoning regulations that promote business, manufacturing, and residential developments, as well as growth areas, as identified in the Village’s Comprehensive Plan.

B. Project Overview and Objectives

Broad objectives for this project include, but are not limited to:

1. Build-off the work completed, as summarized in the prior section, to update the Zoning and Land Division Codes in a manner consistent with the Village’s Comprehensive Plan and other plans.
2. Strengthen opportunities to diversify the Village’s housing stock, including thoughtful missing middle housing, affordable rental and homeowner units, accessory dwelling units, and mixed-use developments appropriate within the context of Salem Lakes.

3. Strengthen opportunities to practice gentle density reforms while maintaining general compatibility with historic development patterns, including but not limited to reducing lot area, lot width, lot setbacks, street width, minimum open space, and minimum off-street parking and increasing dwelling units allowed.
4. Improve the Village's tourism draw, walking and biking trail system, parks and recreation within zoning and land division regulations.
5. Identify opportunities to consolidate existing zoning districts and reduce the need for requests for unnecessary conditional use permits.
6. Improve the manner in which the Village regulates permitted and conditional uses within residential, industrial, and commercial zoning districts. Create new ways that are user-friendly and reduce the need for Village Staff to make interpretations for uses not listed within current use tables. Consider what types of uses merit CUP vs those that could be allowed as permitted or special use permits. Review and revise conditional use permit code to be consistent with state statutes.
7. Streamline development review processes, including allowances for administrative review and approvals for smaller site or building additions, modifications, or accessory structures. Parking standards for all uses are especially needed.
8. Improve and consolidate site plan and building design review standards.
9. Improve the user friendliness of the zoning and subdivision codes. Improve and modernize definitions reducing interpretation issues and conflicting definitions. Incorporate the use of tables, graphs, figures, color, and illustrations to explain key zoning regulations. Improve the overall organization of the codes, reducing or eliminating the need to consult multiple sections of the zoning code to address basic use, dimension, and performance standards and exceptions.
10. Review and propose revised or elimination of shoreland zoning ordinances.
11. Improve and standardize public hearing and adjacent property owner notification requirements for various zoning permits to meet or exceed minimum Wisconsin State Statute requirements.
12. Develop a new official zoning map, including overlay districts, based on the work completed for adoption by the Plan Commission and Village Board as part of the repeal and adoption of the new zoning and subdivision codes.
13. Utilize input from a broad set of community stakeholders including various Village committees/commissions/board, Village staff/planners, residents, property, business owners, real estate and development professionals. Village staff will coordinate public input meetings. It is expected that the consultant help prepare materials for use at public input meetings. Consultant will not be expected to attend public input meetings.

C. Scope of Work and Deliverables

The selected Consultant will provide a full range of municipal planning services required to create the new Zoning and Land Division codes. The desired services include, but are not specifically limited to the following:

1. **Zoning Code.** The consultant will work with Village staff in assessing the advantages and shortcoming of the existing codes. This assessment should include the following:
 - a. Provide an analysis of the Village's existing zoning and subdivision codes, highlighting its strengths and shortcomings based on the consultant's experience, review of national best land use practices.
 - b. Evaluate conditional uses and advise as to what conditions, if any, should apply to warrant designation as a conditional use vs a permitted use.
 - c. Identify components that could provide barriers to achieving mixed uses, affording housing, and housing diversity (such as separation of uses, large building setbacks, low densities, excessive parking requirements, excessive lot size, depth or width requirements, excessive street design standards, etc.)
2. **Guidance regarding Best Practices.** The consultant will be expected to provide guidance regarding modern best practices regarding zoning and land division codes relevant to communities like Salem Lakes, as allowed under Wisconsin laws and regulations.
3. **Staff Meetings.** The consultant should anticipate a sufficient number of meetings with Village staff to develop the new zoning and land division codes. Consultants will need to present to the Plan Commission and Village Board.
4. **Public Outreach & Community Input.** The proposal should incorporate key input session for community input.
5. **Committee Meetings.** The consultant should budget for an appropriate number of meetings with the Plan Commission to review key elements of the code development. The purpose of the meetings will be to establish project objectives, discuss alternatives, provide direction and review progress. The consultant shall clearly communicate how the regulatory effects of the proposed Ordinance may differ from the effects of the current Ordinance. Background information regarding subjects addressed in the new Ordinance, which are not addressed in the current Ordinance, should be provided. The consultant shall attend the public hearing on the adoption of the new codes and the Village Board meeting to consider their adoption.
6. **Drafting the new Zoning and Land Division Codes.** The consultant will prepare drafts of the zoning and land division codes for review by staff and Plan Commission, culminating in a final version to be acted upon by the Village Board. The consultant will prepare draft and final zoning code.

These are the general requirements for the creation of new zoning and land division codes and

are not intended to be an all-inclusive list of every task necessary to complete the project. It is expected that consultants will submit proposals that provide the Village with more specific recommendations for approaches, tasks, and deliverables based on their expertise from past work on similar projects.

Innovative approaches that meet the intent of the Plan Objectives and Scope of Work are welcomed, these could be presented as additional services or additional approaches in the consultant response if desired.

The Village Board is expecting a “Not to Exceed Proposal”.

The selected Consultant shall complete a final Zoning Code, and Land Division Code that contain at a minimum those items described in the final Scope of Services. The documents shall easily be incorporated as chapters within the existing Village Municipal Code of Ordinances. Easy to use charts, tables, checklists, graphics, images and photos within the ordinance are expected when necessary. The selected Consultant shall provide the Village with an electronic copy of the final ordinance in Microsoft Word and PDF versions, including bookmarks and searchability features.

Throughout the entire process, extensive interaction is expected with Village and contracted staff. The detailed schedule for the project shall be included in the consultant’s proposal, and should bridge the remaining 2025 & 2026 calendar years. We are expecting to complete about three quarters of the project in 2025 and the other quarter in 2026.

D. Existing Ordinance

The Village of Salem Lakes Code of Ordinances including Chapters 335 and 490.

E. RFP Requirements

Consultants are asked to respond to this RFP by developing a proposal to fully meet the work associated with this project. Consultants are asked to submit a concise proposal describing their capacity to manage the project and their experience with similar projects. Samples of zoning ordinances/rewrites and public participation plans are expected. The proposals should include a clear outline of how the consultant will meet the objectives of the project.

The Village of Salem Lakes does not have a specific proposal format; however, the Village expects the following information to be included with the proposals:

1. **Contact Information:** Consultant’s name, address, phone number, email, along with the name and signature of the authorized agent and contact person.
2. **Firm History:** Brief history of the firm, including short case studies of similar projects carried out by the firm.

3. **Project Statement:** Statement of overall project understanding and general approach to meet project objectives and tasks of the project, description and modifications or expansion of the information provided.
4. **Time Schedule:** A detailed project time schedule for accomplishing the expected tasks and services, including start dates, major project milestones and anticipated completion dates. Time schedule should specifically identify how and when outreach to the public, staff, and elected officials occurs. The timeframe for project completion should be approximately twelve (12-18) months.
5. **Examples:** Demonstrate related projects that were completed for other communities that are similar to the Village. Emphasis placed on projects include logical graphics and imagery within or as a supplement to a zoning ordinance should be emphasized.
6. **References:** A list of client references for whom the consultant has provided similar services including name, address, e-mail and phone number of a contact person for each reference. Indicate the type, scope and duration of the work done for each client.
7. **Project Manager Qualifications:** A statement indicating the qualifications of the key person who will be assigned as the project manager by the consultant and their responsibilities within the scope of services.
8. **Budget Proposal:** A proposed budget with level of effort for each member of the team and for each major task.
9. **Fee Schedule:** A fee schedule for personnel involved with the project.

F. General Selection Process

In order to provide recommendations to the Village Board of Trustees, staff will review the proposals based on the following criteria:

1. **Qualifications:** Qualifications and previous related work experience particularly related to similar sized communities.
2. **Understanding:** Demonstrated understanding of project objectives, tasks, and services.
3. **Price:** The proposed price/cost will be considered.
4. **Related projects:** Examples of related completed and in-progress projects.
5. **Proposal Quality:** Quality of requested submission requirements, including sample materials and proposal package.

The Village of Salem Lakes will select a short list of applicants to meet with the selection committee to clarify submitted proposals, provide supplemental information, confirm proposal representations and answer any questions.

G. Terms

The Village of Salem Lakes reserves the right to accept or reject all proposals or parts thereof and reissue the RFP without stated cause. Upon selection of a consultant, the Village of Salem Lakes shall attempt to negotiate and reach a final agreement. If the Village, for any reason, is unable to reach a final agreement with the selected consultant, the Village then reserves the right to reject the selected consultant and negotiate with others.

The Village of Salem Lakes is not bound to accept the proposal with the lowest cost, but may accept the proposal that best meets the needs of the Village.

H. RFP Schedule

1. RFP Issued:
 - a. _____, 2025.
2. Questions due to the Village (sent via email to _____)
 - a. By _____, 2025.
3. Proposals due to the Village:
 - a. By _____, 2025.
4. Possible interviews with finalists:
 - a. _____, 2025.
5. Village Board Consultant Selection:
 - a. _____, 2025.

I. Project Budget and Contract

The consultants for this project will be retained by the Village. Interested parties should provide a total cost to prepare the zoning ordinance to include hourly rates and estimated expenses associated with the project. The proposal shall include a not to exceed cost.

J. Contact and Questions

This Request For Proposals has been distributed by the Village of Salem Lakes. All questions or inquiries concerning this RFP should be directed to:

Cassandra Hiller
Chiller@voslwi.gov

**VILLAGE BOARD EXECUTIVE SUMMARY
APRIL 21ST, 2025
PLANNING & ZONING AGENDA ITEM #2**

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Brad Zautcke, Public Works Director

RE: Village sponsored Conditional Use Permit request, from DNA Motors, to allow for used vehicle sales on 70-4-120-233-0205 (Old Rescue Building next door)

Attached for your review and consideration is a request for a Conditional Use Permit (CUP) to allow for used vehicle sales on 70-4-120-233-0205 (Old Rescue Building next door). The property is Village owned and was rezoned last month allow for this type of use. The CUP will allow the Village to lease the building as a source of revenue.

The Planning & Zoning Commission held a Public Hearing, on April 16th, 2025, on the requested CUP. The applicant presented his request and Commissioners had discussions with staff and the applicant. No one was present to speak in-favor or against the CUP.

Commissioner Hart made a motion to approve the Conditional Use Permit. Commissioner Albrecht seconded the motion. Motion was approved unanimously 7-0.

CONDITIONS OF APPROVAL

**VILLAGE OF SALEM LAKES
MARKO OTOVIC, (AGENT),
REQUESTING A CONDITIONAL USE PERMIT
TO ALLOW FOR USED VEHICLE SALES
IN THE B-3 HIGHWAY BUSINESS DISTRICT
ON TAX PARCEL #70-4-120-233-0205
VILLAGE OF SALEM LAKES**

1. Subject to the application Dated March 27th, 2025, along with the associated submittals attached and labeled Exhibits 'A', 'B', 'C', 'D' & 'E'.
2. The applicant shall comply with all requirements detailed in the Village of Salem Lakes Zoning and Shoreland/Floodplain Zoning Ordinance. In particular, Section 490-33.8(B)(13) Automotive Sales, service and repairs in the B-2, B-3 and B-5 Districts.
3.
 - a. All servicing and repair work shall be within an enclosed structure. Repair materials, new, used or junk parts shall not be stored outside unless the storage area has a solid fence enclosure. Junk materials shall be removed at least once a month to avoid unsightliness of the site. Fences shall be of uniform design and height and be properly maintained for aesthetic purposes.
 - b. No cars shall be parked within the vision triangle, and all parking lots shall meet all yard requirements.
 - c. Lights shall not be beamed directly onto adjoining property.
4. Hours of operation Monday through Friday 10:00am to 6:00pm and Saturday 10:00am to 3:00pm.
5. All vehicle parking and display shall be on stripped pavement and no more than a total of 35 cars shall be on the premises at any given time.
6. Subject to outdoor display of sale vehicles being located as indicated on the submitted site plan.
7. No salvaged materials, used materials, refuse or junk shall be stored on the property.
8. Gasoline, other petro-hydrocarbons, or any hazardous materials shall be stored in approved containers, inspected and approved by the Salem Lakes Fire Department and a list of such materials shall be submitted to the Kenosha County Division of Emergency Management.
9. All vehicles stored at the site shall be roadworthy and owned by the dealership unless such vehicles are stored inside the building.
10. No exterior signage shall be installed without first obtaining all necessary review and permits from the Village of Salem Lakes.
11. A Certificate of Compliance shall be issued by the Village prior to commencing business on the site.
12. Subject to the Village of Salem Lakes Zoning and Shoreland/Floodplain Zoning Ordinance Site Plan Review.

13. Subject to the Village of Salem Lakes Zoning and Shoreland/Floodplain Zoning Ordinance General Land Use Regulations, Traffic, Parking and Access. Subject to providing at least five (5) parking spaces for customers and two (2) spaces for employees. Parking spaces shall be at least nine (9) feet by eighteen (18) feet in size and be clearly marked (striped).
14. Subject to any dumpster location being appropriately fenced and/or screened from view from the street right-of-way in accordance with Zoning and Shoreland/Floodplain Zoning Ordinance.
15. Subject to compliance with Chapter 200 of the Village of Salem Lakes Building Code.
16. Pursuant to section 490-33.5(J) of the Village of Salem Lakes General Zoning & Shoreland/Floodplain Zoning Ordinance, this conditional use permit approval shall not be valid unless recorded by the applicant in the office of the Kenosha County Register of Deeds within 30 days after the issuance of the permit. Any recording fees shall be paid by the applicant. Said recording document is to be prepared by the Village of Salem Lakes Department of Planning & Development.
17. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.

I have read and understand the above conditions and hereby agree that I am willing to comply with them.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

PRINT NAME: _____ DATE: _____

SIGNATURE: _____



9814 Antioch Road (STH 83), Salem, WI 53168
262-843-2313

Department of Planning and Development Conditional Use Permit Application

A) **Property Owner Name** (please print): Village of Salem Lakes
Signature: _____ **Date:** 3/27/2025
Phone Number: 262.843.2313 **Email:** _____
Property Owner Mailing Address: 9814 Antioch Road
City: Salem Lakes **State:** WI **Zip:** 53168

B) **Agents Name, if applicable** (please print): Marko Otovic
Signature: *Marko Otovic* **Date:** 3/26/2025
Business Name: DNA Motors
Mailing Address: 6100 N Lake Dr.
City: Whitefish Bay **State:** WI **Zip:** 53217
Phone Number: 414-614-0606 **Email:** marko.otovic@gmail.com

C) **Architect's Name, if applicable** (please print): _____
Signature: _____ **Date:** _____
Business Name: _____
Mailing Address: _____
City: _____ **State:** _____ **Zip:** _____
Phone Number: _____ **Email:** _____

D) **Engineer's Name, if applicable** (please print): _____
Signature: _____ **Date:** _____
Business Name: _____
Mailing Address: _____
City: _____ **State:** _____ **Zip:** _____
Phone Number: _____ **Email:** _____

E) Parcel Number(s) of subject site:

Address of subject site: 9920 Antioch Rd, Salem Lakes WI 53168

F) Plan of operation / Business Summary (or attach separate plan of operation / business summary)

Type of structure:

DNA Motors - Used Car Retail Center/ Dealership

Proposed operation or use of the structure or site:

Number of employees by shift: 2-3

Hours of Operation: M-F 10am-6pm, Sa 10am-3pm

Zoning District of property: _____

Any outdoor entertainment? No Yes - if yes, please explain: _____

Any outdoor storage? No Yes - if yes, please explain: _____

G) Attach a plat of survey prepared by a professional land surveyor or site plan drawn to scale and approved by the Village of Salem Lakes Department of Planning and Development showing all of the information required under section 12.05-1(h)3 for a zoning permit. In addition, the plat of survey or site plan layout shall show the location, elevation and use of any abutting lands and the location and foundation elevations of structures within 50 feet of the subject site; soil mapping unit lines; ordinary high water mark, historic high water marks and flood lands on or within 50 feet of the subject premises; existing and proposed gravel, asphalt and concrete surfaces; existing and proposed signage; existing and proposed buildings; and existing and proposed landscaping.

H) For conditional use permit applications that are made within shoreland and floodland areas, such description shall also include information that is necessary for the Village Planning Commission to determine whether the proposed development will hamper flood flows, impair floodplain storage capacity, or cause danger to human, animal or aquatic life. This additional information may include plans, certified by a registered professional engineer or professional surveyor, showing existing and proposed elevations or contours of the ground; fill or storage elevation; basement and first floor elevations of structures; size, location and spatial arrangement of all existing and proposed structures on the site; location and elevation of streets, water supply and sanitary facilities; aerial photographs, and photographs showing existing surrounding land uses and vegetation upstream and downstream; soil types and any other pertinent information required by either the Salem Lakes Planning and Development office, Village Planning Commission or Village Board.

I) The Village of Salem Lakes Department of Planning and Development may ask for additional information.

J) The fee specified in Section 490-3.8 of the Salem Lakes Municipal Code:

Conditional Use Permit Application Fee \$1,325.00 payable to the Village of Salem Lakes
(includes \$75.00 publication fee)



9814 Antioch Road (5TH 83), Salem, WI 53168
262-843-2313

Department of Planning and Development Conditional Use Permit Procedures

- Contact the Salem Lakes Department of Planning and Development and check with staff to determine if your proposed use is a permitted use, an accessory use or a conditional use. If it is a conditional use, then a conditional use permit must be applied for and received prior to occupying or using the site for that use.
- Contact the Salem Lakes Department of Planning and Development and schedule a pre-application conference, which is required for all conditional use permit applications.
Meeting Date: 3/20/2025
- If your conditional use permit application requires conceptual plan review, then the Planning and Development Administrator will schedule a concept review with the Village Planning Commission.
NOTE: the fee for a conceptual plan review is \$500.00 + \$15.00 per parcel.
Meeting Date: _____
- Complete and submit the Village of Salem Lakes Conditional Use Permit Application and supporting documents to the Department of Planning and Development by the filing deadline and the required fee(s).
 - Plan of Operation / Business Summary attached to application (refer to (F) on application)
 - To-scale map of property showing site plan of operation attached to application (refer to (G) on application)
 - Application Fee(s)
Filing Deadline: 3/27/2025
 - Cost Recovery Agreement with original signature(s)
- Upon receipt of a complete submittal, the Planning and Development Administrator will place your application on the agendas of the Village Planning Commission and Village Board. **NOTE:** a Class 2 notice, under Ch. 985, Wis. Stats. will be published for a public hearing before the Planning Commission.
- Attend the Village Planning Commission and the Village Board Meetings. **NOTE:** you must attend or the Village will not be able to act on your request. At these meetings you will be asked to brief the committee on your request and ultimately agree to a list of conditions of approval relating to your proposed use.
Village Planning Commission meeting date (tentative): 4/07/2025
Village Board meeting date (tentative): 4/21/2025
- The Village of Salem Lakes will provide written notice of the final action to the property owner/applicant.
- If approved, you may commence with applying for and obtaining any necessary zoning permit(s) for construction (i.e. new buildings, building additions, signage, fencing, etc.) with the Village of Salem Lakes Department of Planning and Development.

IMPORTANT TELEPHONE NUMBERS

The Village of Salem Lakes

262-843-2313

Wisconsin Department of Natural Resources – Sturtevant Office

262-884-2300

Wisconsin Department of Transportation – Waukesha Office

262-548-8722

Conditional Use Permit Timeline

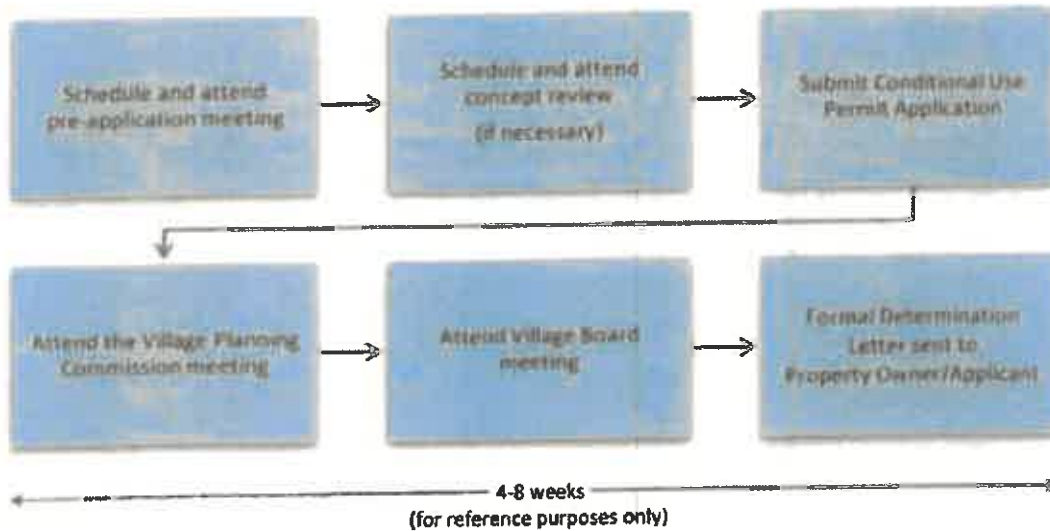


Exhibit 'B'



☎ 414-614-0606
✉ marko.otovic@gmail.com
📍 6100 N Lake Dr. Whitefish By WI 53217

To Whom It May Concern/Village of Salem Lakes,

DNA Motors is a boutique-style used car retail center offering a full suite of services, including financing, buy/sell/trade operations, and a service center. Our primary focus is to deliver an unmatched, personalized vehicle-buying experience for all our clients, with a specialized emphasis on subprime services.

The business is led by Founder and President Marko Otovic, alongside Co-founder and Managing Partner/VP of Operations Craig Panfil. Together, they bring over 50 years of combined experience in the automotive industry, having held executive-level positions in dealerships. Craig, also has a proven track record of owning and operating successful used car dealerships in the past.

Our mission is to establish a long-term, profitable business in Salem Lakes WI, dedicated to serving the community and providing exceptional value to its residents and beyond. We are confident that our unique approach and extensive industry experience will contribute positively to Salem Lake's economy and community.

Thank you for your time and consideration regarding this matter. We look forward to the opportunity to work with you and to be a part of the Village of Salem Lakes for many years to come.

Best regards,

**Marko Otovic
President, DNA Motors**

**Craig Panfil
Co-Founder and Managing Partner
DNA Motors**

**Proposal for DNA Motors Occupancy in Salem Lakes,
Wisconsin**

Subject: Application for Occupancy of property located at 9920 Antioch Rd, Salem Lakes WI 53168

To The Village of Salem Lakes Board,

I am writing to formally propose the occupancy of the village owned property, located at **9920 Antioch Rd., Salem Lakes WI 53168.**

DNA Motors is seeking to lease the property on a long-term lease agreement.

About DNA Motors

DNA Motors is an independent used car dealership specializing in providing boutique style sales experience and financing of quality vehicles to a wide spectrum of customers. Our mission is to meet the diverse transportation needs of the community by offering affordable, reliable, and accessible options. With years of experience in the automotive retail industry, our team has built a strong reputation for exceptional service and customer satisfaction.

Benefits of Welcoming DNA Motors

1. Reliable Tenant:

DNA Motors is a financially stable and professional operation with years of experience in the automotive industry.

2. Community Impact:

DNA Motors will bring valuable services to Salem Lakes by helping residents secure reliable transportation options tailored to their needs and budgets.

3. Increased Property Visibility:

Our vehicle displays and signage will attract both foot and vehicle traffic, bringing attention to the property and neighboring businesses.

4. Efficient Use of Space:

By utilizing all indoor office space and the generous size parking lot, we ensure optimal use of the property without overextending resources.

Additional Considerations

- **Property Maintenance:**

DNA Motors will maintain the property in excellent condition and comply with all local zoning and business regulations.

- **Aesthetic Appeal:**

The parking lot display will be organized and visually appealing, contributing positively to the overall property aesthetic.

- **Signage and Adjustments:**

Any necessary adjustments to accommodate our operations, such as signage installation, will be done in coordination with Village of Salem Lakes guidelines and your preferences.

We are confident that DNA Motors' presence will bring value to your property and the Salem Lakes community. We look forward to discussing this proposal further and addressing any questions or concerns.

Thank you for considering our application. Please feel free to contact us at the numbers below to schedule a meeting or site visit at your earliest convenience.

Sincerely,

Marko Otovic
Owner/President
DNA Motors

414-614-0606

Craig Panfil
Managing Partner

DNA Motors

262-349-7671

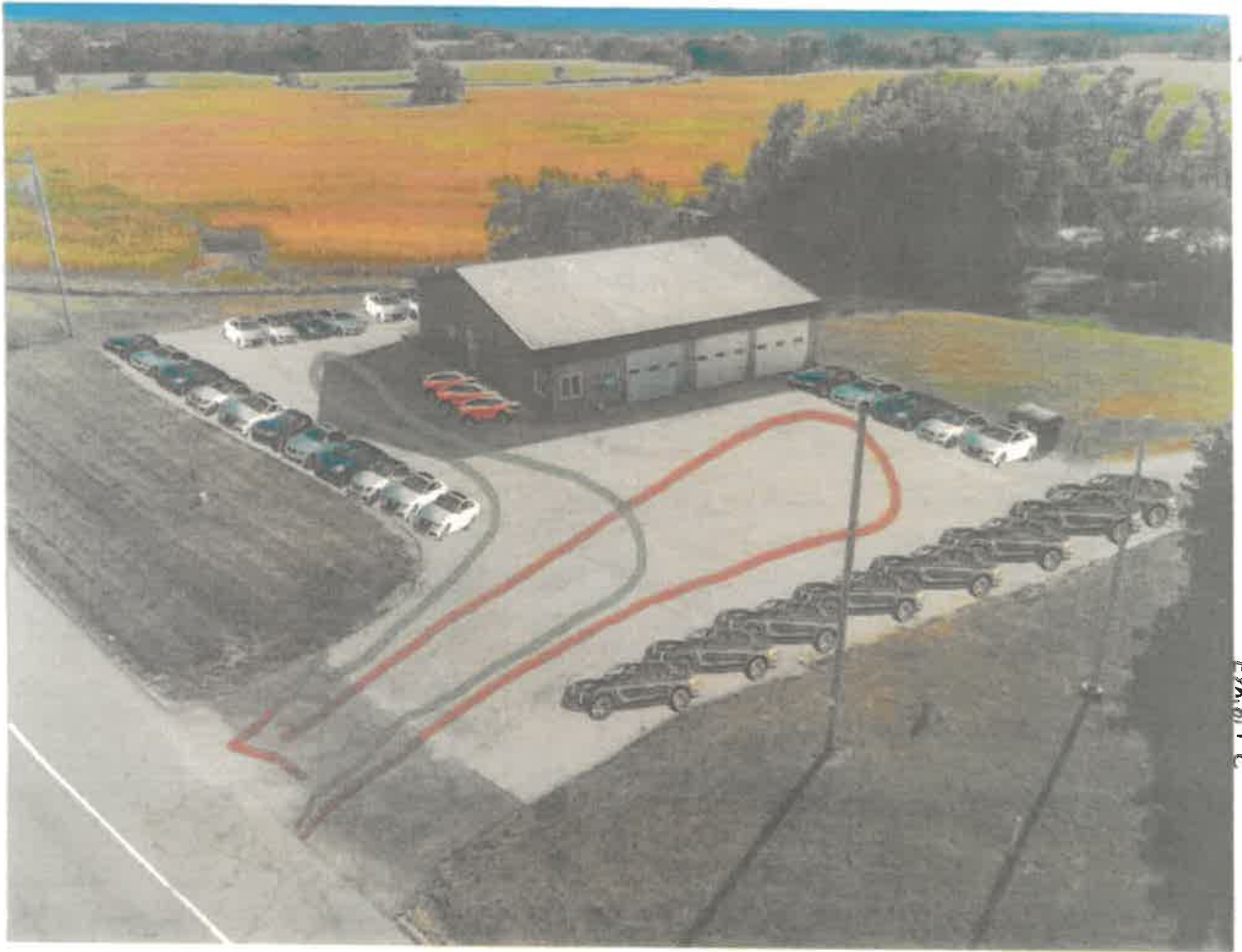


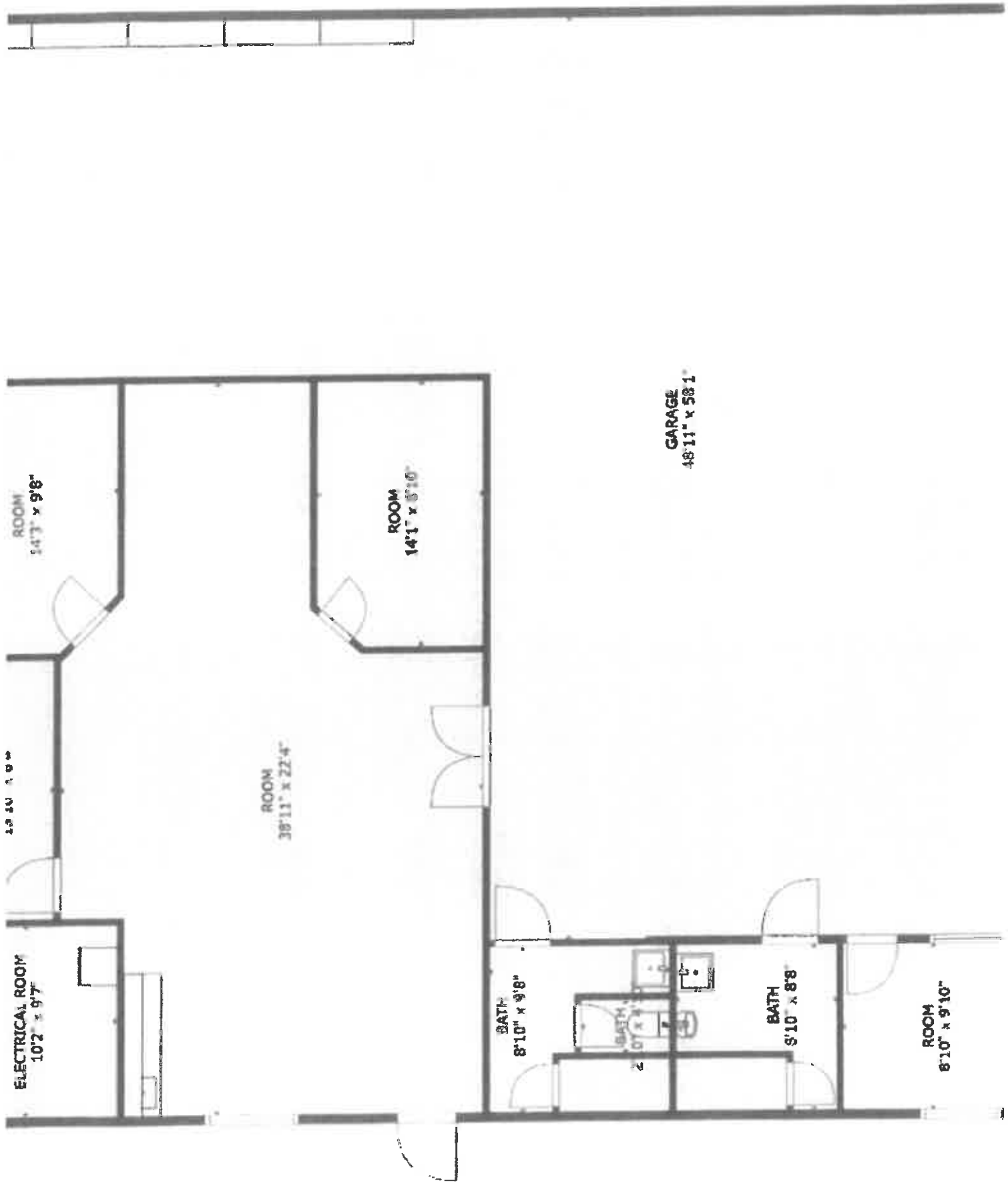
Exhibit C







DNA



ROOM
14'1" x 9'8"

ROOM
38'11" x 22'4"

ROOM
14'1" x 8'10"

GARAGE
48'11" x 58'1"

ELECTRICAL ROOM
10'2" x 9'7"

BATH
8'10" x 9'8"

BATH
9'10" x 8'8"

ROOM
8'10" x 9'10"

Zautcke, Brad

From: Craig Panfil <craig@elevatedealers.com>
Sent: Thursday, March 27, 2025 10:11 AM
To: Zautcke, Brad
Cc: Lisa Howe
Subject: DNA Motors

You don't often get email from craig@elevatedealers.com. [Learn why this is important](#)

Dear Town of Salem Lakes

I am writing to formally request reduction on the required number of parking spaces to 5 customer and 2 employee for DNA Motors, located at 9920 Antioch Rd Salem Lakes WI 53186 Due to the nature of our operations, we anticipate a maximum of 35 cars on the property at any given time. Our business has a low volume of customer traffic and operates with only two employees, significantly reducing the need for extensive parking accommodations.

Our business hours will be from 10:00 AM to 6:00 PM. Additionally, we will not be installing any additional lighting on the building. Furthermore, all oil changes and fluid services will be conducted off-site at a shop equipped with a proper recycling facility or disposal system, ensuring compliance with environmental regulations.

We appreciate your consideration of this request and are happy to provide any additional information needed. Please let us know the next steps in the conditional use approval process.

Thank you for your time and assistance.

Thank You
Craig Panfil
262-349-7671

VILLAGE BOARD EXECUTIVE SUMMARY APRIL 21ST, 2025 PLANNING & ZONING AGENDA ITEM #3

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Brad Zautcke, Public Works Director

RE: Conditional Use Permit Amendment for Kenosha County Fair (Das Fest, Building and Camping)

Attached for your review and consideration is an application to amend the Conditional Use Permit (CUP), for the Kenosha County Fair Association to allow for Das Fest July 18, 19 & 20, 2025. A request was made to allow for the construction of a building, with required State and Local approvals. The Fair Association also made a request to expand the overnight camping listed in the previously approved CUP.

The Planning & Zoning Commission held a Public Hearing April 16th, 2025, on the request for a modified Conditional Use Permit. The Fair Association was present, represented by Attorney Michael McTernan. A public hearing was conducted, members of the public spoke in-favor of the CUP Amendment, no one from the public spoke against the request.

The Planning Commission discussed the proposed CUP with Fair Association, staff and legal counsel representing the applicant and the Village.

Commissioner Phillips made a motion to approve the Conditional Use Permit Amendment. Commissioner Hart seconded the motion. Motion was approved unanimously 7-0.

CONDITIONS OF APPROVAL

**KENOSHA COUNTY FAIR ASSOCIATION INC.,
JENNIFER HESSE, (AGENT),
REQUESTING AN AMENDMENT TO AN EXISTING CONDITIONAL USE PERMIT
TO ALLOW FOR A FESTIVAL ON JULY 18, 19 & 20, 2025 (DAS FEST)
IN THE PR-1 PARK-RECREATIONAL DISTRICT
ON TAX PARCEL #70-4-120-303-1261
VILLAGE OF SALEM LAKES**

WHEREAS, Kenosha County Fair Association, Inc., has filed an application to amend its Conditional use Permit to add the above three-day event known as Das Fest, for which notice of this application has been given and the matter having been reviewed by planning staff and heard by the Plan Commission and the Village Board,

NOW THEREFORE, the amendment is approved subject to the following conditions:

1. Subject to the application stamped received by the office of Planning & Development on March 27, 2025, along with the associated Emergency Plan (revised 3/35/25).
2. Subject to the Conditional Use Permit approved by the Village June 13, 2022 and previously approved, November 13, 2017, calling specific attention to condition #2. paragraph 3:

Due to the understanding that proposed event types, event dates and their scope can change, by January 15th and July 15th of each year, the property owner shall meet with Village administrative staff at which time the property owner shall submit to and discuss with administrative staff a listing of events planned for the property over the coming year. The Village reserves the right to deny permission for any proposed event found to have potential impacts on the Village beyond the parameters of findings of fact for this conditional use.

Information provided to administrative staff shall be a summarization of the uses and issues required by the CUP (11/13/17 CUP and renewed 6/13/22 CUP).

3. Subject to meeting adequate law enforcement staffing levels as required by the Kenosha County Sheriff's Department, and first responder staffing as required by the Salem Lakes Fire and Rescue Department, to be done annually for this event. An on-site security plan shall be submitted by the applicant for review and approval to the Kenosha County Sheriff's Department and the Village at least 3 months prior to the event. This must include security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private security guards, licensed in Wisconsin, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one (1) security guard for every 750 people, and uniformed officers to meet the requirements of the Kenosha County Sheriff's Office. Except that in the case of assemblies of less than 750 people, continuing between the hours of midnight and 8:00 a.m., there shall be at least one (1) security guard.
 - a. The event holder will pay the rate of pay for deputy sheriffs and fire and rescue staff assigned to the festival or camping that exceeds the agreed-upon contracted hours. This includes time spent processing arrests or investigating incidents arising on the County Fair Grounds during the event.

4. The Village of Salem Lakes shall be named as an additional insured party for the insurance of this event or any event at the County Fair Grounds.
5. Condition 17e provided limited camping as described therein, although under this application the fair wants to expand the use of camping. Camping may be expanded as requested in the application for the dates and locations described therein, subject to the applicant ensuring compliance with State and local laws and ensuring approval from the State DNR as may be necessary.
6. Condition 19 relating to the shoreland setback of 75' from the navigable stream remains subject to this CUP, unless such terms otherwise approved or modified as allowed by law by State or local authorities.
7. An additional proposed structure, being one 12,000 sq ft steel building at approx. 80' x 150', may be allowed and may be located on the property as consistent with State and local law.
8. Any event with 500 or more patrons per day or 1,000 or more patrons for two or more days shall require an amendment to the existing Conditional Use Permit approved by the Village.
9. Any future Das Fest or any event on the fairgrounds, needing specific Conditional Use Permit approval by the Village, shall not take place during Country Thunder.
10. Pursuant to section 490-33.5(J) of the Village of Salem Lakes General Zoning & Shoreland/Floodplain Zoning Ordinance, this conditional use permit approval shall not be valid unless recorded by the applicant in the office of the Kenosha County Register of Deeds within 30 days after the issuance of the permit. Any recording fees shall be paid by the applicant. Said recording document is to be prepared by the Village of Salem Lakes Department of Planning & Development.
11. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.

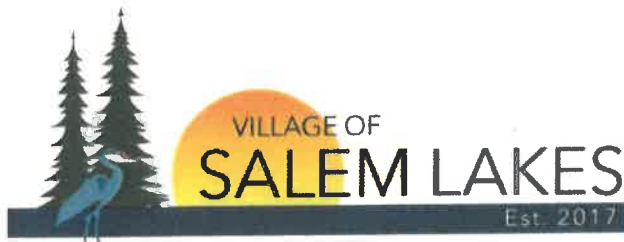
I have read and understand the above conditions and hereby agree that I am willing to comply with them.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

PRINT NAME: _____ DATE: _____

SIGNATURE: _____



9814 Antioch Road (STH 83), Salem, WI 53168
262-843-2313



Department of Planning and Development Conditional Use Permit Application

A) Property Owner Name (please print): Kenosha County Fair Association Inc.
Signature: _____ Date: March 25, 2025
Phone Number: 262-862-6121 Email: fairmanager@kenoshacofair.com
Property Owner Mailing Address: PO Box 96
City: Wilmot State: WI Zip: 53192

B) Agents Name, if applicable (please print): Jennifer Hesse
Signature: _____ Date: March 25, 2025
Business Name: Kenosha County Fair Association Inc.
Mailing Address: PO Box 96
City: Wilmot State: WI Zip: 53192
Phone Number: 262-731-3592 Email: fairmanager@kenoshacofair.com

C) Architect's Name, if applicable (please print): n/a
Signature: _____ Date: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

D) Engineer's Name, if applicable (please print): n/a
Signature: _____ Date: _____
Business Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Email: _____

E) Parcel Number(s) of subject site:

67-4-120-303-1261

Address of subject site: 30820 111th Street Wilmot, WI 53192

F) Plan of operation / Business Summary (or attach separate plan of operation / business summary)

Type of structure:

Proposed operation or use of the structure or site:

1. Updating 17j of current plan updates and adding DAS Fest Wisconsin in 2025, July 18 - 20, 2025 with future dates to be determined for an annual event. (See attached document for reference of updates in red)

2. Updating 17e of the current conditional use permit to allow for the already existing campground that is licensed in Wisconsin for 101 - 199 sites to be in operation from May 1 to September 30 yearly for all patrons.

Number of employees by shift: Varies by event - see attached

Hours of Operation: varies by event Zoning District of property: PR-1

Any outdoor entertainment? No Yes - if yes, please explain: See attached.

Any outdoor storage? No Yes - if yes, please explain: _____

G) Attach a plat of survey prepared by a professional land surveyor or site plan drawn to scale and approved by the Village of Salem Lakes Department of Planning and Development showing all of the information required under section 12.05-1(h)3 for a zoning permit. In addition, the plat of survey or site plan layout shall show the location, elevation and use of any abutting lands and the location and foundation elevations of structures within 50 feet of the subject site; soil mapping unit lines; ordinary high water mark, historic high water marks and flood lands on or within 50 feet of the subject premises; existing and proposed gravel, asphalt and concrete surfaces; existing and proposed signage; existing and proposed buildings; and existing and proposed landscaping.

H) For conditional use permit applications that are made within shoreland and floodland areas, such description shall also include information that is necessary for the Village Planning Commission to determine whether the proposed development will hamper flood flows, impair floodplain storage capacity, or cause danger to human, animal or aquatic life. This additional information may include plans, certified by a registered professional engineer or professional surveyor, showing existing and proposed elevations or contours of the ground; fill or storage elevation; basement and first floor elevations of structures; size, location and spatial arrangement of all existing and proposed structures on the site; location and elevation of streets, water supply and sanitary facilities; aerial photographs, and photographs showing existing surrounding land uses and vegetation upstream and downstream; soil types and any other pertinent information required by either the Salem Lakes Planning and Development office, Village Planning Commission or Village Board.

I) The Village of Salem Lakes Department of Planning and Development may ask for additional information.

J) The fee specified in Section 490-3.8 of the Salem Lakes Municipal Code:

Conditional Use Permit Application Fee \$1,325.00 payable to the Village of Salem Lakes
(includes \$75.00 publication fee)

ALL AMENDMENTS ARE IN RED

Kenosha County Fairgrounds Conditional Use Permit

Current Vendor: **Wilmot Flea Market**

Contact Information: Nicholas Mulvaney
7525 W. Isham Avenue
Chicago, IL 60631
262-716-5716

Dates: mid-April – mid-October

Hours: 7AM – 2PM Sunday

Admission: \$2.00 per person (Ages 5 and under free)

Attendance: Estimated to be between 1,500 – 4,000 per day

General: The Flea Market has operated at the Kenosha County Fairgrounds since 2016. The Flea Market does not operate on the second or third Sunday of August due to the Kenosha County Fair set up and event.

Insurance: The Kenosha County Fair Association is provided a Certificate of Insurance naming the Kenosha County Fair Association as an additional insured in the amount of \$1,000,000.

Physical Layout: Please see attached map.

Restrooms: The Flea Market is currently using the West and North restrooms on the Fairgrounds. This includes a total of 21 women's toilets/12 sinks; 3 men's stalls/12 urinals/10 sinks. Also included are separate handicapped restrooms. The Wilmot Flea Market also rents 2 porta-potties for use by the vendors in the far east parking lot.

Kenosha County Fairgrounds Conditional Use Permit

Current Vendor: **Scare-All Productions LLC**

Contact Information: **Tim Rasch**
5917 1st St
Racine, WI 53403
262-705-9555

Dates: Weekends late September – late October (Dates TBD)

Hours: Approximately 5PM – 11:30PM each day of operation

Admission: **\$25 per person**

Attendance: Estimated to be 3,500 – 5,000 total for all days

General: Scare-All Production has operated at the Kenosha County Fairgrounds since 2016.

Insurance: The Kenosha County Fair Association is provided a Certificate of Insurance naming the Kenosha County Fair Association as an additional insured in the amount of \$1,000,000.

Physical Layout: Please see attached map.

Fire Dept. Approval: Scare-All Productions LLC will be required to receive appropriate approvals/permission from the Fire Inspector of the Town of Salem prior to opening.

Restrooms: Terror at the Fair uses the north restroom facility which includes: 10 women's toilets/6 sinks; 3 men's toilets, 6 urinals/5 sinks and 1 separate handicapped restroom.

Kenosha County Fairgrounds Conditional Use Permit

Event:	Kenosha County Fair			
Contact Information:	Jenny Hesse PO Box 96 / 30820 111 th Street Wilmot, WI 53192 262-862-6121			
Dates:	Typically the 3 rd week in August			
Hours:	8AM – Midnight Wednesday – Saturday; 8AM – 7PM Sunday			
Admission:	\$12.00 ages 12 and older; \$6.00 ages 7 – 11; 6 and under free			
Attendance:	Approximately 50,000 for 5 days of the Fair			
General:	The Kenosha County Fair is an annual event held the week of the 3 rd Friday in August. It runs from Wednesday – Sunday each year.			
Insurance:	The Kenosha County Fair Association is fully insured through Mangold Insurance, Burlington, WI.			
Physical Layout:	Please see attached map.			
Restrooms:	South:	Toilets	Urinals	Sinks
	Women	11	0	6
	Men	5	6	6
	West:			
	Women	11	0	6
	Men	3	6	5
	Private Handicap	1	0	1
	North:			
	Women	10	0	6
	Men	3	6	5
	Private Handicap	1	0	1
	Raceway:			
	Women	11	0	6
	Men	3	11	6

Kenosha County Fairgrounds Conditional Use Permit

Event: Wilmot Raceway

Contact Information: **Jenny Hesse**
PO Box 96 / 30820 111th Street
Wilmot, WI 53192
262-862-6121

Dates: mid- April – October (schedule varies by year) Typically Saturday nights, occasionally a Friday or Sunday night

Hours: 3PM – Midnight (on-track racing to be concluded by 11PM)

Admission: Varies by event (range of \$12.00 - \$25.00 per adult)

Attendance: Estimated to be between 1,000 – 4,000 per race date

General: The Wilmot Raceway is a 1/3 mile clay, semi-banked oval race track which features the racing of multiple car classes including: IRA Outlaw Sprints, WingLESS Sprints, Mini-Sprints, Street Stocks, Modified and Bandit.

Insurance: The Wilmot Raceway is fully insured through Mangold Insurance, Burlington, WI.

Physical Layout: Please see attached map.

Restrooms:

Raceway:

Women	11	0	6
Men	3	11	6

Porta-Potties:

4 all season located throughout
12 additional added for large events

Kenosha County Fairgrounds Conditional Use Permit

Current Vendor: **Wisconsin2GOLLC (DBA Prost! DAS Fest Wisconsin)**

Contact Information: Tammy Dunn
PO Box 1092
Lake Geneva, WI 53147
262-749-0033

Dates: July 18 – 20, 2025

Details: See attached

- DAS Fest Wisconsin History, Mission, & Vision.
- Kenosha County Fair Emergency Operations Plan
- DAS Fest Wisconsin Vendor Agreement.
- Travel Wisconsin Economic Impact 2023.

Insurance: The Kenosha County Fair Association is provided with a Certificate of Insurance naming the Kenosha County Fair Association as an additional insured in the amount of \$1,000,000 for DAS Fest WI & all vendors hired in through DAS Fest.

Physical Layout & Schedule of Events:

Please see Kenosha County Fair Emergency Operations Plan

Fire Dept. Approval: Wisconsin2GOLLC will be required to receive appropriate approvals/permission from the Fire Inspector of the Town of Salem prior to opening.

Public Safety: Public safety member (regularly employed, duty sworn on/off-duty Wisconsin peace officers or private guards, sufficient to provide adequate safety for the maximum number of people to be assembled at the rate of at least one public safety member for every 750 people. With anticipated attendance: 7 Friday, 16 Saturday, & 11 Sunday along with 2-4 on duty sworn Wisconsin officers (with minimum of 1 preferably 2 Kenosha County Sheriff)

Below you will also find the previous PD run reports from 2021 – 2023 for DAS FEST:

Emergency Medical: Have two proposals to accept one of them: utilizing our internal licensed EMR with partnering with Village of Salem Lakes or utilizing Village of Salem Lakes Fire & Rescue solely:

1. Qualified Personnel Staffing

- a. 3 qualified staff to provide onsite support patrolling the grounds and manning a First Aid Station from event open until approximately 1 hour following event close like Kenosha County Fair.

2. On-Site Ambulance Coverage

- a. A minimum of one (1) licensed ambulance crew and an ambulance will be stationed on-site during the same hours as #1.

3. Emergency Medical Transport Coordination

- a. In the event that emergency transport is required, Salem Lakes Fire Rescue will be contacted (based on availability) to provide transport, intercept, or backfill services. On-duty personnel will assess the situation and coordinate accordingly.

4. VILLAGE OF SALEM LAKES PROPOSAL - Rapid Medical Response Capability

- a. A medical-equipped ATV (Quick Response Vehicle) will be deployed to ensure timely access and medical care throughout the grounds, supporting transport to the First Aid Station or awaiting ambulance as needed.

Restrooms:	South:	Toilets	Urinals	Sinks
	Women	11	0	6
	Men	5	6	6
	West:			
	Women	11	0	6
	Men	3	6	5
	Private Handicap	1	0	1
	North:			
	Women	10	0	6
	Men	3	6	5
	Private Handicap	1	0	1

Kenosha County Fairgrounds Conditional Use Permit

Potential Other Events: Outdoor Concert, Family Entertainment (such as Monster Truck Shows, ATV/UTV Races, Car Shows, Dog Shows), Farmers Markets, **Craft Fairs, Weddings, etc.**

Contact Information: **Jenny Hesse**
PO Box 96 / 30820 111th Street
Wilmot, WI 53192
262-862-6121

Dates: All events scheduled at the Kenosha County Fairground property would be scheduled between mid- April – October

Hours: Events would typically not start prior to 9AM with events concluding prior to 11PM.

Admission: Varies by event

Attendance: Varies by event

VILLAGE OF SALEM LAKES



Department of Planning & Development

Brad Zautcke
Planning & Development Department
9814 Antioch Road (STH 83)
Salem, WI 53168
(262) 843-2313

approved June 13th 2022

SEE Highlights
CONDITIONS OF APPROVAL

**KENOSHA COUNTY FAIR ASSOCIATION INC. (OWNER),
DENISE ZIRBEL (AGENT),
REQUESTING A CONDITIONAL USE PERMIT
TO ALLOW A FAIRGROUND AND EXPOSITION GROUNDS IN THE PR-1 PARK-RECREATIONAL DISTRICT
ON TAX PARCEL #70-4-120-303-1261
VILLAGE OF SALEM LAKES**

1. Subject to the application received by the Village of Salem Lakes in March 2022.
2. The purpose of this conditional use permit approval is to recognize the existing uses present on the property and gain an understanding of their scope and to also more simply regulate the number of additional uses that have taken place and are proposed to take place at the property over the coming years.

Note: Said conditional use permit approval is for a 5-year Conditional Use Permit ability. The petitioner shall re-apply for said conditional use permit in March 2027, at which time the Village of Salem Lakes will review compliance of the conditions associated with the proposed uses.

Due to the understanding that proposed event types, event dates and their scope can change, by January 15th and July 15th of each year, the property owner shall meet with Village administrative staff at which time the property owner shall submit to and discuss with administrative staff a listing of events planned for the property over the coming year. The Village reserves the right to deny permission for any proposed event found to have potential impacts on the Village beyond the parameters of findings of fact for this conditional use.

3. It is the responsibility of the petitioner to assure and guarantee that the above conditions are fully complied with. This includes, but is not necessarily limited to, meeting conditions established herein, providing any applicable letters of credit, providing and following approved plans, obtaining permits prior to construction, making improvements, participating in coordination meetings with governmental officials, following established time frames, meeting deadlines, and providing additional information where deemed necessary. Any unauthorized deviation from the approved plans and conditions shall result in the issuance of a citation and/or applicable stop work order by the Village of Salem Lakes or other applicable agencies until such time as the conditional use permit is brought back into compliance. Continued violation of the conditions, as set forth herein shall result in a recommendation for revocation of the conditional use permit.

GENERAL

4. No revisions to the existing lighting infrastructure is required at this time, however any subsequent pole-mounted outdoor lighting additions or modifications on the property shall consist of full cutoff luminaires. Future lighting fixtures shall be full cutoff fixtures with light shields parallel to yard grade and shall be directed in such a manner so as to prevent light from shining directly onto abutting rights-of-way and adjacent properties.

5. Subject to any and all temporary structures, banners, tents, buildings or trailers being removed from said property no later than 24 hours past the end-time of each event.
6. No on or off-premise signs, banners, or billboards shall be constructed, erected, or displayed without first obtaining proper permits from the State, County or local unit of government in which they are being located.
7. No hot air balloons or helicopter rides are permitted.
8. The grounds, including areas not visible to the public, shall be kept neat and clean at all times. Staff shall be provided for the purposes of picking up litter whenever the public is on the site. In addition, it is the responsibility of the applicant to remove all litter that may be blown from the site onto abutting and neighboring properties or the road right-of-way, with final off-site clean-up being finished as necessary, no later than 24 hours past the end-time of each event.

HEALTH / SANITATION

9. It is the responsibility of the applicant to comply with all State and local regulations related to health. This includes proper and adequate toilet and hand washing facilities, showering facilities, proper food preparation and serving conditions, adequate tested potable water, proper disposal of refuse and food by-products on a timely basis. The Kenosha County Division of Health requires permits and inspections to assure the event is conducted within laws of proper sanitation and health. The applicant shall obtain all necessary health related permits and assure that all necessary tests and inspections are conducted.
10. All food truck and other food or beverage vendors must hold all applicable state and county licenses or permits and comply with applicable health, fire, safety and other regulations.

TRAFFIC AND PARKING

11. Parking shall take place only in the designated areas shown on the submitted plan. Entrance and exit roads shall be graveled and maintained for a minimum distance of 100 feet from the edge of pavement of the public road and the remaining entrance and exit roads shall be maintained in a dust free condition at all times. Stacking of vehicle traffic must occur on-site. No vehicle back-ups shall occur within the public roadways. No off-site parking is allowed, including in the public right-of-way.
12. Any off-site parking arrangements and/or shuttle service shall be approved by the Kenosha County Sheriff's Department.

Weather / Safety / Security

13. Subject to the applicant providing adequate on-site security and first-response medical attention.
14. Subject to the applicant providing a security plan as approved by the County Sheriff above no later than ten (10) days prior to a scheduled event.
15. Any substantial change or expansion of the submitted plan of operation, i.e., new buildings and/or change in use, shall require the petitioner to reapply for a Conditional Use Permit to the Village of Salem Lakes for its review and approval.
16. It is the total responsibility of the petitioner to assure and guarantee that the stated conditions herein are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.

17. Subject to the conditions present in the Village of Salem Lakes General Zoning and Shoreland/Floodplain Zoning Ordinance Section 12.29-8(b)5 a through j; Fairgrounds and Exposition Grounds in the PR-1 District (shown below):

a. The site shall contain at least 20 acres and shall have direct access to federal, state or county highways.

Note: The aforementioned requirement (a) is satisfied due to the fact the subject property is approximately 76.68 acres in area.

b. All yards shall be at least 50 feet each.

Note: The aforementioned requirement (b) appears to be satisfied based on the 2015/2016 air photo taken by Kenosha County.

c. Adequate vacant area must be available on the site to provide lighted parking space sufficient to handle all anticipated crowds with proper ingress and egress to public roads. A traffic-flow plan shall be required.

Note: The aforementioned requirement (c) is satisfied per the information provided in the application submitted by the petitioner. Let it be known that two of the three access points providing access to the property from CTH "W" (Fox River Rd.) are located within the 100-year floodplain and are prone to flooding/inundation during the a 100-year flood event.

d. Accessory uses consistent with the operation of the grounds shall be permitted to the extent that they do not constitute a general retail sales outlet.

Note: The aforementioned requirement (d) is satisfied per the information provided in the application submitted by the petitioner. All retail sales anticipated as a part of this permit approval are of a temporary nature.

e. Overnight camping is indicated to occur only during the Kenosha County Fair and race schedules and is only for vendors and exhibitors. Such camping is to occur behind the grandstands

f. In the event that the circus, farm or show animals are to be brought onto the site, adequate provision shall be made for their proper confinement and for the property disposal of animal waste.

g. Proper sanitary facilities must be provided to handle all anticipated crowds. At the time of application the following is shown for the site:

- *South Bathroom: Women's: 11 Toilets, 6 Sinks; Men's: 5 Toilets, 6 urinals, 6 sinks*
- *West Bathroom: Women's: 11 Toilets, 6 sinks; Men's: 3 Toilets, 6 Urinals, 5 sinks; 1 Separate Handicap Bathroom*
- *North Bathroom: Women's: 10 Toilets, 6 sinks; Men's: 3 Toilets, 6 Urinals, 5 sinks; 1 Separate Handicap Bathroom*
- *Raceway Bathroom: Women's: 11 Toilets, 6 sinks; Men's 3 Toilets, 11 urinals, 6 sinks*
- *Port-a-Potties used in larger group situations as well.*
- *The site is connected to municipal sanitary sewer.*

- h. Time limits, performance bonds and sureties may be required as a condition for the issuance of such permit. In addition, any requirements reasonably related to the general safety and welfare of those in attendance at such activities may also be required.

Note: See item (i) below for time limits and restroom facilities. No performance bonds and sureties will be required as a condition for the issuance of this permit.

- i. Increased performance standards relating to noise and hours of operation may be required.
- j. At the time of the March 2022 application the following below proposed uses/events were known:

Kenasha County Fair

Anticipated Attendance: 50,000 during entire annual event

Dates: 3rd week of August

Hours: 8am to Midnight Wednesday-Saturday; 8 am to 7 pm Sunday

Outdoor music: Yes

Number of Restroom Facilities: All available noted in this CUP

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

Flea Markets

Anticipated Attendance: 1,500 to 4,000 per day

Dates: Mid-April to mid-October

Hours: 7am to 2 pm, Sundays only (w/ exception of 2nd and 3rd Sunday in August)

Outdoor music: None

Number of Restroom Facilities: 2 permanent restroom facilities (women's and men's)

Security: 1 security personnel per event

Score-All Production (Halloween Event)

Anticipated Attendance: 3,500 to 5,000 during entire annual event

Dates: Weekends Late September to Late October

Hours: 5 pm to 11:30 pm during operation days

Outdoor music: None

Number of Restroom Facilities: 1 permanent restroom facilities (women's and men's)

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

Wilmot Raceway

Anticipated Attendance: 1,000-4,000/per race

Dates: Mid-April to October, Typically Saturday nights & occasionally a Friday or Sunday night within said date range.

Hours: 3pm to Midnight (on track racing concluded by 11 pm)

Outdoor music: None

Number of Restroom Facilities: 1 permanent restroom facilities (women's and men's)

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

- k. Any event/use not listed above shall first be made known to the Village of Salem Lakes to ensure compliance with this CUP. It is not the intent to require a CUP amendment for unknown future

events. However, the Village of Salem Lakes reserves the right to require a future CUP amendment if a future event is substantially different than the type of events described above. The applicant has indicated other events such as outdoor concerts and family entertainment (Monster Truck Shows, ATV/UTV Races, Car Shows, Dog Shows) may take place from year to year.

- i. A site plan shall be provided showing the location of all buildings, parking areas, fire access, housing of animals and amusement rides, etc. Updated emergency contacts for each event shall be provided to the Fire Department annually. Emergency contacts shall be provided to the fire department for any event allowed in condition 17(k) above.
18. Let it be known that wetland exists in the northwest, southwest and southeast corner of the subject property. There shall be no filling, excavation or grading within areas of the property designated as wetlands or 100-year floodplain. Given no formal wetland delineation has been conducted for the entirety of the property, the Wisconsin Department of Natural Resources Wetland Inventory Map is currently the most accurate wetland delineation available.
19. Let it be known that a navigable waterway bisects the property and serves as a tributary to the Fox River. Said waterway is navigable and therefore carries with it a shore yard protection setback minimum of 75 feet. No structures or impervious surfaces are permitted within 75 feet of said navigable waterway.
20. Subject to receiving a permit for any and all proposed access points to the abutting County Trunk Highway including any incidental items proposed to be located within the right-of-way of the abutting County Trunk Highway. The permit must be fully executed prior to commencing any preliminary grading work.
21. Subject to the applicant contacting the Village of Salem Lakes Fire Department, and receiving required inspections, prior to opening each event. Other NFPA guidelines may apply depending on the type on the type of event and structures utilized. Haunted Barns shall be subject to NFPA 1 (2012) and State Guidelines for Special Amusement.
22. No changes or expansion of the submitted plan of operation, change in use, and/or proposed addition(s) to any existing building(s) or proposed new building(s) shall take place without the petitioner re-applying for a Conditional Use Permit to the Village of Salem Lakes for its review and approval.
23. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.
24. If property ownership shall happen to change then it is the responsibility of the person(s) that signed these conditions to notify the new owner of all above stated conditions of approval. Any changes or deviations from the above referenced approved plans will require additional review and approval and will be subject to additional fees by the Village of Salem Lakes.
25. Pursuant to section 490-33.55 (J) of the Village of Salem Lakes Zoning and Shoreland/Floodplain Zoning Ordinance, these final conditions of approval shall not be valid unless recorded by the applicant in the office of the Kenosha County Register of Deeds within thirty (30) days after the issuance of the permit. Any recording fees shall be paid by the applicant. In addition, the Planning and Development Administrator shall keep a record and/or map of all such conditional uses and permits, which shall be open to the public.
26. These Conditions of Approval shall be construed to be such Conditional Use Permit as is contemplated in Section 490-33.3 of the Village of Salem Lakes Zoning and Shoreland/Floodplain Zoning Ordinance.

I have read and understand the above conditions and hereby agree that I am willing to comply with them.

PRINT NAME: Denise Zirbel DATE: 5/21/22

SIGNATURE: Denise Zirbel

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

Village Board approved June 13, 2022

Brady H. Zautke



COUNTY OF KENOSHA

Division of Planning & Development

Andy M. Buehler, Director
Division of Planning Operations
19600 75th Street, Suite 185-3
Bristol, WI 53104-9772
(262) 857-1895

CONDITIONS OF APPROVAL

**KENOSHA COUNTY FAIR ASSOCIATION INC. (OWNER),
DENISE ZIRBEL (AGENT),**
REQUESTING A CONDITIONAL USE PERMIT
**TO ALLOW A FAIRGROUND AND EXPOSITION GROUNDS IN THE PR-1 PARK-RECREATIONAL DISTRICT
ON TAX PARCEL #67-4-120-303-1261
VILLAGE OF SALEM LAKES**

1. Subject to the application stamped received by the office of Planning and Development on August 25, 2017.
2. The purpose of this conditional use permit approval is to recognize the existing uses present on the property (the Kenosha County Fair and Wilmot Raceway) and gain an understanding of their scope and to also more simply regulate the number of additional uses that that have taken place and are proposed to take place at the property over the coming years. The annual Kenosha County Fair event expected to take place at these grounds once a year is exempt from the requirements of this conditional use permit.

Note: Said conditional use permit approval is for a 5-year Conditional Use Permit ability. The petitioner shall re-apply for said conditional use permit in August 2022, at which time the Village of Salem Lakes the Department of Planning and Development will review compliance of the conditions associated with the proposed uses.

Due to the understanding that proposed event types, event dates and their scope can change, by January 15th and July 15th of each year, the property owner shall meet with Village administrative staff at which time the property owner shall submit to and discuss with administrative staff a listing of events planned for the property over the coming six months. Information provided to administrative staff more or less shall be a summarization of the uses and issues summarized in item #16(i) of this document. The Village reserves the right to deny permission for any proposed event found to have potential impacts on the Village beyond the parameters of findings of fact for this conditional use.

3. It is the responsibility of the petitioner to assure and guarantee that the above conditions are fully complied with. This includes, but is not necessarily limited to, meeting conditions established herein, providing any applicable letters of credit, providing and following approved plans, obtaining permits prior to construction, making improvements, participating in coordination meetings with governmental officials, following established time frames, meeting deadlines, and providing additional information where deemed necessary. Any unauthorized deviation from the approved plans and conditions shall result in the issuance of a citation and/or applicable stop work order by the Department of Planning and Development or other applicable agencies until such time as the conditional use permit is brought back into compliance. Continued violation of the conditions, as set forth herein shall result in a recommendation for revocation of the conditional use permit.

GENERAL

4. No revisions to the existing lighting infrastructure is required at this time, however any subsequent pole-mounted outdoor lighting additions or modifications on the property shall consist of full cut-off luminaries. Future Lighting fixtures shall be full cutoff fixtures with light shields parallel to yard grade and shall be directed in such a manner so as to prevent light from shining directly onto

abutting rights-of-way and adjacent properties.

Note: The applicant has stated that they have acquired used pole-mounted light fixtures from a third party with the intention to install them on the property as needed. Said fixtures were presented to Planning & Development via an e-mail exchange dated October 6, 2017 (Exhibit "A", attached). Based on what was presented, these fixtures are deemed acceptable.

5. Subject to any and all temporary structures, banners, tents, buildings or trailers being removed from said property no later than 24 hours past the end-time of each event.
6. No on or off-premise signs, banners, or billboards shall be constructed, erected, or displayed without first obtaining proper permits from the State, County or local unit of government in which they are being located.
7. No hot air balloons or helicopter rides are permitted.
8. The grounds, including areas not visible to the public, shall be kept neat and clean at all times. Staff shall be provided for the purposes of picking up litter whenever the public is on the site. In addition, it is the responsibility of the applicant to remove all litter that may be blown from the site onto abutting and neighboring properties or the road right-of-way, with final off-site clean-up being finished as necessary, no later than 24 hours past the end-time of each event.

HEALTH/SANITATION

9. It is the responsibility of the applicant to comply with all State and local regulations related to health. This includes proper and adequate toilet and hand washing facilities, showering facilities, proper food preparation and serving conditions, adequate tested potable water, proper disposal of refuse and food by-products on a timely basis. The Kenosha County Division of Health requires permits and inspections to assure the event is conducted within laws of proper sanitation and health. The applicant shall obtain all necessary health related permits and assure that all necessary tests and inspections are conducted.

TRAFFIC AND PARKING

10. Parking shall take place only in the designated areas shown on the submitted plan. Entrance and exit roads shall be graveled and maintained for a minimum distance of 100 feet from the edge of pavement of the public road and the remaining entrance and exit roads shall be maintained in a dust free condition at all times. Stacking of vehicle traffic must occur on-site. No vehicle back-ups shall occur within the public roadways. No off-site parking is allowed, including in the public right-of-way.

Note: Given the fact the purpose of this conditional use permit is to permit an increased semi-regular use of these grounds for uses in addition to the existing county fair and raceway use – it is evident this approval may have the effect of generating more traffic to the site, especially during weekends in the summer months. Thought should be given to the need for necessary improvements to the road infrastructure on CTH "W" (Fox River Rd.), notably the driveway access points and their ability to handle through traffic via the implementation of bypass lane infrastructure.

11. Any off-site parking arrangements and/or shuttle service shall be approved by the Kenosha County Sheriff's Department.

Weather/Safety/Security

12. A special event emergency evacuation plan shall be approved by the Director of Kenosha County Emergency Services and the Kenosha County Sheriff's Department. The event emergency evacuation plan must be finalized by December 31, 2017. National Oceanic and Atmospheric Association (NOAA) weather radios shall be on hand and used to monitor weather conditions from the National

Weather Service offices in Sullivan, WI and Chicago, IL during the duration of the event, as referred to in the emergency plan. Site managers shall be briefed on their use and also must be familiar with the use of radio communication equipment for interfacing with response agencies as necessary.

Note: The applicant provided an Emergency Plan for both the Raceway and the fair grounds. Said plans were presented to Planning & Development via an e-mail dated October 4, 2017 (Exhibit "B", attached). Based on what was presented, these plans are deemed acceptable.

13. Subject to the applicant providing adequate on-site security and first-response medical attention.
14. Subject to the applicant providing a security plan as approved by the Village and the County Sherriff in advance of commencing with raceway events in the 2018 season as well as for any events for which the Village requires such a plan.
15. **Any substantial change or expansion of the submitted plan of operation, i.e., new buildings and/or change in use, shall require the petitioner to reapply for a Conditional Use Permit to the Planning, Development & Extension Education Committee for its review and approval.**
16. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.
17. Subject to the conditions present in the Village of Salem Lakes General Zoning and Shoreland/Floodplain Zoning Ordinance Section 12.29-8(b)5 a through j; Fairgrounds and Exposition Grounds in the PR-1 District (shown below):
 - a. The site shall contain at least 20 acres and shall have direct access to federal, state or county highways.

Note: The aforementioned requirement (a) is satisfied due to the fact the subject property is approximately 76.68 acres in area.
 - b. All yards shall be at least 50 feet each.

Note: The aforementioned requirement (b) appears to be satisfied based on the 2015/2016 air photo taken by Kenosha County.
 - c. Adequate vacant area must be available on the site to provide lighted parking space sufficient to handle all anticipated crowds with proper ingress and egress to public roads. A traffic-flow plan shall be required.

Note: The aforementioned requirement (c) is satisfied per the information provided in the application submitted by the petitioner. Let it be known that two of the three access points providing access to the property from CTH "W" (Fox River Rd.) are located within the 100-year floodplain and are prone to flooding/inundation during the a 100-year flood event.
 - d. Accessory uses consistent with the operation of the grounds shall be permitted to the extent that they do not constitute a general retail sales outlet.

Note: The aforementioned requirement (d) is satisfied per the information provided in the application submitted by the petitioner. All retail sales anticipated as a part of this permit approval are of a temporary nature.
 - e. In the event that the anticipated attendance is in excess of 5,000 individuals or in the event that overnight camping of 100 or more individuals is anticipated and permitted, there shall be

CONDITIONS – KENOSHA COUNTY FAIR ASSOCIATION INC.

Page 4 of 6

compliance with the standards and requirements set forth in the Kenosha County Activity Control Ordinance.

Note: No overnight camping is permitted as part of this permit approval.

- f. In the event that the circus, farm or show animals are to be brought onto the site, adequate provision shall be made for their proper confinement and for the property disposal of animal waste.
- g. Proper sanitary facilities must be provided to handle all anticipated crowds.

Note: Per an e-mail dated 09-13-2017 from the applicant there currently exists the following for hard fixture restroom facilities on the site:

South Bathroom: Women's: 11 Toilets, 6 Sinks; Men's: 5 Toilets, 6 urinals, 6 sinks

West Bathroom: Women's: 11 Toilets, 6 sinks; Men's: 3 Toilets, 6 Urinals, 5 sinks; 1 Separate Handicap Bathroom

North Bathroom: Women's: 10 Toilets, 6 sinks; Men's: 3 Toilets, 6 Urinals, 5 sinks; 1 Separate Handicap Bathroom

Raceway Bathroom: Women's: 11 Toilets, 6 sinks; Men's 3 Toilets, 11 urinals, 6 sinks

The site is connected to municipal sanitary sewer.

- h. Time limits, performance bonds and sureties may be required as a condition for the issuance of such permit. In addition, any requirements reasonably related to the general safety and welfare of those in attendance at such activities may also be required.

Note: See item (i) below for time limits and restroom facilities. No performance bonds and sureties will be required as a condition for the issuance of this permit.

- i. Increased performance standards relating to noise and hours of operation may be required.

Note: Per correspondence from the applicant, below is a summary of the proposed uses:

Flea Markets

Anticipated Attendance: 1,500 to 4,000 per day

Dates: April 30 to mid-October

Hours: 7 am to 2 pm, Sundays only

Outdoor music: None

Number of Restroom Facilities: 2 permanent restroom facilities (women's and men's)

Security: 1 security personnel per event

Farmer's Markets

Anticipated Attendance: Unknown (not to exceed 5,000 per day)

Dates: May 1 to October 30

Hours: 7 am to 2 pm, Saturdays & Sundays only

Outdoor music: Minor solo artists

Number of Restroom Facilities: 1 permanent restroom facilities (women's and men's)

Security: 1 security personnel per event

Halloween Events

Anticipated Attendance: 1,500 to 2,000 during entire annual event

Dates: Late September to Late October

Hours: 5 pm to 11:30 pm, everyday

Outdoor music: None

Number of Restroom Facilities: 1 permanent restroom facilities (women's and men's)

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

Car Shows

Anticipated Attendance: Unknown (not to exceed 5,000 per day)

Dates: unknown

Hours: unknown

Outdoor music: unknown

Number of Restroom Facilities: unknown

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

Dog Shows

Anticipated Attendance: Unknown (not to exceed 5,000 per day)

Dates: Once, typically 2nd weekend in September

Hours: 8am to 5 pm, Saturday & Sunday

Outdoor music: None

Number of Restroom Facilities: 2 permanent restroom facilities (women's and men's)

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

Wilmot Raceway

Anticipated Attendance: up to 5,000

Dates: Late April to Mid-September, Saturdays & one Sunday within said date range, with the ability to add up to 3 additional dates within said date range.

Hours: 5pm to 11 pm

Outdoor music: None

Number of Restroom Facilities: 1 permanent restroom facilities (women's and men's)

Security: Security guards, either regularly employed, duly sworn off-duty Wisconsin peace officers or private guards, sufficient to provide adequate security for the maximum number of people to be assembled at the rate of at least one security guard for every 750 people.

- j. A site plan shall be provided showing the location of all buildings, parking areas, housing of animals and amusement rides, etc.

Note: The aforementioned requirement (d) is satisfied per the information provided in the application submitted by the petitioner.

18. Let it be known that wetland exists in the northwest, southwest and southeast corner of the subject property. There shall be no filing, excavation or grading within areas of the property designated as wetlands or 100-year floodplain. Given no formal wetland delineation has been conducted for the entirety of the property, the Wisconsin Department of Natural Resources Wetland Inventory Map is currently the most accurate wetland delineation available.

19. Let it be known that a navigable waterway bisects the property and serves as a tributary to the Fox River. Said waterway is navigable and therefore carries with it a shore yard protection setback minimum of 75 feet. No structures or impervious surfaces are permitted within 75 feet of said navigable waterway.

20. Subject to the applicant contacting the Village of Salem Lakes Fire/Rescue prior to opening each event.

CONDITIONS – KENOSHA COUNTY FAIR ASSOCIATION INC.

Page 6 of 6

Haunted Barns shall be subject to NFPA:1 (2012) and State Guidelines for Special Amusement

21. Subject to a zoning permit being applied for and issued by the Department of Planning and Development prior to commencing construction or placement of any building(s).
22. Subject to receiving a permit for any and all proposed access points to the abutting County Trunk Highway including any incidental items proposed to be located within the right-of-way of the abutting County Trunk Highway. The permit must be fully executed prior to commencing any preliminary grading work.
23. No changes or expansion of the submitted plan of operation, change in use, and/or proposed addition(s) to any existing building(s) or proposed new building(s) shall take place without the petitioner re-applying for a Conditional Use Permit to the Village of Salem Lakes for its review and approval.
24. It is the total responsibility of the petitioner to assure and guarantee that the above stated conditions are fully complied with. Any deviation from the approved plans and conditions shall result in the issuance of a citation and associated stop work order until such time as the project is brought back into compliance. Continuance of the project shall result in a recommendation for revocation of the Conditional Use Permit.
25. If property ownership shall happen to change then it is the responsibility of the person(s) that signed these conditions to notify the new owner of all above stated conditions of approval. Any changes or deviations from the above referenced approved plans will require additional review and approval and will be subject to additional fees by Planning and Development.
26. Pursuant to section 12.29-5(k) of the Village of Salem Lakes General Zoning & Shoreland/Floodplain Zoning Ordinance, this conditional use permit approval shall not be valid unless recorded by the applicant in the office of the Kenosha County Register of Deeds within 5 days after the issuance of the permit. Any recording fees shall be paid by the applicant. Said recording document is to be prepared by the Village of Salem Lakes Department of Planning & Development.

I have read and understand the above conditions and hereby agree that I am willing to comply with them.

PRINT NAME: DENISE ZIRBEL DATE: 10/24/17

SIGNATURE: *Denise L. Zirbel*

PRINT NAME: _____ DATE: _____

SIGNATURE: _____

ORDINANCE NO. 2022.09-57

AN ORDINANCE AMENDING SECTIONS 470-4 and 470-13 OF THE SALEM LAKES MUNICIPAL CODE DESIGNATING PARKING TOW AWAY ZONES IN CERTAIN AREAS AND ESTABLISHING PENALTIES FOR VIOLATIONS OF TOW AWAY ZONE RESTRICTIONS.

The Village Board of the Village of Salem Lakes, Kenosha County, Wisconsin, does hereby ordain as follows:

SECTION 1. Purpose. The purpose of this ordinance is to create section 470-4 F. of the Salem Lakes Municipal Code establishing parking tow away zones and to amend section 470-13 of the Salem Lakes Municipal Code relating to penalties for parking in tow away zones.

SECTION 2. Section 470-4 F. Created. Section 470-4 F. of the Salem Lakes Municipal Code establishing parking tow away zones is created to provide as follows:

F. Tow Away Zones

- (a) It shall be unlawful for any person to park, stop or leave standing any motorized vehicle or trailer of any description upon any Village road, street or highway or Village right-of-way in any tow away zone designated by signs erected pursuant to resolution of the Village Board.
- (b) Any motorized vehicle or trailer parked, stopped or left standing in violation of this section shall be subject to immediate removal as provided in Section 470-4 C.

SECTION 3. Section 470-13 Amended. Section 470-13 of the Salem Lakes Municipal Code regarding penalties related to violations of Chapter 470 is amended to provide as follows:

Section 470-13 Violations and penalties.

- A. Except as otherwise provided herein, any person violating any provision of this chapter shall be subject to the penalty provided in Section 1-4 of this Code.
- B. Parking violations. Notwithstanding any other provision of this chapter, any person to whom a citation has been issued for violation of a Village parking ordinance under Section 470-4 A. or B. of this chapter may settle the Village's claim by forwarding to the Village Treasurer the applicable amount as set forth in the following table:

Section	Initial Forfeiture	If Paid Not Less Than 15 or More Than 28 Days After Issuance	If Paid Not Less Than 29 or More Than 56 Days After Issuance	If Paid More Than 56 Days After Issuance
§ 470-4A(1), (2), (6) or B(1)	\$15	\$30	\$35	\$40
§ 470-4A(4) or (5)	\$30	\$35	\$40	\$45
§ 470-4A(3)	\$50	\$60	\$75	\$100

C. Tow away zones. Notwithstanding any other provision of this chapter and in addition to any costs of vehicle removal as provided herein, any person convicted of violating the provisions of Section 470-4 F. of this Code shall be subject to a penalty of not less than \$50 nor more than \$100, together with the applicable costs of prosecution, for each such violation.

SECTION 4. Severability. Each section, subsection, paragraph, sentence, clause, phrase and provision of the foregoing ordinance is and the same is hereby declared to be severable and if any portion or provision thereof is duly determined to be invalid for any reason, such determination shall not invalidate any other portion or provision thereof.

SECTION 5. Effective Date. This ordinance shall take effect and be enforced from and after publication and posting as required by law.

Adopted by the Village Board of the Village of Salem Lakes, Kenosha County, Wisconsin, this 12th day of September, 2022.

Diann Tesar

Diann Tesar, President

Attest:

Shannon Hahn

Shannon Hahn, Clerk

Voted Aye

4

Voted Nay

0

Abstain

0

Absent

2





9814 Antioch Road (STH 83)
P. O. Box 446
Salem Wisconsin 53168-0446
Office: (262) 843-2313
Website: villageofsalemlakes.gov

To: Village Board
C: Remzy
From: Cassandra Hiller, Village Administrator
Al Carr, Fire Chief
Re: Brighton Fire and Rescue Contract
Date: 4/21/2025

Brighton Fire and Rescue Contract

Village of Salem Lakes provides half of Brighton with Fire and Rescue services. The contract entered into in 2022 stated that the fee paid by the Town of Brighton would increase by 2% annually.

The cost for the contract in 2022 was \$64,753, 2023 was \$66,048, and 2024 was \$67,369. Per the agreement, the agreement shall renew from year to year on identical terms unless a party gives the other written notice of its intention not to renew on or before July 1 of the year preceding renewal.

For 2025, the contract renewed automatically with a 2% increase for a total contract cost of \$68,716.

The contract terms and conditions were revised for 2025 to remove the automatic 2% and automatic renewal. The contract for 2025 now expires on December 31, 2025.

Per the Chief's 2024 Call Volume report, Brighton uses approximately 4% of our total service.

A new contract will be developed for 2026 which will be based on a user fee.

Additionally, Brighton is interested in learning more about the Westside EMS collaborative. In the event that that initiative moves forwards, they may be able to participate as a ½ share participant at an additional cost of \$127,575.



SALEM LAKES FIRE RESCUE

2024

CALL VOLUME

Analysis Report



Period Analyzed:

Jan 1, 2024 - Dec 31, 2024

Response Area	Total Calls	Med Calls	Fire Calls	Other Calls
Salem Lakes	1157	847	67	243
Paddock Lake	433	350	21	62
Brighton	75	40	12	23
Total Calls Received	1835	5.3% of the total call volumes are unaccounted for but are likely out of district calls, such as request for Mutual aid		

****Other Calls = Vehicle accidents, CO Calls, Gas main strikes, Fire Alarms, Burning Ordinances.**
This represents all call volume for the total response area

**AN AGREEMENT FOR FIREFIGHTING, FIRE INSPECTION AND RESCUE
SERVICES TO BE PROVIDED BY THE VILLAGE OF SALEM LAKES, WISCONSIN TO
THE TOWN OF BRIGHTON, WISCONSIN**

This Agreement is entered into as of the date last executed by either party below and effective as of January 1, 2025, by and between Village of Salem Lakes, Kenosha County, Wisconsin, hereafter referred to as the "VOSL", and the Town of Brighton, Kenosha County, Wisconsin, hereafter referred to as the "TOB".

WHEREAS, the TOB desires to purchase firefighting, fire inspection and rescue services (fire/EMS services) within the TOB, the TOB being willing to assume the cost of this protection; and

WHEREAS, the VOSL is willing to provide these services to the TOB under certain terms and conditions.

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. Statement of Agreement

Village of Salem Lakes and its officers agree to provide fire and rescue services to the Town of Brighton located in Kenosha County, Wisconsin, and the Town of Brighton agrees to engage the Village of Salem Lakes to provide such services in accordance with and subject to the terms of this Agreement.

2. Legal Basis

This Agreement is authorized by the provision of Wisconsin Statutes Sec. 66.0301 and pursuant to Town of Brighton Board Resolution No. _____, dated _____, and Resolution No. _____ adopted by the Village of Salem Lakes dated _____.

3. Fire Services Defined

Firefighting, fire inspection and rescue services consist of and include all primary, auxiliary and technical services as may be ordinarily and customarily provided by a fire department and/or rescue squad pursuant to sections 60.55, 60.555, 60.565, Wis. Stat. and other applicable statutes and regulations. Such services shall include the enforcement of all applicable laws in effect in the TOB related to the prevention, detection, and suppression of fires and related fire hazards.

All references to fire services contained in this Agreement are references only to services that shall be delivered under the terms of this Agreement.

4. Obligations of Parties

- 4.1 Service Areas: The VOSL shall provide fire/rescue services within the Town of Brighton south of the 20th section line. Kansasville Fire Department provides service north of the 20th section line.

- 4.2 Enforcement Responsibilities: The VOSL shall enforce applicable state statutes, regulations and TOB ordinances as related to the prevention, inspection, detection, and suppression of fires and related fire hazards. The VOSL shall not be required to assume any other enforcement duty or function not consistent with those customarily performed by the VOSL under the Statutes of this State and ordinances of the TOB. Such responsibilities include, but are not limited to, issuing citations for false alarms, refusal of code compliance, and the like.
- 4.3 Delivery of Service: The VOSL shall provide such equipment and personnel as it deems necessary and appropriate taking into consideration recognized firefighting and rescue/paramedic standards.
- 4.4 Mutual Aid and Fire Prevention: The VOSL will maintain any and all mutual aid programs necessary for the protection of the TOB. In addition, the VOSL will conduct fire department public education, fire prevention and required fire inspections in the TOB.
- 4.5 TOB Ordinance Adoption: TOB shall adopt NFPA 1, 2012, (or updated NFPA 1 as adopted by the State of Wisconsin) subject to the modifications specified in chapter SPS 314 of the Wisconsin Administrative Code, as amended from time to time, and shall adopt by reference, Chapter 280 of the Village of Salem Lakes Code of Ordinances "Fires and Fire Prevention" repealing any current conflicting TOB ordinances to allow for continuity of services.
- 4.6 Miscellaneous: The VOSL will provide, in addition to personnel and vehicles, all overhead or administrative costs associated with provision of fire and rescue services including any wages, payment of any worker's compensation, unemployment compensation, health or life insurance premiums, fuel, repair, replacement and maintenance of equipment including communications equipment and will provide for all training of fire and rescue personnel.
- 4.7 EMS Billing: VOSL invoices users/recipients for emergency medical services that receive on scene care, basic life or advance life support care, and ambulance transportation to a hospital. VOSL utilizes a third-party billing company for invoicing and collection of fees. Fees will be reviewed periodically and adjusted as recommended by the billing agency and the Fire Chief.
- 4.8 Reporting: The VOSL shall provide to the TOB a quarterly report of activities generated as a result of this contract. This report shall include type of calls and the number of calls for service, inspections and re-inspections due to violations in the TOB, ordinance violations, court appearances, and other items of relevance. The quarterly report referred to herein shall be delivered to the representatives of the TOB designated pursuant to this contract.

- 4.9 Service Management: The planning, organization, hiring, assigning, scheduling, direction, supervision, discipline and dismissal of the VOSL'S personnel and all other matters incident to the delivery of the fire and rescue services to the TOB shall be as determined by the VOSL. The VOSL shall retain exclusive authority over the activities of VOSL personnel working and performing VOSL functions within the TOB.
- 4.10 Responsiveness: The VOSL shall give prompt consideration to all requests of TOB regarding the delivery of fire and rescue services. The VOSL shall make every effort to comply with these requests, but the VOSL shall retain final authority to make the final decision as to the timing of and manner in which such services shall be rendered. All such requests shall be made by the TOB through its designated representatives. VOSL agrees to cooperate with TOB attorneys and/or TOB Building Inspector in prosecuting any actions in Municipal or Circuit Court.
- 4.11 Representatives: The TOB hereby designates the Chairman of the TOB standing committee on police and fire as its designated representative for matters pertaining to this contract. The TOB and the VOSL shall confer upon matters concerning the delivery of fire and rescue services to TOB and shall meet to receive requests, complaints or suggestions for the implementation of the delivery of such services. A command officer, designated by the VOSL, shall meet quarterly with the members of the standing TOB committee on police and fire at such times as may be designated and which are mutually convenient to the parties hereto.

5. Resources

- 5.1 Village of Salem Lake's Responsibilities: Except as otherwise stipulated, the VOSL shall furnish all labor, equipment, materials, vehicles, communication systems, facilities, and supplies required to provide fire and rescue services to the TOB. The Salem Lakes Fire/Rescue department participates with the Kenosha County Special Response Teams which is a regional County responsibility managed through the Kenosha County Chief's and Captain's Association. For any incidents within the jurisdiction of Salem Lakes Fire/Rescue, VOSL would be the lead agency and utilize appropriate resources as needed within the TOB and VOSL jurisdiction and request appropriate resources available through mutual aid utilizing local policies/procedures including MABAS.
- 5.2 Town of Brighton Responsibilities: The TOB agrees to assume the responsibility and associated costs for prosecuting any TOB ordinance violations and furthermore agrees to budget, tax and levy for the expenses and costs associated with this contract.
- 5.3 Individual Ownership: The VOSL and the TOB shall retain title to the property each may acquire to fulfill its obligations under this Agreement. Upon the termination of this Agreement, each party may dispose of its property as it sees fit.

6. Liability

- 6.1 Village of Salem Lakes: Except as hereinafter set forth, the VOSL shall assume liability for, defend against, and secure the TOB from all costs or damages for injury to person or property caused by the negligence or intentional misconduct of the VOSL's personnel in providing fire and rescue services pursuant to the terms of this agreement.
- 6.2 Town of Brighton: The TOB shall assume liability for, defend against, and exempt and hold the VOSL harmless from (1) all costs or damages for intentional or negligent injury to person or property caused by the TOB, and (2) all costs or damages for intentional or negligent injury to person or property arising out of the lawful enforcement of a TOB ordinance, it being the intent of the parties hereto that TOB shall assume liability in all respects for any loss caused as a result of the unconstitutionality, vagueness or other impropriety of a TOB ordinance.

7. Personnel

- 7.1 Employee Selection and Status: All persons engaged in fire and rescue services under the terms of this contract shall be selected and employed pursuant to the selection process employed by the VOSL, and VOSL's Fire Commission and shall be employees of the VOSL.
- 7.2 Payment: The TOB shall not be liable for and shall not make the direct payment of salaries, wages or other direct or indirect compensation to VOSL officers or employees providing fire or rescue services to the TOB and the VOSL shall hold the TOB harmless from and indemnify the TOB for such costs.
- 7.3 Indemnity: The TOB shall not be liable for indemnity to any VOSL officer or employee for injury or sickness of the officer or employee arising out of his employment in providing fire and rescue services to the TOB, it being understood that the TOB is compensating the VOSL for Workmen's Compensation Insurance as part of administrative costs incidental to this contract.

8. Municipal Agency

- 8.1 For the sole purpose of giving official status to their acts when performing municipal functions within the scope of this Agreement, every VOSL officer or employee assigned to and engaged in providing fire and rescue services to the TOB shall be considered an agent of the TOB and for no other purposes.

9. Fees

9.1 Beginning January 1, 2025, the TOB shall pay to the VOSL Treasurer an annual fee in accordance with the following fee schedule in two equal installments, with one installment on or before February 28 and the second on or before August 31:

2025 \$ 68,716.38

9.2 Fire Insurance Rebate: In addition to the annual payments provided in section 9.1, the TOB shall pay to the VOSL, or assign to the VOSL its right to receive, all funds from the State of Wisconsin which are derived through any state fire inspection program, including, but not limited to, the Wisconsin Two Percent Fire Dues Payments program.

10. Term

This Agreement shall take effect on January 1, 2025 and shall continue through December 31, 2025, unless terminated sooner as provided herein.

11. Modification

The terms of this contract may be modified at any time by mutual consent of the signatories of this contract or their successors so as to expand or restrict the scope of this Agreement.

12. Successors

This Agreement shall be binding on any and all successors to the signatories of this contract.

13. Waiver

No waiver of a breach of any of the agreements contained herein shall be construed to be a waiver of any subsequent breach of the same or any other agreement or condition contained in this contract.

14. Scope

The terms of this Agreement shall be exclusively binding upon all parties to this Agreement and their successors regardless of any prior statements, be they oral or written, made by any party.

15. Termination

This Agreement may be terminated by either party upon written notice to the other party of its intention to withdraw on or before July 1 of any year, effective December 31 of that year. Such notice to be forwarded to the Clerk of appropriate Board by certified letter.

16. Execution

Signatories: The parties hereto have executed this Agreement at the Town of Brighton, Wisconsin, the day and year first written above.

VILLAGE OF SALEM

By: _____
Rita Bucur, Village President (date)

Attest: _____
Sara Spencer, Village Clerk (date)

TOWN OF BRIGHTON

By: _____
Susan Crane, Chair (date)

Attest: _____
Angela Axton, Clerk-Treasurer (date)