

**SALEM LAKES BOARD OF TRUSTEES
REGULAR MEETING AGENDA**

**Monday, February 10, 2025 at 6:00 PM OR Immediately
following the Economic Development Meeting at 5:00PM**

Salem Lakes Village Hall, 9814 Antioch Road, Salem WI 53168

President: Rita Bucur **Trustees:** Bill Hopkins Dennis Faber Pete Poli
Ron Gandt Jared Young Bill Barhyte

View this meeting on YouTube: <https://www.youtube.com/c/VillageofSalemLakesWI>

-
- 1. CALL TO ORDER**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. ROLL CALL**
 - 4. OPEN MEETING COMPLIANCE CHECK**
 - 5. APPROVAL OF AGENDA SEQUENCE**
 - 6. PUBLIC COMMENTS** - Please address the Board. No back-and-forth discussions (3-minute limit).
 - 7. PRESIDENT'S COMMENTS**
 - 7.1 Reminder Polka Dance
 - 8. PRESENTATIONS, PETITIONS, COMMUNICATIONS**

Discussion and possible action on the following items:

 - 8.1 Riverview School Referendum Presentation
 - 9. ADMINISTRATOR'S OFFICE**

Discussion and possible action on the following items:

 - 9.1. Renewal of Village Insurance with R&R Insurance in the amount of \$267,798
 - 9.2. Purchase of a 2021 Chevrolet Equinox for village hall use from Hartnell Chevy in the amount of \$22,306
 - 9.3. Public Safety Liaison discussion and possible appointment of Bill Hopkins
 - 10. TREASURER'S OFFICE**

Discussion and possible action on the following items:

 - 10.1 Resolution 2025.02-121, a Resolution to authorize the carryover of \$150,000.00 from the 2024 street paving fund balance to the 2025 street paving fund
 - 11. CLERK'S OFFICE**

Discussion and possible action on the following items:

- 11.1 Approval of minutes from the Village Board meeting held on January 20, 2025
- 11.2 Approval of applications filed with the clerk for an operator license and alcohol licensing with approval contingent on background check clearance, completion of beverage server class, and payment of the necessary fees:

OPERATORS:

Christine Brand	Daniel Baum	Gabrielle Gaynor	Laura Klick
Kenneth LaForge	Renata McGinnisova	Leonna Peterson	Wallace Wilson

DIRECT SELLERS:

Power Home Remodeling:

Ryan Manning	Tyadg McGavley	Miles Potter	Jose Rodriguez Enriquez
Joshua Sotomayor			

Weedman:

Joey Leonard	Shawn Taylor	Jacob Zoellner
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CLASS “B” BEER AND “CLASS B” LIQUOR

<i>Name & Address of Applicant</i>	<i>Trade Name & Address of Establishment</i>
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The New Taste of Italy, LLC 101 S 2nd St Silver Lake, WI 53170	The New Taste of Italy 101 S 2nd St Silver Lake, WI 53170
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12. PUBLIC WORKS

Discussion and possible action on the following items:

- 12.1 Awarding 2025 Street and Utilities Improvement Project to Payne & Dolan in the amount of \$1,534,815.20
- 12.2 Purchase of a forestry mulching head to replace our 19-year-old brush cutter from Burriss Equipment in the amount of \$25,465
- 12.3 Replacement of the WWTP digester methane gas blower from OTC Equipment in the amount \$11,566.44
- 12.4 Replacement of mechanical seal and bearings in return activated sludge pump (SP-6) from Crane Engineering in the amount of \$10,725.00

13. FIRE DEPARTMENT

Discussion and possible action on the following items:

- 13.1 Update on Station 2 Remodeling Project
- 13.2 Liquidation of 2 pieces of fire apparatus – 5852 & 5813

14. INFORMATION TECHNOLOGY

Discussion and possible action on the following items:

- 14.1 Purchase of timekeeping software from TCP Software in the amount of \$24,324.05

15. ADJOURNMENT

This notice was posted at: Salem Lakes Village Hall, Salem Lakes website at www.voslwi.gov, and the E-Notification List.

Dated this Friday, February 7, 2025.

Sara Spencer, Village Clerk

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact Sara Spencer at 262-843-2313.

***Notice is hereby given:** It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be present at this above stated meeting to gather information about a subject over which they may have decision making responsibility. No action will be taken by any other governmental body except by the governing body noticed above. It is intended that this notice shall constitute an adequate notice of the meeting pursuant to State ex rel Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W. 2d 408 (1993).

- Village Board meetings – 1st and 3rd Monday of the month
- Plan Commission meetings - 3rd Wednesday of the month
- Board of Appeals meetings – 4th Wednesday of the month
- Fire Commission meetings – 4th Monday of the month
- Park Commission meetings – 4th Thursday of the month

To be added to our E-notification list, send an email to: aprocknow@voslwi.gov

VILLAGE BOARD EXECUTIVE SUMMARY FEBRUARY 10, 2025

2025 Insurance Renewal for Liability, Crime, Property, Auto, Cyber and Workers Compensation

To: Salem Lakes Village Board

Remzy Bitar, Village Attorney

From: Cassandra Hiller, Village Administrator

RE: 2025 Insurance Renewal for Liability, Crime, Property, Auto, Cyber and Workers Compensation.

My recommendation is to approve the League of Wisconsin Municipalities Mutual Insurance for \$267,798.00. The Village carries multiple types of insurance that includes things such as Liability, Crime, Property, Auto, Cyber and Workers Compensation. The League of Wisconsin Municipalities Mutual Insurance specializes in insuring organizations like Salem Lakes, with the League insuring over 500 villages, cities, counties, and districts. For your reference, the League Insurance proposal is available the Village Board portal. Additional information can be found at www.lwmmi.org.

The 2025 insurance quote increased by \$28,317, which is an 11.8% increase. Some of the reasons for the increase include:

- All Village property was properly appraised in 2024 and is now insured appropriately.
 - Example, previously the Highway and Fire Department in Trevor was valued at \$483,800. Now it is valued at \$1,196,700, which is a 147% increase.
 - Example, previously the Wastewater lift stations were valued at \$2,113,800. Now they are valued at \$5,138,000.
- The Cost of the heavy rescue fire truck was previously not factored into the cost of the insurance and the League provided a free year of coverage to the Village.
 - The cost of insurance for the Heavy Rescue Fire Truck is \$7,351, which was not included in 2024.
- Cyber Insurance was previously not included as it was added mid-year following Board approval. Cyber insurance is now included in the total vs. separately.
 - The cost of cyber insurance is \$3,848.00.
- Staffing numbers were corrected. Our Village showed 33 employees in 2024, where we actually had and have closer to 60 when you include part-time fire-fighters. This increased the payroll line in the insurance quote, which has an impact on the total cost of insurance.
- Payroll increased in the Fire Department with the adjustments in the Union contract to retain our FT Firefighters and Paramedics as well as the addition of two full-time command staff (FT Assistant Chief and FT EMS Division Chief) as approved by the Board.

In 2024, the Village solicited quotes from three insurance companies. While this years quote did increase, it remains less than the 2024 quotes from CIC and Continental Western (Shenning).

2024 Quotes

- **Community Insurance Corporation (CIC)** - \$293,127
- **Continental Western** – \$282,946 (2023 was \$292,609).
- **League of Wisconsin Municipalities Mutual Insurance Company** - \$237,155

Additionally, the Village will receive a dividend return from the League insurance, which will decrease our cost. We anticipate the dividend will be between \$10,000-\$15,000. Last year it was just over \$11,000.

The League insurance also provides excellent coverage and offers a large suite of premier services that Continental (Shenning) and CIC were not able to match.

A few notable premier services that the Village benefits from include:

- 1) **Human Resources Assistance.** As a sampling, this can help the Village with things like employment law compliance, review/development of job descriptions, handbooks, policies and procedures, Workplace training, and workplace investigations.
- 2) **Employee Safety and Risk Management.** As a sampling, this can assist the Village with customizing safety programs, updating safety manuals, and providing safety training. Topics could include things such as excavating/trenching, confined space, ladder safety/fall protection, and many other topics relevant to Departments like Public Works and Fire.
- 3) **League Insurance University.**
- 4) **Cyber University.** This will include cyber training that is desperately needed across our staff, and, will help to satisfy some of the items identified in our audits.
- 5) **Rebound Return to Work Program.** 100% reimbursed cost to enroll. This is an injury management program that helps to return injured employees back to work quicker by assisting employees with obtaining doctor appointments with specialists more quickly.
- 6) **Nurse Triage and Telehealth.** This provides 24-7 access to registered nurses to determine immediate medical needs and also to assist with referrals to specialists.
- 7) **Law Firm.** Pre-claim and Human Resources Assistance.
- 8) **Safety Grants.** The league reimburses member municipalities for safety equipment purchases at 2% of the premium, minimum of \$500.
- 9) **Cyber Liability Insurance.**
- 10) **Crisis Advisory Services.** This provides 24-7 call support for when a crisis strikes, which could include anything from a tornado, train derailment to a shooting. It provides up to 20 hours per event of services. Having responded personally to locally and nationally significant crisis' such as the Highland Park Parade shooting, Dakota Access Pipeline Protest, and other smaller events, I can tell you that this service would be invaluable to our organization in a crisis!
- 11) **Tax Dispute and Assessment.** Will cover up to \$50,000 per dispute.
- 12) **Upcoming Programs in Development.** An EAP like program is in development that will focus on providing mental health services to first responders. This is significant as many EAP call centers are not entirely equipped to handle the somewhat traumatic nature of items that our first responders encounter.

VILLAGE BOARD EXECUTIVE SUMMARY

FEBRUARY 10, 2025

PURCHASE OF REPLACEMENT VEHICLE

To: Salem Lakes Village Board

Remzy Bitar, Village Attorney

From: Cassandra Hiller, Village Administrator

RE: Purchase of replacement Vehicle – 2021 Chevrolet Equinox LT

In 2024, staff requested permission to auction both of the Village Hall Vehicles and to replace them with one vehicle. As background information, the 2008 Ford Explorer had transmission issues and was no longer working. The second vehicle was a 2005 Ford Explorer and had a mouse infestation and smelled like dead animals. After multiple attempts with a professional cleaning service, the vehicle was unable to be cleaned to satisfaction and smelled so bad that staff had to drive with the windows down. Additionally, this vehicle caused skin irritations to the staff who drove the vehicle.

In auction, the Village received a total of \$6,324 for both vehicles.

In consultation with our insurance, when staff drive their personal vehicles while conducting Village business, they are accepting all the liability on themselves and would not be covered by the Village insurance if they have a mishap. Staff use the Village Hall vehicles on a daily basis for things such as:

- picking up the mail
- making deposits at the bank or to replenish the ATM
- attending meetings
- attending trainings/conferences
- driving between Village facilities
- transporting items for Community Days
- Going to stores for supplies such as toilet paper, office supplies and cleaning supplies

Staff is requesting permission to purchase a *used 2021 Chevrolet Equinox LT with 48,080 miles for \$19,706* from Hartnell Chevy, who is a local auto dealer. An optional *warranty is available for an additional \$2,600* which will cover 60 months from purchase date and 50,000 miles.

I recommend a motion to approve the purchase of a used 2021 Chevrolet Equinox LT with the warranty for a total of \$22,306.



Purchase Agreement

Tyler Maki
 Hartnell Chevrolet
 7800 Antioch Rd
 Salem, WI 53168

Buyer	Co-Buyer	Vehicle
Village Of Salem Lakes Cassandra Lynn Hiller 9814 Antioch Rd Salem, WI 53168 D: (262) 620-6029, C: (262) 597-8898 chiller@voswi.org		2025 Chevrolet Equinox AWD RS VIN: 3GNAXTEG7SL182767 Stock #: 7953 Mileage: 5 Color: Lakeshore Blue Metallic

Purchase Details	
Retail Price:	\$36,345.00
Sales Price:	\$35,345.00
Savings:	\$1,000.00
Accessories:	\$0.00
Service Contract:	\$0.00
GAP:	\$0.00
Government Fees:	\$307.00
Services Fee :	\$399.00
Total Taxes:	\$0.00
Total Sales Price:	\$36,051.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$36,051.00

X _____
 Customer Signature

 Date

X _____
 Manager Signature

 Date

Disclaimer:

Printed 1/29/25 11:15 AM



Purchase Agreement

Tyler Maki
 Hartnell Chevrolet
 7800 Antioch Rd
 Salem, WI 53168

Buyer	Co-Buyer	Vehicle
Village Of Salem Lakes Cassandra Lynn Hiller 9814 Antioch Rd Salem, WI 53168 D: (262) 620-6029, C: (262) 597-8898		2021 Chevrolet Equinox LT VIN: 3GNAXUEV3MS136088 Stock #: 7656A Mileage: 48,080 Color: Midnight Blue Metallic

Purchase Details	
Retail Price:	\$21,995.00
Sales Price:	\$19,000.00
Savings:	\$2,995.00
Accessories:	\$0.00
Service Contract:	\$0.00
GAP:	\$0.00
Government Fees:	\$307.00
Services Fee :	\$399.00
Total Taxes:	\$0.00
Total Sales Price:	\$19,706.00
Trade Allowance:	\$0.00
Trade Payoff:	\$0.00
Trade Equity:	\$0.00
Rebate:	\$0.00
Cash Down:	\$0.00
Cash Price:	\$19,706.00

warranty options
 48 mo's or 50,000 miles
 from purchase \$2,300
 \$100 deductible
 60 mo's or 50,000 miles
 from purchase \$2,100
 \$100 deductible
 Both are B2B / P.T.

X

 Customer Signature

X

 Manager Signature

 Date

 Date

Disclaimer:

Printed 1/29/25 9:39 AM



**PRE-OWNED 2021 CHEVROLET EQUINOX
LT**

SALE PRICE \$19,483

VIN 3GNAXUEV3MS136088 STOCK NUMBER 7656A



CURRENT OFFERS

Internet Price \$19,483

AVAILABLE SPECIALS

See Our Great Selection Of Pre Owned Inventory ¹ Used Specials

[Click here for more offer information](#)

SPECIFICATIONS

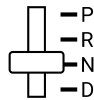
Stock Number	7656A
Miles	48,080
Engine	1.5L Turbo 4-cylinder engine
Transmission	Automatic
Exterior	Midnight Blue Metallic
VIN	3GNAXUEV3MS136088
	Jet Black Premium Cloth Seat
Interior	Trim
Drive Wheels	AWD
Trim	LT
Body Description	SUV



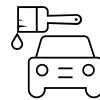
FUEL ECONOMY*
25 CITY / 30 HWY



MILEAGE
48,080 MILES



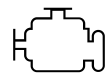
TRANSMISSION
6-SPEED A/T



EXTERIOR COLOR
MIDNIGHT BLUE METALLIC



INTERIOR COLOR
JET BLACK PREMIUM CLOTH SEAT TRIM



ENGINE DATA
1.5L TURBO 4-CYLINDER ENGINE

All Vehicles Tax, title, license and dealer fees (unless itemized above) are extra. Not available with special finance or lease offers. MSRP may not represent actual sale price. All customers do qualify for rebates included in Sale Price

All Vehicles MPG estimates on this website are EPA estimates; your actual mileage may vary. For used vehicles, MPG estimates are EPA estimates for the vehicle when it was new. The EPA periodically modifies its MPG calculation methodology; all MPG estimates are based on the methodology in effect when the vehicles were new (please see the "Fuel Economy" portion of the EPA's website for details, including a MPG recalculation tool).

The features and options listed are for the new 2021 Chevrolet Equinox and may not apply to this specific vehicle.



This report provided free of charge by:

Hartnell Chevrolet
7800 ANTIOCH RD
SALEM, WI 53168
(262) 843-2361

★ **4.8 / 5.0**
49 Verified Reviews

♥ **23**
Customer Favorites



Vehicle History Report™

US \$44.99

2021 CHEVROLET EQUINOX LT

VIN: 3GNAXUEV3MS136088
4 DOOR WAGON/SPORT
UTILITY
1.5L I4 F DOHC 16V
GASOLINE
ALL WHEEL DRIVE
Original Window Sticker
This CARFAX Report Provided
by:

Hartnell Chevrolet

★ **4.8 / 5.0**

49 Verified Reviews

♥ **23** Customer Favorites



No accidents or damage reported to CARFAX



12 Service history records



CARFAX 1-Owner vehicle



Personal lease vehicle



Last owned in Wisconsin



48,080 Last reported odometer reading



This CARFAX Vehicle History Report is based only on information supplied to CARFAX and available as of 1/29/25 at 11:44:48 AM (CST). Other information about this vehicle, including problems, may not have been reported to CARFAX. Use this report as one important tool, along with a vehicle inspection and test drive, to make a better decision about your next used car.



Additional History

Not all accidents / issues are reported to CARFAX

Owner 1

Total Loss

No total loss reported to CARFAX.



No Issues Reported

Structural Damage

No structural damage reported to CARFAX.



No Issues Reported

Airbag Deployment

No airbag deployment reported to CARFAX.



No Issues Reported

Odometer Check

No indication of an odometer rollback.



No Issues Indicated



Accident / Damage


No accidents or damage reported to CARFAX.





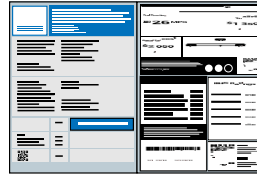
No Issues Reported

Manufacturer Recall No open recalls reported to CARFAX. Check for open recalls on GM vehicles at recalls.gm.com.	<input checked="" type="checkbox"/> No Recalls Reported
Basic Warranty Original warranty estimated to have expired.	Warranty Expired




 Title History CARFAX guarantees the information in this section	Owner 1
Damage Brands Salvage Junk Rebuilt Fire Flood Hail Lemon	<input checked="" type="checkbox"/> Guaranteed No Problem
Odometer Brands Not Actual Mileage Exceeds Mechanical Limits	<input checked="" type="checkbox"/> Guaranteed No Problem
 GUARANTEED - None of these title problems were reported by a U.S. state Department of Motor Vehicles (DMV). If you find that any of these title problems were reported by a DMV and not included in this report, you may qualify. View Terms View Certificate	

 Ownership History The number of owners is estimated	Owner 1
Year purchased	2021
Type of owner	Personal lease
Estimated length of ownership	2 yrs. 10 mo.
Owned in the following states/provinces	Wisconsin
Estimated miles driven per year	16,264/yr
Last reported odometer reading	48,080






 Detailed History			
 Owner 1 Purchased: 2021		Personal Lease Vehicle 16,264 mi/yr	
Date	Mileage	Source	Comments
Not Reported		General Motors	Vehicle manufactured and shipped to original dealer



Original Window Sticker

01/30/2021	1	Holz Chevrolet Buick GMC Watertown, WI 920-261-5221 holzwatertown.com ★ 4.7 / 5.0 191 Verified Reviews ♥ 1,629 Customer Favorites	 Vehicle serviced - Pre-delivery inspection completed - Vehicle washed/detailed
02/25/2021		Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevrolet.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	Vehicle offered for sale
03/20/2021	4	Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	Vehicle sold
03/20/2021		Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced - Vehicle washed/detailed
04/29/2021		Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced - Maintenance inspection completed - Battery/charging system checked
04/29/2021		Wisconsin Motor Vehicle Dept. Burlington, WI	Title issued or updated - Registration issued or renewed - First owner reported

- Titled or registered as personal lease vehicle
- Loan or lien reported
- Vehicle color noted as Blue

08/28/2021		Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced	<ul style="list-style-type: none"> - Maintenance inspection completed - Oil and filter changed - Tires rotated - Vehicle washed/detailed
08/31/2021	39	Wisconsin Motor Vehicle Dept. Burlington, WI		Title issued or updated <ul style="list-style-type: none"> - Registration issued or renewed - Vehicle color noted as Blue
11/29/2021	10,909	Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced	<ul style="list-style-type: none"> - Maintenance inspection completed
01/17/2022	12,878	Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced	<ul style="list-style-type: none"> - Maintenance inspection completed - Engine/powertrain computer/module reprogrammed - Oil and filter changed - Tires rotated
06/13/2022	19,037	Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews ♥ 23 Customer Favorites	 Vehicle serviced	<ul style="list-style-type: none"> - Maintenance inspection completed - Oil and filter changed - Tires rotated
08/26/2022		Wisconsin Motor Vehicle Dept. Burlington, WI		Registration issued or renewed <ul style="list-style-type: none"> - Vehicle color noted as Blue
11/30/2022	25,944	Hartnell Chevrolet Salem, WI 262-586-4677 hartnellchevy.com ★ 4.8 / 5.0 49 Verified Reviews	 Vehicle serviced	<ul style="list-style-type: none"> - Maintenance inspection completed - Oil and filter changed - Tires rotated

♥ 23 Customer Favorites

05/24/2023 33,313

Hartnell Chevrolet
Salem, WI
262-586-4677
hartnellchevy.com

★ 4.8 / 5.0

49 Verified Reviews

♥ 23 Customer Favorites



Vehicle serviced

- Maintenance inspection completed
- Oil and filter changed
- Tires rotated
- Vehicle washed/detailed

08/09/2023 37,043

Hartnell Chevrolet
Salem, WI
262-586-4677
hartnellchevy.com

★ 4.8 / 5.0

49 Verified Reviews

♥ 23 Customer Favorites



Vehicle serviced

- Maintenance inspection completed

08/28/2023

Wisconsin
Motor Vehicle Dept.
Burlington, WI

Registration issued or renewed

- Vehicle color noted as Blue

11/04/2023 41,079

Hartnell Chevrolet
Salem, WI
262-586-4677
hartnellchevy.com

★ 4.8 / 5.0

49 Verified Reviews

♥ 23 Customer Favorites



Vehicle serviced

- Maintenance inspection completed
- Oil and filter changed
- Tires rotated
- Vehicle washed/detailed
- Air filter replaced
- Cabin air filter replaced/cleaned

03/27/2024

Hartnell Chevrolet
Salem, WI
262-586-4677
hartnellchevrolet.com

★ 4.8 / 5.0

49 Verified Reviews

♥ 23 Customer Favorites

Vehicle offered for sale

04/12/2024 48,080

Hartnell Chevrolet
Salem, WI
262-586-4677
hartnellchevy.com

★ 4.8 / 5.0

49 Verified Reviews

♥ 23 Customer Favorites



Vehicle serviced

- Oil and filter changed
- Maintenance reminder reset
- Wiper(s) replaced
- Air filter replaced
- Vehicle washed/detailed
- Interior cleaned



Looks like this dealer serviced the car in order to prepare it for sale. That's a good thing!

01/29/2025

OnStar

Vehicle equipped with OnStar

Get 3 free months of premium OnStar with Automatic Crash Response, Roadside Assistance and Remote Door Unlock by pressing the blue OnStar button [Learn more](#)

01/29/2025

CARFAX Car Care

Manufacturer Recommended Maintenance Schedules



Get this vehicle's maintenance schedule, service history and recall alerts at carfax.com/service.

Have Questions? Please visit our Help Center at www.carfax.com.



Glossary

First Owner

When the first owner(s) obtains a title from a Department of Motor Vehicles as proof of ownership.

Ownership History

CARFAX defines an owner as an individual or business that possesses and uses a vehicle. Not all title transactions represent changes in ownership. To provide estimated number of owners, CARFAX proprietary technology analyzes all the events in a vehicle history. Estimated ownership is available for vehicles manufactured after 1991 and titled solely in the US including Puerto Rico. Dealers sometimes opt to take ownership of a vehicle and are required to in the following states: Maine, Massachusetts, New Jersey, Ohio, Oklahoma, Pennsylvania and South Dakota. Please consider this as you review a vehicle's estimated ownership history.

Title Issued

A state issues a title to provide a vehicle owner with proof of ownership. Each title has a unique number. Each title or registration record on a CARFAX report does not necessarily indicate a change in ownership. In Canada, a registration and bill of sale are used as proof of ownership.

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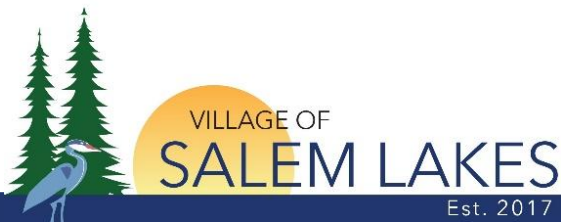
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1/29/25 11:44:48 AM (CST)

9814 Antioch Road (STH 83)
PO Box 443
Salem, WI 53168



Phone 262.843.2313
Fax 262.843.4432
www.voslwi.gov

February 10, 2025

Village Board Meeting

RE: Budget Assignment

The budget assignment is for \$150,000 to be carried over from account 60-55-56770-200.

Originally, \$1,186,000.00 was budgeted for street paving. \$787,601 was used. Moving \$150,000 from 2024 to 2025 leaves a fund balance of \$2,891,671 left in the capital fund balance which is well within the balance we are required to keep.

Thank you,

Amanda Procknow
Village of Salem Lakes
Deputy Treasurer
9814 Antioch Road
Salem, WI 53168

RESOLUTION NO. 2025.02-121

A RESOLUTION TO AUTHORIZE THE CARRYOVER OF FUND BALANCE

WHEREAS, the 2024 budget for the Village of Salem Lakes authorized expending funds for certain purposes from the Capital Projects Fund; and

WHEREAS, the expenditure of funds for the Village of Salem Lakes Capital Projects Fund did not occur for various reasons, including the efficiency of the use of funds; and

WHEREAS, the Village of Salem Lakes Board has requested that unspent funds be carried over for specific projects and purposes; and

WHEREAS, it is acknowledged that the following represents the, 2024 Fund balance carryover:

2024 Fund Balance Carryover	2025 Project	Amount
2024 Street Paving (60-55-56770-200)	2025 Street Paving	\$150,000.00

WHEREAS, the Village Board has determined that the budgeted purchases and projects for Village expenses continue to be in the public interest and that they should be pursued; and

NOW, THEREFORE, BE IT RESOLVED, that the unspent appropriations will be carried over into 2025

Dated this 10th day of February, 2025

Rita Bucur, Village President

ATTEST:

Sara Spencer, Village Clerk

SALEM LAKES BOARD OF TRUSTEES REGULAR MEETING MINUTES

Monday, January 20, 2024 at 6:00 PM

Salem Lakes Village Hall, 9814 Antioch Road, Salem WI 53168

View this meeting on YouTube: <https://www.youtube.com/c/VillageofSalemLakesWI>

President:	Rita Bucur	Trustees:	Bill Hopkins	Dennis Faber	Pete Poli
			Ron Gandt	Jared Young	Bill Barhyte

Minutes approved by the Board at the Regular Meeting on February 10, 2024.

1. CALL TO ORDER

President Bucur called the Village Board Meeting to order at 6:01 p.m.

2. PLEDGE OF ALLEGIANCE

President Bucur led the Pledge of Allegiance.

3. ROLL CALL

Clerk, Sara Spencer took roll call with the following trustees present: Bill Barhyte, Pete Poli, Dennis Faber, Ron Gandt, Bill Hopkins, Jared Young, and President Rita Bucur.

Staff present: Village Administrator Cassandra Hiller, Fire Chief Al Carr, Village Clerk Sara Spencer, Interim Village Treasurer Amanda Procknow, Public Works Director Brad Zautcke and Village Attorney Remzy Bitar

4. OPEN MEETING COMPLIANCE CHECK

The agenda was posted at the Salem Lakes Village Hall and on the Village website on Friday, January 17, 2025.

5. APPROVAL OF AGENDA SEQUENCE

No changes made.

6. PUBLIC COMMENTS

Carol Reed, N9499 Beulah Meadows Rd., Mukwonago; spoke in favor of the CSM on the agenda stating it is their family farm and that they would like to sell the 5 acre portion to their niece to build a home.

7. PRESIDENT'S COMMENTS

7.1 President Bucur stated she is taking applications for various Board and Commissions. Anyone interested should reach out to her or the Village Clerk.

7.2 Reschedule/cancel of the following Village Board meetings:

- February meetings rescheduled to February 10 and 24,
- March meetings rescheduled to March 10 and 24
- Cancel September 1st (Labor Day)

MOTION by Trustee Young, second by Trustee Faber to reschedule the February Village Board meetings to February 10 & 24.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Young, second by Trustee Gandt to reschedule the March Village Board meetings to March 19 & 24.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Faber, second by Trustee Barhyte to cancel the September 1st (Labor Day) meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

8. PRESENTATIONS, PETITIONS, COMMUNICATIONS

8.1. Amendments to Ordinance 2024.12-88 for Chapter 159 entitled “Economic Development Committee” of the Village of Salem Lakes Municipal Code creating an alternate member and clarifying the terms of office and initial composition

MOTION by Trustee Hopkins, second by Trustee Gandt to amend Ordinance 2024.12-88 for Chapter 159 entitled “Economic Development Committee” of the Village of Salem Lakes Municipal Code creating an alternate member and clarifying the terms of office and initial composition.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

8.2. Appointments to the Economic Development Committee

President Bucur will be the Chair of the Committee.

MOTION by President Bucur, second by Trustee Hopkins to appoint Trustee Poli for the remainder of his term to the Economic Development Committee.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 6-0, Poli ABSTAINED

MOTION by Trustee Hopkins, second by Trustee Gandt to appoint Jeff Albrecht as Vice Chair of the Economic Development Committee.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Young, second by Trustee Faber to appoint Brian Filiatreault to a 2-year term on the Economic Development Committee.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Hopkins, second by Trustee Young to appoint Sharon Pomaville to a 1-year term on the Economic Development Committee.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

MOTION by Trustee Hopkins, second by Trustee Faber to appoint Ross Swartz and an alternate on the Economic Development Committee.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

9. PUBLIC HEARING

9.1 Public hearing on vacating a portion of an unimproved alley between Tax Parcels 70-4-120-321- 0825 and 70-4-120-321-0890, Valmar Subdivision. For informational purposes only, this alley is located between CTH ‘C’ and 117th Street, east

President Bucur opened the public hearing at 6:14pm.

No one spoke in favor or opposed.

The public hearing was closed at 6:15pm

10. ADMINISTRATOR’S OFFICE

10.1. Employee introductions

Human Resource Coordinator Shai Demers and Deputy Public Works Director Andrew Kreye introduced themselves to the Board.

10.2 Review and possible approval of the Andrea & Orendorff, LLP Engagement agreement for accounting services for 2025 for an estimated cost of \$24,200

MOTION by Trustee Hopkins, second by Trustee Faber to approve the Andrea & Orendorff, LLP Engagement agreement for accounting services for 2025 for an estimated cost of \$24,200.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

11. TREASURER’S OFFICE

11.1. Approval of vouchers in the amount of \$841,136.14 for Dec. 1,2024 – Dec. 31, 2024

MOTION by Trustee Hopkins, second by President Bucur to approve the vouchers in the amount of \$841,136.14 for Dec. 1,2024 – Dec. 31, 2024.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

11.2. Treasurer’s Report

No action taken.

12. CLERK’S OFFICE

12.1. Approval of minutes from the December 16, 2024, Village Board Meeting

MOTION by Trustee Hopkins, second by Trustee Faber to approve minutes from the December 16, 2024, Village Board Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

13. PLANNING & ZONING

13.1. Ordinance 2025.01-89, an Ordinance adopting an amendment to Land Use Plan Maps 23, 24 & 25 for the Village of Salem Lakes, on Tax Parcel #70-4-120-042-0210, located in the North ½ of Section 4, Township 1North, Range 20 East, Village of Salem Lakes, from A-1 “Agricultural Preservation” & PEC “Primary Environmental Corridor” to A-1, PEC, and R-1 “Countryside Single-Family Residential” For informational purposes only this parcel is located on the south side of 60th Street (CTH “K”) approximately ½ mile west of an unnamed private road (Duck Pond Subdivision)

MOTION by Trustee Hopkins, second by Trustee Gandt to approve Ordinance 2025.01-89, an Ordinance adopting an amendment to Land Use Plan Maps 23, 24 & 25 for the Village of Salem Lakes, on Tax Parcel #70-4-120-042-0210, located in the North ½ of Section 4, Township 1North, Range 20 East, Village of Salem Lakes, from A-1 “Agricultural Preservation” & PEC “Primary Environmental Corridor” to A-1, PEC, and R-1 “Countryside Single-Family Residential” For informational purposes only this parcel is located on the south side of 60th Street (CTH “K”) approximately ½ mile west of an unnamed private road (Duck Pond Subdivision).

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

13.2. Ordinance 2025.01-90, an Ordinance amending the Zoning Map for the Village of Salem Lakes, on Tax Parcel #70-4-120-042-0210, from A-1 “Agricultural Preservation District”, C-2 “Upland Conservancy District”, and C-1 “Lowland Resource Conservancy District” to A-1, C-1, C-2, and R-1 “Rural Residential District”

MOTION by Trustee Hopkins, second by Trustee Faber to approve Ordinance 2025.01-90, an Ordinance amending the Zoning Map for the Village of Salem Lakes, on Tax Parcel #70-4-120-042-0210, from A-1 “Agricultural Preservation District”, C-2 “Upland Conservancy District”, and C-1 “Lowland Resource Conservancy District” to A-1, C-1, C-2, and R-1 “Rural Residential District”.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

13.3. Resolution 2025.01-120, a resolution conditionally approving a Certified Survey Map (dated July 23, 2024 by Mark A. Bolender of Ambit Land Surveying) to create one (1) 5.01-acre parcel, and

dedicate 60 feet of Right of Way from Tax Parcel #70-4-120-042-0210

MOTION by Trustee Faber, second by Trustee Young to approve Resolution 2025.01-120, a resolution conditionally approving a Certified Survey Map (dated July 23, 2024 by Mark A. Bolender of Ambit Land Surveying) to create one (1) 5.01-acre parcel, and dedicate 60 feet of Right of Way from Tax Parcel #70-4-120-042-0210.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

14. PUBLIC WORKS

14.1. Vacating a portion of an unimproved alley between Tax Parcels 70-4-120-321- 0825 and 70-4-120-321-0890, Valmar Subdivision. For informational purposes only, this alley is located between CTH ‘C’ and 117th Street, east of 286th Avenue

MOTION by Trustee Hopkins, second by Trustee Gandt to vacate a portion of an unimproved alley between Tax Parcels 70-4-120-321- 0825 and 70-4-120-321-0890, Valmar Subdivision. For informational purposes only, this alley is located between CTH ‘C’ and 117th Street, east of 286th Avenue.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

14.2. Final Payment Request No.5, in the amount of \$64,736.66, and Change Order No. 2, in the amount of \$53,051.66 from All-Ways Contractors, Inc.

MOTION by Trustee Hopkins, second by Trustee Faber to approve the vouchers/disbursements for August 2024, in the amount of \$1,460,535.26 as reviewed and presented.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

15. FIRE DEPARTMENT

15.1. Chief’s Year End Report

Chief Carr presented his 2024 Year End Report. No action taken.

16. Information Technology

16.1. Implementation of Pipetech Inspect Software for Televising Truck in the amount of \$9,095 with a recurring cost of \$7,510

MOTION by Trustee Hopkins, second by Trustee Gandt to approve the implementation of Pipetech Inspect Software for Televising Truck in the amount of \$9,095 with a recurring cost of \$7,510.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

17. ADJOURNMENT

MOTION by President Bucur, second by Trustee Hopkins to adjourn this Village Board Meeting.

UNANIMOUS VOTE – AYE

MOTION CARRIED – 7-0

This Village Board Meeting adjourned at 6:46 p.m.

Minutes Prepared by:

Sara Spencer, Village Clerk



Office of the Village Clerk

TO: **Salem Lakes Village Board**
FROM: **Sara Spencer, Village Clerk**
DATE: **February 10, 2025**
RE: **Village License Applicants**

This memo serves to present the candidates for Liquor/Operator's licenses and Direct Sellers Permits to the Village Board. Applications and documentation are available in the Village Board portal.

OPERATORS:

Christine Brand	Daniel Baum	Gabrielle Gaynor	Laura Klick
Kenneth LaForge	Renata McGinnisova	Leonna Peterson	Wallace Wilson

DIRECT SELLERS:

Power Home Remodeling:

Ryan Manning	Tyadg McGavley	Miles Potter	Jose Rodriguez Enriquez
Joshua Sotomayor			

Weedman:

Joey Leonard	Shawn Taylor	Jacob Zoellner
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CLASS "B" BEER AND "CLASS B" LIQUOR

<i>Name & Address of Applicant</i>	<i>Trade Name & Address of Establishment</i>
The New Taste of Italy, LLC 101 S 2nd St Silver Lake, WI 53170	The New Taste of Italy 101 S 2nd St Silver Lake, WI 53170

VILLAGE BOARD EXECUTIVE SUMMARY FEBRUARY 10TH, 2025 2025 STREET & UTILITIES IMPROVEMENTS PROGRAM

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Bradly H. Zautcke

RE: 2025 Street and Utilities Improvements Bid Award

Electronically submitted bids were opened at 10:00 a.m. on Wednesday, January 29, 2025, via the secure online Quest vBid site for the above-referenced project. Four (4) bids were received as follows:

<u>Bidder/Contractor</u>	<u>Base Bid</u>	<u>Alternate A</u>	<u>Alternate B</u>	<u>Alternate C</u>	<u>Totals</u>
1. Payne & Dolan, Inc.	\$1,111,241.50	\$369,838.70	\$23,197.00	\$30,538.00	\$1,534,815.20
2. Asphalt Contractors	\$1,108,308.50	\$370,268.00	\$29,600.00	\$42,100.00	\$1,550,276.50
3. All-Ways Contractors, Inc.	\$1,177,617.83	\$340,174.00	\$24,380.00	\$32,072.00	\$1,574,243.83
4. Stark Pavement Corp.	\$1,240,116.62	\$431,324.50	\$23,892.91	\$31,454.14	\$1,726,788.17

We have reviewed the proposal of the low bidder and recommend the Village consider awarding a contract for the Base Bid and Alternates A, B and C to Payne & Dolan, Inc., in the amount of \$1,534,815.20.

A copy of the project bid tabulation and overall program cost summary are enclosed for your use and distribution.

The Village paving funding sources to be used for this project and the low bid funding break downs, which includes 10% contingencies and engineering, are as follows:

<u>Paving</u>	<u>Funding Available</u>	
Transportation Aids (Revenue) #60-00-43531-000:	\$174,306.00	
2024 Street Paving (Assignment) #60-55-56770-200:	\$150,000.00	
2025 Street Paving (Budgeted) #60-55-56770-200:	\$941,000.00	
Grant-Local Roads Improvement Program:	<u>\$20,291.89</u>	<u>Project Totals</u>
	\$1,285,597.89	\$1,276,962.20
<u>Storm Water</u>	<u>Funding Available</u>	<u>Project Totals</u>
Capital Improvements (Budgeted) #90-80-56200-000	\$900,000.00	\$588,867.62
<u>Sanitary Sewer</u>	<u>Funding Available</u>	<u>Project Totals</u>
Capital Improvements (Budgeted) #80-80-56200-000	\$223,000.00	\$66,845.13

My recommendation is to award the 2025 Street and Utilities Improvements Base Bid and Alternate Bids (A) (B) & (C) to Payne & Dolan, Inc. in the amount of \$1,534,815.20.

VILLAGE OF SALEM LAKES
2025 STREET & UTILITIES IMPROVEMENT PROGRAM
LOW BID SUMMARY (PAYNE & DOLAN)
January 29, 2025

Work Location		Construction Cost Estimate	10% Contingency	Engineering & Administration Cost	Estimated Total Cost
1. Sanitary Locations	Sanitary Sewer	\$8,942.00	\$894.20	\$1,475.43	\$11,311.63
	Total	\$8,942.00	\$894.20	\$1,475.43	\$11,311.63
2. 122nd Street	Sanitary Sewer	\$14,900.00	\$1,490.00	\$2,458.50	\$18,848.50
	Storm Water	\$465,508.00	\$46,550.80	\$76,808.82	\$588,867.62
	Total	\$480,408.00	\$48,040.80	\$79,267.32	\$607,716.12
3. 121st Place & 247th Avenue	Paving	\$272,469.50	\$27,246.95	\$44,957.47	\$344,673.92
	Sanitary Sewer	\$8,850.00	\$885.00	\$1,460.25	\$11,195.25
	Total	\$281,319.50	\$28,131.95	\$46,417.72	\$355,869.17
4. 294th Avenue	Paving	\$340,572.00	\$34,057.20	\$56,194.38	\$430,823.58
	Total	\$340,572.00	\$34,057.20	\$56,194.38	\$430,823.58
Paving Total		\$613,041.50	\$61,304.15	\$101,151.85	\$775,497.50
Sanitary Sewer Total		\$32,692.00	\$3,269.20	\$5,394.18	\$41,355.38
Storm Water Total		\$465,508.00	\$46,550.80	\$76,808.82	\$588,867.62
BASE BID TOTALS		\$1,111,241.50	\$111,124.15	\$183,354.85	\$1,405,720.50

5. 113th Street & 251st Avenue (Alt A)	Paving	\$349,688.70	\$34,968.87	\$57,698.64	\$442,356.21
	Sanitary Sewer	\$20,150.00	\$2,015.00	\$3,324.75	\$25,489.75
ALT A TOTALS		\$369,838.70	\$36,983.87	\$61,023.39	\$467,845.96

6. Various Areas (Alt B)	Paving	\$23,197.00	\$0.00	\$2,319.70	\$25,516.70
ALT B TOTALS		\$23,197.00	\$0.00	\$2,319.70	\$25,516.70

7. Various Areas (Alt C)	Paving	\$30,538.00	\$0.00	\$3,053.80	\$33,591.80
ALT C TOTALS		\$30,538.00	\$0.00	\$3,053.80	\$33,591.80

Paving Total		\$1,016,465.20	\$96,273.02	\$164,223.98	\$1,276,962.20
Sanitary Sewer Total		\$52,842.00	\$5,284.20	\$8,718.93	\$66,845.13
Storm Water Total		\$465,508.00	\$46,550.80	\$76,808.82	\$588,867.62
PROJECT TOTALS		\$1,534,815.20	\$148,108.02	\$249,751.73	\$1,932,674.95



9814 Antioch Road (STH 83)
PO Box 443
Salem, Wisconsin 53168-0443
Office: 262-843-2313
Fax: 262-843-4432
www.voslwi.org

**VILLAGE BOARD EXECUTIVE SUMMARY
FEBRUARY 10TH, 2025
PUBLIC WORKS AGENDA
EXCAVATOR FORESTRY HEAD**

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Andy Kreye

RE: Purchase of Blue Diamond mulching head for excavator

The current rotary style brush head for the John Deere 80c excavator is 19 years old. This has been used for brushing back ROWs and trails. The Blue diamond mulching head has been quoted for our machine size and will fit any future excavators we may buy. This new style drum mulcher will all help in efficiency as well as removing larger diameter brush and will provide a cleaner result. This would be purchased with funds rolled over from the 2024 trails fund with a balance of \$51,456 left over from disk golf.

Attached are three quotes for a Blue Diamond mulching head and installation:

Burris Equipment	\$25,465
Rolland machinery	\$25,875
Brook's tractor	\$26,500

My recommendation is to approve the purchase of a Blue Diamond mulching head from Burris equipment in the amount of \$25,465



Quote for the Blue Diamond attachments.

QN-0511698

Part #	Description	Availability
190515	EXCAVATOR DRUM MULCHER HEAVY DUTY 40" FITS 13,000-24,000 LB. MACHINES REQ'S 15-35 GPM 2600-4000 PSI	3-5 days
800600-KIT	JOHN DEERE 75C 75D 75P 80 80C	
800600-1	JOHN DEERE 80C BRACKET	
Total Sell Price (FOB RMC Franksville):		\$24,973.37 each

Part #	Description	Availability
190520	EXCAVATOR DRUM MULCHER HEAVY DUTY 50" FITS 18,000-24,000 LB. MACHINES REQ'S 15-35 GPM 2600-4000 PSI	3-5 days
800600-KIT	JOHN DEERE 75C 75D 75P 80 80C	
800600-1	JOHN DEERE 80C BRACKET	
Total Sell Price (FOB RMC Franksville):		\$25,875.70 each

Quote Summary

Prepared For:
 VILLAGE OF SALEM LAKES
 PO BOX 443
 SALEM, WI 53168
 NMILLER@VOSLWI.GOV

Prepared By:
 NAVARRE MICHAEL
 Brooks Tractor Incorporated
 1609 Se Frontage Road
 Mt Pleasant, WI 53177
 Phone: 262-898-6700
 Mobile: 262-822-6015
 mnavarre@brookstractor.com

Attachment is instock at the Manufacture and we could have it in 2-4 business days.
 We would then need the Excavator brought in to set this attachment up.
 Additional parts and labor could potentially be required at the time of install if unforeseen issues arise. As long as machine has case drain and all hoses are in good shape we should be safe at this price.

Quote Id: 32302149
Created On: 05 February 2025
Last Modified On: 05 February 2025
Expiration Date: 28 February 2025

Equipment Summary	Selling Price	Qty	Extended
BLUE DIAMOND ATTACHMENTS 190515 40" HEAVY DUTY DRUM MULCHER	\$ 26,500.00 X	1 =	\$ 26,500.00
Equipment Total			\$ 26,500.00

Quote Summary	
Equipment Total	\$ 26,500.00
SubTotal	\$ 26,500.00
Total	\$ 26,500.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 26,500.00

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 32302149

Customer: VILLAGE OF SALEM LAKES

BLUE DIAMOND ATTACHMENTS 190515 40" HEAVY DUTY DRUM MULCHER

Hours: 0

Stock Number:

Code	Description	Qty
190515	40" HEAVY DUTY DRUM MULCHER	1
Standard Options - Per Unit		
290663-KIT	EXCAVATOR DRUM MULCHER HEAVY DUTY HOSE PROTECTION COVER KIT WITH HARDWARE	1
800600-1	JOHN DEERE 80C DEAD PINS	1
800600-KIT	JOHN DEERE 80C PIN ON MOUNT- FLAT PLATE	1
FREIGHT	FREIGHT TO BROOKS MOUNT PLEASANT	1
LABOR	SETUP AT BROOKS MOUNT PLEASANT	1
PDI	PRE DELIVERY INSPECTION TO ENSURE CORRECT OPERATION	1
REF-020023	ADDITIONAL PARTS REQUIRED FOR HYDRAULIC HOSES/COUPLERS	1

EXCAVATOR DRUM MULCHER

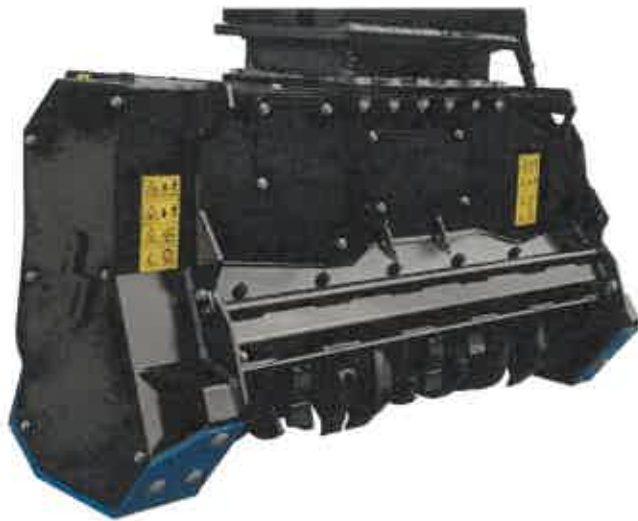
HEAVY DUTY



The Blue Diamond® Heavy Duty Excavator Drum Mulcher is one of the fastest ways to tear down a forest. Turn trees to wood chips in minutes using our durable drum mulcher built with high strength steel.

No job is too big or small with cutting widths up to 50 inches. All our drum rotors have fixed teeth set in helical position with “p-cut” depth limiters. Choose the reversible carbide teeth option for maximum tooth lifespan when working in rocky areas! And with centralized grease points and hydraulic quick couplers, you can trust that routine maintenance is straightforward and easy.

The Heavy Duty model comes with a double row of chains to keep material flowing and shield the operator from thrown debris.



FEATURES INCLUDE

- Available in 30” to 50” cutting widths
- Chain curtain minimizes discharge
- 5” diameter cutting capacity
- Flow capacity is 9-26 GPM
- 2,600-4,000 PSI

PART NUMBER	MODEL	REQUIRED FLOW	MOTOR SIZE	WEIGHT
190510	30” HD Excavator Drum Mulcher, fits 7K-20K machines	9-26 GPM	45cc	750 lbs
190515	40” HD Excavator Drum Mulcher, fits 11K-20K machines	12-26 GPM	45cc	1,000 lbs
190520	50” HD Excavator Drum Mulcher, fits 15K-20K machines	15-26 GPM	45cc	1,250 lbs

Hoses not included.

☎ 888-376-7027

✉ info@bluediamondattachments.com

🌐 BlueDiamondAttachments.com

📄 888-377-7027

📍 4512 Anderson Rd., Knoxville, TN 37918

🕒 Monday - Friday, 8am - 5pm EST





9814 Antioch Road (STH 83)
PO Box 443
Salem, Wisconsin 53168-0443
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Fax: 262-843-4432
www.voslwi.org

**VILLAGE BOARD EXECUTIVE SUMMARY
FEBRUARY 10TH, 2025
PUBLIC WORKS AGENDA ITEM
WWTP DIGESTER GAS BLOWER**

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Andy Kreye

RE: Replacement of Sludge Anaerobic Digester Blower at the Wastewater Treatment Plant

The gas blower for extracting methane and mixing the primary digester at the water treatment plant has failed. The current blower was installed in 2012, the bearings failed, resulting in shaft failure and damage to the blower lobes. This blower is essential in the sludge digestion process and reclaiming of methane for heating the sludge.

Attached are four quotes for the replacement of the Roots blower:

Crane Engineering	\$12,750.00
OTC Industrial	\$11,566.44
Sabel Mechanical	\$13,795.07
Hardy Air-Pro	\$14,992.60

My recommendation is to approve the purchase of a replacement Roots Blower at the wastewater treatment plant from OTC Industrial Technologies for \$11,566.44

Quote



INDUSTRIAL TECHNOLOGIES

Quote Date	Quoted By	Customer #	Order #
2/4/25	Diane Schotzko	176545	26020620-00

Customer Requisition/Name	Page #
	1 of 1

Bill To	Ship To	Ordered From
ZZCASH SALES GERMANTOWN DO NOT USE 1900 JETWAY BLVD COLUMBUS, OH 43219-1681	VILLAGE OF SALEM LAKES 9814 ANTIOCH RD SALEM, WI 53168-9340	FUREY FILTER & PUMP FUREY FILTER & PUMP N117W19237 FULTON DR GERMANTOWN, WI 53022-6304 (262) 293-0333

Instructions	Ship Point	Via
PREPAY & ADD	FUREY FILTER & PUMP INC	FedEx Ground
		Terms
		Cash in Adv.

Notes

Thank you for the opportunity to present the following quote!
This quote is valid for 15 days following the indicated quote date.

Line	Product and Description	Order Quantity	Shipped Quantity	Qty UM	Unit Price	Amount(Net)
1	59URAI BLOWER P/N: 65114020 EST LEAD TIME 2-3 WEEKS ARO	1.00	1.00	EACH	10,066.44	10,066.44
2	FIELD FIELD SERVICE PER DAY	1.00	1.00	EACH	1,500.00	1,500.00
2	Lines Total	Total Order Quantity	2.00		Subtotal	11,566.44

Subtotal may not include freight or tax charges

Find the information you need to drive efficiency forward at otcindustrial.com.
<https://otcindustrial.com/otc-terms-and-conditions-of-sale>

Simek, Jay

From: Eric Finnila <e.finnila@craneengineering.net>
Sent: Thursday, January 30, 2025 6:45 AM
To: Simek, Jay
Cc: Nate Johnson
Subject: Salem Lakes - Roots 59 U-RAI Gas Blower

Jay,

Labor, Equipment and Materials to Replace Roots Blower:

- Mobilize to Site
- Remove Existing Blower from Service
- Furnish and Install New Roots 59 URAI-G
 - Roots p/n 651140GL
- Startup

COST \$12,750.00

Estimated lead time is 8 weeks

Eric Finnila, P.E.

Water & Wastewater Team Director of Sales

Crane Engineering

707 Ford Street

Kimberly, WI 54136

www.craneengineering.net

Cell: 920-850-3100

Office: 920-733-4425

Join us at our Tech Expo, a leading fluid-processing event. [Register now!](#)



From: Simek, Jay <JSimek@voswi.gov>

Sent: Wednesday, January 29, 2025 2:03 PM



HARDY PRO-AIR

SYSTEMS & SERVICE

351 Main Street Antioch, IL 60002

Quoted to:
MISC CUSTOMER

Quotation

Quote Number: **Q-2502-135**

Quote Date: Feb 4, 2025

Customer ID		Exp Date	Payment Terms	Sales Rep	
999999		3/6/25	Prepaid	David Keeton	
Qty.	Item	Description		Unit Price	Extension
1		Roots 59-URAI G Model 651140GL Replaces SN 1207954688		12,742.66	12,742.66
1		Onsite visit to remove inoperable Roots 59 URAI GAS blower and install new 59 URAI Gas blower 2 Technicians		2,000.00	2,000.00
1		Service call		250.00	250.00
This blower has an 8-week lead time ARO pending prior orders.					

*We thank you for your interest in our Service & Equipment.
We assure you that we are willing to work hard to meet the needs of your company.*

Respectfully Submitted By : David Keeton
David@Hardyproair.com

Subtotal 14,992.66
Sales Tax
Freight
Total 14,992.6



Quote No. Q11388
Date: Jan 30, 2025

W 3150 Co Rd H, Fond du Lac, WI 54937
920-581-5810
www.sabelmechanical.com
Sabel Contact: Brad Parkhurst
Email: bparkhurst@sabelmechanical.com

Sabel Mechanical LLC

Customer Billing Information	Job Site Information	Contact and Other Information
Salem Lakes Utility District 28733 Wilmot Rd, Salem Lakes, WI 53179	Salem Lakes WWTP 28733 Wilmot Rd, Salem Lakes, WI 53179	Contact: Jay Simek Phone: 262-331-4862 Email: JSimek@voslwi.gov

Sabel Mechanical is pleased to submit this proposal for:

Scope of Work

Blower Replacement \$9,557.00

Replacement of Roots blower Model Roots 59 URAI-G

Freight NOT included.

Labor for Replacement \$4,238.07

Labor, Equipment, and Materials to perform the following:

- Remove of existing blower
- Install new Roots blower
- Re-use existing piping and fittings

Quote Total: \$13,795.07
Estimate valid until: Mar 1, 2025
Terms of Payment: 30 days

Customer Signature: _____ Date _____

Customer Name (Print) _____

P.O. #: _____

Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day, Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced



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PO Box 443
Salem, Wisconsin 53168-0443
Office: 262-843-2313
Fax: 262-843-4432
www.voslwi.org

**VILLAGE BOARD EXECUTIVE SUMMARY
FEBRUARY 10TH, 2025
PUBLIC WORKS AGENDA ITEM
RETURN ACTIVATED SLUDGE PUMP REPAIR**

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Andy Kreye

RE: Replacement Bearings and Mechanical Seals in Return Activated Sludge Pump (SP-6) at the WWTP

Return activated sludge pump (SP-6) mechanical seal failed and has worn bearings. The pump recirculates the biological mass, that settled in the secondary clarifiers, back to the head-end of the activated sludge treatment process.

Attached are three quotes for replacing the mechanical seal and bearings in SP-6:

Crane Engineering	\$10,725.00
L.W. Allen	\$13,548.00
Sabel Mechanical	\$15,568.13

My recommendation is to contract with Crane Engineering, to replace the mechanical seal and bearings in SP-6, in the amount of \$10,725.00.

Kreye, Andrew

From: Simek, Jay
Sent: Tuesday, February 4, 2025 1:19 PM
To: Kreye, Andrew
Subject: FW: Salem Lakes - FM B5422K Seal Replacement

Andy,

SP-6 bearings and seal replacement

Jay

From: Eric Finnila <e.finnila@craneengineering.net>
Sent: Tuesday, February 4, 2025 1:17 PM
To: Simek, Jay <JSimek@voslwi.gov>
Cc: Nate Johnson <N.Johnson@craneengineering.net>
Subject: RE: Salem Lakes - FM B5422K Seal Replacement

B5422 should be a T20

Type: 5611

P/N: M109422

Size: 1.875"

Labor, Equipment and Materials to:

- Mobilize to site
- Remove Pump from Service
- Transport Back to our shop
- Remove Impeller, Seal Plate and Existing Seal
- Furnish and Install Bearings and Grease Seals
- Furnish and Install John Crane 5611 and Case Gasket
- Re-Install Seal Plate and Impeller
- Reset Pump
- Startup

COST \$10,725.00

Eric Finnila, P.E.

Water & Wastewater Team Director of Sales

Crane Engineering

707 Ford Street

Kimberly, WI 54136

www.craneengineering.net

Cell: 920-850-3100



Quote No. Q11396
Date: Feb 4, 2025

W 3150 Co Rd H, Fond du Lac, WI 54937
920-581-5810
www.sabelmechanical.com
Sabel Contact: Dan Crouch
Email: danc@sabelmechanical.com

Sabel Mechanical LLC

Customer Billing Information	Job Site Information	Contact and Other Information
Salem Lakes Utility District 28733 Wilmot Rd, Salem Lakes, WI 53179	Salem Lakes WWTP 28733 Wilmot Rd, Salem Lakes, WI 53179	Contact: Jay Simek Phone: 262-331-4862 Email: JSimek@voswi.gov

Sabel Mechanical is pleased to submit this proposal for:

Scope of Work

Replace bearings and mechanical seal in Fairbanks pump. \$15,568.13

Remove pump, replace bearings and mechanical seal, re-install pump, set belt tension.
3-4 weeks lead time on parts.

If any unforeseen issues are found once disassembled, and pump has to come back to shop, that will all be an adder.

Excludes: shipping on parts.

Quote Total: \$15,568.13
Estimate valid until: Mar 6, 2025
Terms of Payment: 30 days

Customer Signature: _____ Date _____

Customer Name (Print) _____

P.O. #: _____

Due to the fluctuating material pricing and availability, quote is valid thru end of today's business day. Pricing may have to be adjusted at time of purchase and will be reflected when project is invoiced



Name	Customer	Proposal#	Due/Bid Date
Salem Lakes RAS Fairbanks	Salem Lakes Jay	022025M	February 5, 2025

Scope

L.W. Allen is pleased to provide the following equipment for your consideration.

Option 1- Replace Existing Mechanical Seal in Kind

Furnish and Install One (1) **T20 Pump Rebuild Including:**

- New Bearings*
- New Grease Shields*
- New Shaft Sleeve*
- New Deflectors*
- New Impeller Bolt*
- Field Service Labor for Push and Pull*
- Shop Service Labor*
- Mechanical Seal*
- Mileage*

Total Investment.....\$13,548.00

Not Included: Tests, Any cast components, by-pass pumping, or additional parts or components not specially identified in this quote, special paint coatings (other than standard), special features in motor (other than standard) or start up. Alignment is always affected during transportation – site alignment is required after installation and is the responsibility of the installing contractor. All required seal water lines, filters, etc. need to be installation and operational at the time of startup. This is the responsibility of the installing contractor.

Freight Terms: FOB Origin, Freight Prepaid and Add

Respectfully submitted by,



Executive Summary: Liquidation of Fire Pumper / Tender 5813

Statement of Fire Apparatus Liquidation – Engine 5813

The **Salem Lakes Fire Rescue Department** is retiring **Engine 5813**, a **2009 Pierce Quantum Fire Pumper/Tender**, as part of our ongoing fleet management strategy. This decision is based on several operational and financial considerations, ensuring the department maintains an efficient and mission-ready fleet.

Reasons for Liquidation:

- **Operational Deployment Challenges:** Engine 5813 no longer aligns with the department's evolving operational needs.
- **High Mileage:** At **70,135 miles**, the unit has exceeded typical mileage expectations for frontline fire apparatus.
- **Frame Rust & Structural Concerns:** Significant frame rust has been identified, raising concerns about potential structural deterioration and long-term reliability.
- **Increased Maintenance & Upkeep:** The annual cost of maintaining this aging apparatus continues to rise, diverting resources from more mission-critical assets.
- **Overhead Cost Reduction:** The department remains committed to fiscal responsibility by optimizing fleet size and reducing unnecessary expenditures.

Our current fleet is **fully capable of supporting all operational needs**, and the removal of Engine 5813 will **not negatively impact emergency response capabilities**. This decision is made in the best interest of **efficiency, safety, and financial stewardship**, ensuring the continued readiness and sustainability of the department.





Executive Summary: Proposal for Donation of Utility Van 5852 to Racine Fire Bells

Overview: Salem Lakes Fire Rescue is proposing the charitable donation of Utility Van 5852, a 1994 Chevrolet Utility Box Van, to the Racine Fire Bells, a volunteer nonprofit organization that provides critical rehabilitation support to emergency responders. The vehicle, previously used as a rescue, utility, and dive rescue unit, has been replaced by a newer unit and now sees minimal activity within our fleet.

Background: Utility Van 5852 has served our department in various capacities over the years but has recently been replaced by more modern equipment. Given its limited use and declining need within Salem Lakes Fire Rescue, the opportunity arises to repurpose this vehicle for charitable purposes, benefitting many other emergency service responder organizations within the region.

Proposal: We propose the donation of Utility Van 5852 to the Racine Fire Bells, who are in need of equipment to enhance their ability to deliver emergency rehabilitation services. The Fire Bells provide invaluable support at incident scenes by offering food, drinks (such as water and electrolyte replacements), and shelter. These services help prevent fatigue and dehydration among first responders, ensuring they can maintain their operational effectiveness during long or intense emergency operations.

Rationale:

Minimal Current Usage: The utility van currently sees very little activity within Salem Lakes Fire Rescue, making it an ideal candidate for donation. Additionally, this move serves to reduce our inventory and reduce insurance cost overhead.

Support to a Critical Volunteer Organization: The Racine Fire Bells offer vital rehabilitation services to emergency responders across the region. The donation of Utility Van 5852 would enhance their ability to provide these services efficiently, improving response times and the ability to transport necessary supplies and equipment.

Community Impact: By donating the van, Salem Lakes Fire Rescue contributes to the well-being of first responders throughout southeastern Wisconsin, demonstrating our commitment to the broader firefighting community and emergency service support.

Conclusion: Donating Utility Van 5852 to the Racine Fire Bells would ensure this vehicle continues to serve the public and aid emergency personnel in their mission. This donation would allow the Fire Bells to better meet the rehabilitation needs of first responders, directly improving their safety and efficiency during emergency operations. We recommend approval of this charitable donation, recognizing the value it brings to the fire service community.

Supplemental Information:

*Racine Fire Bells Response Summary – 2024

The **Racine Fire Bells** remain a dedicated support unit, providing vital rehabilitation services to firefighters and emergency responders across the region. In **2024**, our team responded to **four emergency calls in Salem Lakes**, along with numerous additional calls throughout Kenosha County:

- **Kenosha:** 9 responses
- **Pleasant Prairie:** 4 responses
- **Wheatland:** 3 responses
- **Kansasville/Brighton:** 2 responses
- **Bristol:** 2 responses
- **Randall:** 1 response



Additionally, we respond to **all working dive calls**, including a recent response to Twin Lakes last month. Our commitment extends beyond emergency incidents—we **respond to all working still alarms in Kenosha and Racine Counties, all box alarms in all three counties, and provide standby support for training burns when requested.**

These numbers reflect **emergency callouts only**, underscoring our ongoing mission to support fire departments with essential rehab services whenever and wherever we are needed.

- *Information provided by the President of the Racine Fire Bells, Carson Wilkinson*

Additional Remarks:

Salem Lakes Fire Rescue participated in a number of these incidents as a **mutual aid response**, providing support to neighboring departments. As a result, our crews had the opportunity to **utilize the services of the Racine Fire Bells** at these incidents. Their **commitment to firefighter rehab is an invaluable asset** to the emergency response community, ensuring personnel remain hydrated, rested, and ready to perform at their best. We greatly appreciate their dedication and continued service.

Carr, Alan

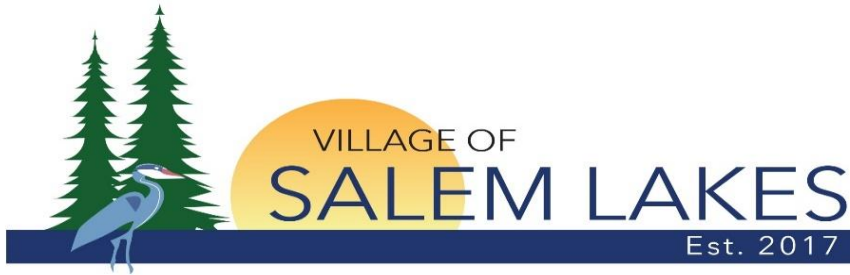
From: Keske, Michael
Sent: Friday, February 7, 2025 1:30 PM
To: Carr, Alan
Subject: 5852 run reports from Jan 2020- Present

Chief,
The actual last day 5852 responded to a call was in July 2022 for a large area search that was done over 2 days. Disregard the January 2025 information as Dispatch heard wrong and logged the wrong information in CAD. 5852 did not respond to that call



NFIRS Run Data Report - Total Unit Responses

Basic Incident Year-Month Name (FD1.3)	Number of Incidents
Apparatus Resource Vehicle Call Sign: 5852	
2022-February	1
2022-March	2
2022-April	1
2022-May	1
2022-June	1
2022-July	3
2024-January	1
	Total: 10
	Total: 10



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VILLAGE BOARD EXECUTIVE SUMMARY FEBRUARY 10, 2025

To: Salem Lakes Village Board
Cassandra Hiller, Administrator

From: Bryan Stevens

RE: Time Clocks Plus Software & Devices

Currently the Village has mixed processes and applications for time keeping. In an effort to improve time keeping and accountability administration would like to implement an electronic time keeping system that can be used by all village departments and interface with the villages payroll system as well as the Fire Rescue department Scheduling system.

These systems do much more than just keep time, there are management features for managing all aspects of time, giving supervisors and employees better visibility and management of their PTO, Vacation, Sick, Comp, and other accounted for time/work.

The Village staff has reviewed 2 different software packages that interfaced with BS&A Payroll, Time Clocks Plus, by TCP software and Andrews Technology. TCP's Time Clocks Plus also Interfaces with Aladtec, the Fire/Rescue Departments Scheduling System, TCP was selected due to interfacing with both systems and a lower annual recurring cost.

We are seeking approval for TCP Quote Q041817 in the amount of \$24,324.05 for the Implementation and first year of recurring charges, these amounts were accounted for in the FY25 Budget. Annual recurring charges are \$6002.00 for year 2 and year 3.



CLIENT INFORMATION

Shipping Method: UPS Ground

Purchased for: Village of Salem Lakes
Bill To: Village of Salem Lakes

Contract Contact Name: Bryan Stevens

Billing Address: 9814 Antioch Rd,
Salem, Wisconsin 53168
US

Contract Contact Email: bstevens@voslwi.org

Billing Contact Name: Amanda Procknow

Billing Contact Email: aprocknow@voslwi.gov

Billing Contact Phone: 262-843-2313

BILLING TERMS

INITIAL TERM	RENEWAL TERM	PAYMENT TERM	PAYMENT METHOD
36 MONTHS	36 MONTHS	NET 30	CREDIT CARD

ITEM DESCRIPTION	PRICE PER UNIT	QUANTITY	CHARGE TYPE	ORDER TOTAL
*RDT + UNIV RFID	\$2,174.25	5	ONE-TIME	\$10,871.25
INTEGRATION MAINTENANCE FEE - TIERED	\$375.00	1	RECURRING	\$375.00
ENTERPRISE LICENSE ANNUAL CHARGE	\$48.75	70	RECURRING	\$3,412.50
OVERAGE ENTERPRISE LICENSE ANNUAL CHARGE	\$48.75		USAGE	\$0.00
HARDWARE SUPPORT & MAINTENANCE	\$2,214.00	1	RECURRING	\$2,214.00
*POWER OVER ETHERNET (POE) 802.3AF	\$285.75	5	ONE-TIME	\$1,428.75
IMPLEMENTATION SERVICES PREPAID HOURS	\$168.75	35	ONE-TIME	\$5,906.25
HARDWARE S&H	\$116.30	1	ONE-TIME	\$116.30

SUBTOTAL	\$24,324.05
TAXES	\$0.00
GRAND TOTAL	\$24,324.05
CURRENCY	USD

QUOTE EXPIRATION DATE : 02/20/2025

SPECIAL TERMS: OMNIA PRICING QUOTED - MUST JOIN OMNIA TO RECEIVE DISCOUNTS SHOWN, IT IS FREE TO JOIN OMNIA. CONTRACT #14-10
PAYROLL MODULE: BS&A

SERVICE TERMS & CONDITIONS

TimeClock Plus, LLC ("TCP"), a Delaware limited liability company, will provide Client and its authorized Employees and Users access to the Services during the Initial Service Term in accordance with the complete terms and conditions (collectively the "Licensing Agreement") found at: <https://www.tcpsoftware.com/legal>

TCP reserves the right to modify the Licensing Agreement at TCP's sole discretion provided that changes shall not materially decrease the Services features and functionalities that Client has subscribed to during the then-current term. Should TCP make any modifications to the Licensing Agreement, TCP will post the amended terms on the applicable URL link and will update the "Last Updated Date" within such documents to notify Client of said changes.

This Order Form is entered into as of the Contract Start Date contained herein (the "Effective Date") by and between TimeClock Plus, LLC and the entity named in the Bill To section herein (the "Client"), and is subject to the Licensing Agreement. In the event of any conflict between the Order Form and the Terms and Conditions (as applicable), the terms of the Order Form shall control.

Client shall pay all fees or charges in accordance with those outlined on the Order Form. Except for cases of TCP breach, all fees are committed and non-cancelable during the term of the agreement.

The individuals executing this Agreement on behalf of each Party represent and warrant to the other Party that they are fully authorized and legally capable of executing this Agreement on behalf of such Party and that such execution is binding upon such Party.

Accepted by:

Client TimeClock Plus, LLC

By: _____ By: _____

Name: _____ Name: _____

Title: _____ Title: _____